Holbeach PARISH COUNCIL
Clerk/RFO: Jan Hearsey

Coubro Chambers, 11 West End
Holbeach, PE12 7LW
01406 426739
clerk@holbeachparishcouncil.gov.uk.com
holbeach.parish.lincolnshire.gov.uk
@HolbeachParishCouncil

Minutes of the meeting of Holbeach Parish Council on Monday 12th October 2026 at 18:30 at Methodist Church, Albert Street.

Those present :

Chair : Cllr A Haslett
Vice-Chair : Cllr P Foyster
Councillors : Cllr S Hutchinson, Cllr I Hutchinson, Cllr E McNally, Cllr T Wiltshire
Officers : Mrs J Hearsey - Clerk/RFO

* Attended remotely

Open meeting opened at:

Chair Cllr A Haslett instated Standing Orders and opened the meeting at 18:30

26/7-108 Apologies

Apologies have been received from Cllr P Howden and were accepted under the delegated powers of the Clerk

26/7-109 Declarations of Interest

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respect of pecuniary and non pecuniary interest in Agenda items. None

26/7-110 Public Forum

The Chair will invite members of the public to present their questions, statement or petitions. Public participation is limited to 15 minutes, with each speaker permitted up to 3 minutes. After this item, public contributions will only be allowed at the Chair's discretion.
A member of the public enquired after the health of the Chair, they also stated that vehicles were not allowed at a Spalding market due to terrorism.

26/7-111 Reports from Elected Members

To receive reports from elected members of South Holland District Council and Lincolnshire County Council
Bins starting 9th November, some people haven't yet got bins but being chased. Police coming to SHDC D Cllr S Hutchinson will chase.
LCC micro surfacing carrying on, it will look better in a couple of weeks. Speaking to people spoken to police, police station to open again . We should get a PCSO. Pot of money, £500 to community larder. Big pot of £15,000, maybe even more. Cllr T Wiltshire stated a new mini bus was needed

26/7-112 Minutes

It was **resolved** to approve as a correct record the notes, subject to the amendment of agenda item 26/7-096 (5), Cllr S Hutchinson voted against, all other members present voted in favour; of the meetings of: 1st September 2026 and to authorise the Chair to sign the official Minutes.

26/7-113 Clerk

1. To receive a report from the Clerk see appendices
2. To receive an update on vacancies - see appendices
3. To resolve to agree to co-options as submitted - None

26/7-114 Finance & Admin Committee

1. To note the bank balances as at 30th September 2026 - see appendices
2. It was **resolved** to agree the payments for September 2026 - see appendices
3. To note the income for September 2026 - see appendices
4. To resolve to agree the grant application as updated - application withdrawn
5. It was **resolved** to agree the Reserves Policy to defer back to the Finance & Admin Committee
6. It was discussed and **resolved** to agree the way forward with waste and recycling at Coubro as to trial it for a couple of months at a cost of £ 37.74 plus vat and look into the cost of a cross shredder and bin store.
7. It was discussed and **resolved** to agree the way forward with obtaining further legal clarification regarding the financial impact of the Carters Park Charity on Holbeach Parish Council as to send our understanding to the legal expert
8. It was **resolved** to agree to purchase a Remembrance wreath under s.137 at a cost of £27 plus VAT
9. To receive the AGAR External Auditors interim report and it was **resolved** to agree the way forward with any "except for" matters.

26/7-115 Youth Council

1. To receive an update on youth engagement - Cllr S Hutchinson will get back in touch with the school

26/7-116 Open Spaces Committee

1. To receive a report from the Groundskeeper supervisor - see appendices

26/7-117 PPES Committee

1. It was **resolved** to agree the way forward with the planning applications:
https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0634-26
Concerns over parking - OWPC59126
https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0452-26
Detrimental impact to conservation area - OWPC59127
https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0852-26
No comments
https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0760-26
No comments
2. It was **resolved** to agree the cost of the battery on the defibrillator in the phone box £265 plus VAT and to look into a maintenance contract.
3. It was considered and **agreed** progressing identified maintenance works through tender and/or specification, including agreement to advertise opportunities via the Council's website and social media, specifically relating to:
   - Decorating works (4a High Street frontage and windows, Coubro windows, and repainting of the phone box)
   - Masonry works (Coubro keystone and works identified within the cemetery

chapels survey)

