



**Coubro Chambers**  
**11 West End**  
**HOLBEACH**  
**Spalding**  
**Lincs.**  
**PE12 7LW**  
**Tel: 01406 426739**  
**e-mail: holbeachpc@btconnect.com**  
**Clerk: David Boyce**

Dear Councillor,

I summon you to a Meeting of the above Council to be held online (log on details to follow) on Monday the 20<sup>th</sup> of July 2020 at 19:00. There will be no Open Forum preceding this meeting.

Yours sincerely,

David Boyce, Clerk

## **AGENDA**

### **1. Apologies**

### **2. Clerks Report**

- a) To update the Council on the current vacancies on the Drove Ward
- b) To update on the new vacancy on the Town Ward
- c) To receive written applications for the office of Parish Councillor and to Co-opt a candidate to fill the existing vacancy

### **3. Declarations of Interest**

### **4. Minutes of previous Meeting**

- a) To agree minutes of the meeting 24<sup>th</sup> April 2020 deferred from previous meeting
- b) To agree previous meeting of 30<sup>th</sup> June 2020 minutes

### **5. Allotments**

- (a) To agree the date of the allotment inspection

### **6. Cemeteries**

- (a) To agree the outstanding memorial and burial grants for approval

### **7. Stukeley Park**

- (a) To receive a progress update on the lease negotiations from Cllr I Hutchinson and Cllr Donley

## **8. The PR working party**

- (a) To agree to include within the scope of the working party the investigation into the IT hardware and software over the next three months for recommendations to the Full Council for decision
- (b) To discuss the investigated iPad option

## **9. Carters Park**

- (a) To agree to open the Dog Run, the Tennis Courts, the gym equipment, Carters Park play areas, Holbeach Bank play area and Netherfield play area following CoVID-