- Guttering repairs/replacement at the cemetery chapels

4. It was **resolved** to agree the amended paperwork for CCTV on the cemetery Chapels and to instruct the Clerk to sign the planning application

26/7-118 Events & PR Committee

1. To elect members to the Committee -Cllr P Howden was elected to the Committee
2. To receive an update on the Halloween Event and to ratify the paperwork - defer back to the Committee
3. To receive an update on The Remembrance Parade and to resolve to agree the paperwork - defer back to the Committee
4. To receive an update on the Christmas Fayre and to resolve to agree the paperwork - defer back to the Committee
5. It was **resolved** to agree the Committees Terms of Reference

26/7-119 Policies

1. It was **resolved** to agree the Volunteer Policy
2. It was **resolved** to agree the Memorial Application Form
3. It was **resolved** to agree the Internment pack
4. It was **resolved** to agree the Accessibility statement
5. It was **resolved** to agree the GDPR security compliance

26/7-120 Council Business

1. To consider and discuss Council governance and ways of working, taking into account current councillor numbers, recent project delivery, and community feedback, with the aim of supporting more effective outcomes for the parish, and to consider the following: Members agreed to think about the ideas put forward.

a)Committee structure and effectiveness – whether the current arrangements are the most suitable given councillor numbers; how effectively committees are operating; and whether more matters could be brought to Full Council or alternative approaches considered (wider working groups)

b) Longer-term planning – placing greater focus on forward planning alongside day-to-day activity, including a review of current and potential future Council assets and their value to the community (and opportunities to enhance that value or income), and the development of a 3-year plan and budget covering key priorities and emerging needs

c) Meeting structures and approach to decision-making – how meetings can better support open discussion and the development of ideas in public (not just formal decisions) and whether dedicated or additional meetings may be helpful for more significant or complex topics

26/7-121 Meeting

1. The date of the next meeting is Monday 9th November 2026 at 18:30 at the Methodist Hall, Church Walk, Holbeach

26/7-122 Closed Session

It was **resolved** to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted.

Open meeting closed at:
19:38

Closed meeting opened at:
19:43

16 **HR, H & S and Data Protection Committee**

1. It was **resolved** to agree the recommendation of the HR Committee to appointment a Deputy Clerk on 21 hours per week on pay scale 18

26/7-123 **Open Spaces Committee**

1. To open and it was **resolved** to agree the way forward with the Tractor building tender submissions as to inform the applicants that the decision is to be postponed.
2. It was discussed and **resolved** to agree the way forward with the quote received for the rabbit problem in Carters Park is to not take any further action and to liaise with the Football Club

Closed meeting closed at:
20:12

Chair signature

……

Dated this

……

Appendices
Report

To: *Members of Holbeach Parish Council –*

From: *Jan Hearsey: Parish Clerk*

Date: ***12th October 2026***

Subject: ***Clerk's report***

I have made live the Cemeteries Policy as previously agreed. I have used my delegated powers to employ a temporary worker for six weeks as agreed at the last meeting.

I have received the following emails:
Chidrens letters

Dear Holbeach Parish Councillors,
I would like to make the following suggestion / observation for you to consider at your next meeting regarding future planned Remembrance parade & Town Christmas market.

Terrorism used to be something we only heard of occasionally in the news and it was always in London or places far away from sleepy Holbeach. Unfortunately, the perpetrators of such acts have no boundaries and are more and more moving into action in unsuspecting communities and localised events.
With this in mind I think that the Remembrance parade has the potential to be extremely vulnerable to a high speed, vehicle impact from a car / van/ or HGV being driven from either Spalding Road or from Fleet Road and would cause an unimaginable large number of fatalities/casualties as has happened in other countries including ours in recent years.
Unfortunately, 5 traffic cones and a person in a high vis jacket would be no competition to stop such an event.
My suggestion would be to enlist the assistance of a haulage company or coach company to provide a large vehicle to physically block the Market Hill end at the traffic lights and a follow up vehicle to block the Fleet end of the High Street as the parade takes place, other roads could also be blocked more robustly than a tin 'no entry' sign.
Drivers of these vehicles would of course need to close on hand to move the vehicles in case of the need for emergency vehicles to access.
The same simple security level could be adopted for the Town Christmas market.
Also, some 'spotters' could be tasked at these events to not watch the event but
to watch the crowd from a vantage point to raise an alert and early warning should anything start to manifest.
You may think that this is all over the top for Holbeach and that I watch too much Netflix and I sincerely hope that is the case too, but you never can be sure in 2026.

&

Is it possible to get something done to stop vehicles from speeding in Holbeach
Especially Holbeach high street and Edinburgh walk which is a rat run into Holbeach
From and to the A17 for all vehicles including large lorries and articulated lorries
Which is very dangerous as Edinburgh walk is used as a car park
I can see a major accident happening very soon as it is a residential road
With us residents struggling to get out and into our driveways which is a absolute
Nightmare with all the speeding vehicles

2. To receive an update on vacancies

Vacancies

Town Ward =7
Hurn Ward = 3
Drove Ward = 1

Bank Accounts - Details and Current Balances Start of year 01/04/26 Account Type : Ordinary Account Name Account Number Sort Code Last Reconciled Date Last Reconciled Balance £ Current Balance £ Account Type 1 Barclays Current Account Ordinary ****4844 20-80-78 30/09/26 3,545.31 2,419.85 2 Barclaycard Ordinary **********2372 30/09/26 0.00 0.00 3 Barcays Saver account Ordinary **** 5394 20-80-78 30/09/26 92,737.90 92,737.90 4 CCLA Ordinary ******0001PC 30/09/26 557,714.80 557,714.80 TOTAL £652,872.55

Holbeach Parish Council Expenditure transactions - approval list Start of year 01/04/26 Supplier totals will include confidential items Approval no 1 No Payment Reference Gross Heading Invoice date Details Invoice 2842 2610134thg £102.00 21/09/26 4th Generation Plumbing Ltd - Toilet repair 4a en 44551/410 4GSINV617 £102.00 4th Generation Plumbing Ltd - Total 2867 261013bat £168.00 4801/520 07/07/26 Bates Environmental - Toilet hire Netherfield event 78776 £168.00 Bates Environmental - Total 2846 231013chi £143.83 4455/278 12/08/26 Chislett Hire - Herras fencing hire 254658 2888 261013chi £114.00 4455/200 10/09/26 Chislett Hire - Chipper hire 255802 2889 261013chi £208.80 4401 10/09/26 Chislett Hire - Boom lift 255803 £466.63 Chislett Hire - Total 2869 261013cro £975.64 4440 09/09/26 Crown Estate - Rent Holbeach Bank 61960452 £975.64 Crown Estate - Total 2929 261013dts £692.00 30/09/26 DTS - Locking up Sept 26 1 £32.00 4405/255 Locking up Sept 26 2 £330.00 4405/250 Locking up Sept 26 3 £330.00 4406 Locking up Sept 26 £692.00 DTS - Total 2844 261013edg £105.60 03/09/26 EdgeIT - Epitaph training EK & DT 39624 1 £52.80 4515 Epitaph training EK & DT 2 £52.80 4500 Epitaph training EK & DT £105.60 EdgeIT - Total 2845 £2,153.40 EML Electrical Contractors Ltd - Electrical work Chapels (formerly C A Browne) 261013eml 44551/430 01/07/26 2266 £2,153.40 EML Electrical Contractors Ltd - Total 2841 261013ht £403.40 4455/306 02/09/26 Holbeach Tyres - Brakes truck HT107285 £403.40 Holbeach Tyres - Total 2893 £90.00 Ian Brown Electrical Engineers - Emergency callout fire alarm Coubro 261013ib 44551/420 17/08/26 19575 2894 £566.66 Ian Brown Electrical Engineers - New battery and service fire alarm Coubro 261013ibro 44551/420 29/09/26 19614 £656.66 Ian Brown Electrical Engineers - Total 08/10/26 01:03 PM Vs: 9.19.02 Page 1 Signature Date Signature Holbeach Parish Council Expenditure transactions - approval list Start of year 01/04/26 Supplier totals will include confidential items Approval no 1 No Payment Reference Gross Heading Invoice date Details Invoice 2831 261013mot £136.19 4460 31/08/26 Motia - Diesel 9012407918 2832 261013mot £138.04 4460 13/09/26 Motia - Diesel 9012489847 2833 261013mot £116.28 4461 20/09/26 Motia - Diesel 9012527629 2895 261013mot £115.28 4460 30/09/26 Motia - Diesel 9012602361 2896 261013mot £148.73 4460 27/09/26 Motia - Diesel 9012560556 £654.52 Motia - Total 2891 261013plat £279.71 4685 30/09/26 Platinum Cleaning - Cleaning Coubro 836 £279.71 Platinum Cleaning - Total 2899 261013sav £390.00 4310/230 11/10/26 Savills - Rent Northons Lane SI-000008197 £390.00 Savills - Total 2843 £3,530.02 South Holland Voluntary Car Service - Annual grant 261013shv 01/09/26 cs 4126 104/2026 £3,530.02 South Holland Voluntary Car Service - Total 2868 261013sja £184.50 4801/520 01/09/26 St John Ambulance - Cover Netherfield event SP26005336 £184.50 St John Ambulance - Total 2930 261013taw £100.00 09/09/26 Tawnymeade Alpaca's - Animals Christmas Fayre n 4801/525 2026-011 £100.00 Tawnymeade Alpaca's - Total 2931 261013ton £21.97 4455/200 30/09/26 Tonwood - Gloves and key 3120278 £21.97 Tonwood - Total 2928 261013wick £98.64 4242

06/10/26 Wicksteed - New bolts roundabout 0000832847 £98.64 Wicksteed - Total Total £30,740.65 £19,757.96 Confidential 08/10/26 01:04 PM Vs: 9.19.02 Page

Holbeach Parish Council Expenditure transactions - approval list Start of year 01/04/26 Supplier totals will include confidential items No Payment Reference Gross Heading Invoice date Details Invoice 2859 bcard26101 £26.98 25/08/26 Amazon - Hi-viz hoodie 3 4205/360 GB67DN37HAEUI £26.98 Amazon - Total 2860 bcard26101 £3.37 15/09/26 Boyes - Disinfectant & toilet cleaner 3 4690 £3.37 Boyes - Total 2864 bcard26101 £65.00 26/08/26 Chislett Hire - Universal harness 3 4205/360 254695 £65.00 Chislett Hire - Total 2851 bcard26101 £262.98 08/09/26 Elite Store - Halloween gargoyle 3 4801/501 £262.98 Elite Store - Total 2853 bcard26101 £46.99 03/09/26 Gardening Express - Heathers for war memorial 3 4235/270 £46.99 Gardening Express - Total 2847 bcard26101 £34.56 03/09/26 Microsoft - 365 admin 3 4100 E080109Y9I 2848 bcard26101 £62.15 03/09/26 Microsoft - 365 cllrs 3 4100 E080109V5B £96.71 Microsoft - Total 2861 bcard26101 £8.29 10/09/26 Tesco - Tea & Squash 3 4690 £8.29 Tesco - Total 2838 bcard26101 £51.98 02/09/26 The Cartridge Centre - Cartridges Brother printers 3 4080 185598 £51.98 The Cartridge Centre - Total 2856 bcard26101 £109.99 14/09/26 TJ Hughes - Refridgerator pavilion 3 4690 £109.99 TJ Hughes - Total 2866 bcard26101 £16.48 24/08/26 Tonwood - Rubble sacks 3 4455/200 £16.48 Tonwood - Total 2857 bcard26101 £31.63 10/08/26 Wave - Water PR 3 4680/250 16909031 2858 bcard26101 £25.99 05/08/26 Wave - Water HG 3 4680/255 16886429 28/09/26 11:53 AM Vs: 9.19.01 Page 1 Signature Date Signature Holbeach Parish Council Expenditure transactions - approval list Start of year 01/04/26 Supplier totals will include confidential items No Payment Reference Gross Heading Invoice date Details Invoice £57.62 Wave - Total 2862 bcard26101 £76.89 02/09/26 West End Garage - Diesel 3 4460 2863 bcard26101 £58.68 09/09/26 West End Garage - Diesel 3 4460 £135.57 West End Garage - Total 2865 bcard26101 £39.05 26/08/26 Whaplode Service Station - Petrol 3 4461 £39.05 Whaplode Service Station - Total Total £921.01

Invoiced Income Transactions Invoice Cttee Details date Invoice no. Start of year 01/04/26 Received date Invoices with a ledger date on or after 01/09/26 and on or before 30/09/26 01/09/26 290 2168 07/09/26 300.00 0.00 300.00 PPES 01/09/26 293 2171 07/09/26 500.00 0.00 500.00 PPES 01/09/26 296 2174 450.00 0.00 450.00 PPES 01/09/26 299 2177 23/09/26 175.00 0.00 175.00 PPES 01/09/26 302 2180 500.00 0.00 500.00 PPES 02/09/26 2309 02/09/26 1,817.10 0.00 1,817.10 Finan CCLA Income Reinvestment - Income reinvested 03/09/26 CEM394 2194/1 24/09/26 25.00 0.00 25.00 Open 03/09/26 CEM394 2194/2 24/09/26 125.00 0.00 125.00 Open 03/09/26 CEM393 2195/1 03/09/26 240.00 0.00 240.00 Open 03/09/26 CEM392 2196/2 17/09/26 25.00 0.00 25.00 Open 03/09/26 CEM392 2196/1 17/09/26 200.00 0.00 200.00 Open 03/09/26 CEM396 2197/1 25/09/26 250.00 0.00 250.00 Open 03/09/26 CEM395 2198/2 17/09/26 250.00 0.00 250.00 Open 03/09/26 CEM395 2198/3 17/09/26 200.00 0.00 200.00 Open 03/09/26 CEM395 2198/1 17/09/26 250.00 0.00 250.00 Open 07/09/26 2209 07/09/26 430.45 0.00 430.45 Finan Barclays Bank - Interest 21/09/26 CEM397 2199/1 45.00 0.00 45.00 Open 22/09/26 307 2200 23/09/26 375.00 0.00 375.00 PPES 24/09/26 CEM398 2203/1 24/09/26 200.00 0.00 200.00 Open 24/09/26 CEM398 2203/2 24/09/26 120.00 0.00 120.00 Open 29/09/26 CEM6 2204 125.00 0.00 125.00 Open Total 6,602.55 0.00 6,602.55

Waste Disposal Option 1:

General Waste (Fortnightly):

• 1 x 240 Litre (15kg)

MONTHLY COST £37.74+ VAT

Events & PR Committee Terms of Reference

Purpose of the Events & PR Committee:

The Committee is appointed by Full Council to deal with all Council run events & PR matters, subject to budget, expenditure and contractual limits decided by the full Council, and reporting back to full Council as required.

Membership:

- Membership of the committee shall consist of between three to five elected members of Holbeach Parish Council who will be appointed annually at the Annual Council Meeting as voting members. There can also be a maximum of three members of the public who can be appointed to the Committee but have no voting rights.

- If a councillor resigns from the Committee/Council during the year a new councillor will be appointed at the next appropriate Full Council meeting.
- The committee shall be subject to a quorum of three voting members.

Co-option / Deputation

- The committee shall have no powers of co-option or deputation.

Chair:

- The chair of the committee will be elected by the members of the committee at either the Annual Parish Council meeting or its first meeting of the committee.
- It is advised that one member of the council should not be chair of more than one committee, in order to encourage wider participation.
- In the case of an equal vote, the Chair of the committee shall have a second or casting vote.

Meetings:

- The Committee shall have a set calendar and shall be convened monthly. The calendar of meetings shall be confirmed at the first committee meeting following the Annual Parish Council meeting.
- Additional meetings of the Events & PR Committee can be called as and when necessary by the Chair of the committee, the Clerk as directed or by two members of the committee by written request to the Chair at any time.
- Meetings will be minuted by the Clerk or Deputy Clerk.
- If a committee is unable to meet due being inquorate and executes its delegated powers, business to be transacted on the agenda, can be placed on the agenda on the next Full Council Meeting.

Delegation of Powers:

The Events & PR Committee has the delegated authority from Holbeach Parish Council:

- To be responsible for the management of the Council's Events & PR and

have the ability to prioritise and manage workloads of employees in relation to these areas.

Events:

- To consider and organise and manage events for the community which will be facilitated, organised and run by the Parish Council on an annual basis for the benefit of all aspects / areas of community residents, paying particular attention to the councils vision.
- To organise and manage the annual Royal British Legion Remembrance Parade
- To authorise expenditure within their delegated budgets for items under £5,000 excluding VAT. No expenditure may be authorised that will exceed the budget for that type of expenditure other than by resolution of the council except in an emergency.
- Where a budget is set by the Parish Council it shall be maintained in accordance with the adopted financial regulations. Any additional funds required by the Finance and Admin Committee to discharge its obligations shall be sought by application to Full Council prior to any commitment or implied commitment to spending.
- In accordance with Financial Regulation 16.4 no tangible moveable property shall be purchased or otherwise acquired where the estimated value of any one item exceeds £1,000, except by authorisation from Full Council.

Other Roles & Responsibilities:

Events:

- To engage with community organisations in the running and organisation of events;
- To promote community events in Council publications / on website;
- To be innovative with events and put together an events programme.
- To regularly report back to the Parish Council on progress, issues arising and outcomes from Community Projects.

Public Relations (PR):

- To oversee and manage the content for the Council's Social Media, website and other PR channels, ensuring all media is used for the dissemination of factual and public information only and complies with the Council's policies.
- To delegate the uploading of information to the website to the Clerk or Deputy Clerk of the Council.
- To receive and review official press release of the Council prior to publication and ensure any contact with the press is through the Clerk or Deputy Clerk.

Policies & Documents

- To monitor and review all policies and procedures relating to events and public relations and recommend any changes to Full Council.

Budgets

- To consider Event and PR Committee budget requirements (in conjunction with the RFO) and recommend a draft budget the budget to the Finance and Admin Committee

Closed Session

Parts of the meetings of this Committee will be confidential to the members of the Events & PR Committee, Clerk or Deputy Clerk with the press and the public

excluded.

September 2026
Bereavement Pack
Holbeach

Accessibility statement for https://holbeach.parish.lincolnshire.gov.uk/

This accessibility statement applies to Accessibility statement for https://holbeach.parish.lincolnshire.gov.uk/. It does not apply to any other website.

This website is run by Holbeach Parish Council. We want as many people as possible to be able to use this website. For example, that means you should be able to:

- *change colours, contrast levels and fonts*
- *zoom in up to 300% without the text spilling off the screen*
- *navigate most of the website using just a keyboard*
- *navigate most of the website using speech recognition software*
- *listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)*

We've also made the website text as simple as possible to understand.

AbilityNet (https://www.abilitynet.org.uk/) has advice on making your device easier to use if you have a disability.

How accessible this website is

We know some parts of this website are not fully accessible:

- *the text will not reflow in a single column when you change the size of the browser window*
- *you cannot modify the line height or spacing of text*
- *most older PDF documents are not fully accessible to screen reader software*
- *live video streams do not have captions*
- *some of our online forms are difficult to navigate using just a keyboard*
- *you cannot skip to the main content when using a screen reader*

Feedback and contact information

If you need information on this website in a different format like accessible PDF, large print, easy read, audio recording or braille, please send an e-mail to: clerk@holbeachparishcouncil.gov.uk

We'll consider your request and get back to you in 7 days.

Reporting accessibility problems with this website

We're always looking to improve the accessibility of this website. If you find any problems not listed on this page or think we're not meeting accessibility requirements, please contact the Parish Council Clerk at clerk@holbeachparishcouncil.gov.uk.

Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility

regulations'). If you're not happy with how we respond to your complaint, contact the Equality Advisory and Support Service (EASS) .

Technical information about this website's accessibility

Holbeach Parish Council is committed to making its website accessible in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

Compliance status

This website is partially compliant with the Web Content Accessibility Guidelines version 2.1 AA standard.

Preparation of this accessibility statement

This statement was prepared on 30-09-2026 and was last reviewed on 12th October 2026

This website was last tested on 30th September 2026. The test was carried out by Holbeach Parish Council

GDPR Security Compliance Checklist

All councillors should complete the security checklist below to show compliance. Records should be retained whilst they remain in office.

Yes/No

Computer is password protected

Email is password protected

Mobile devices are password protected

Flash drives are password protected

External hard drives are password protected

Cloud access is password protected

Hard copy files are held securely

Anti-virus software is up to date

No one outside the council has access to your council information

Date compliance will be achieved if you have answered "No" to any of the above:

Date: _____

Councillor name: _____

Councillor signature:

_____

Date: _____

Version number
Purpose/change
Author
Date
1
Initial draft
J Hearsey
30-09-2026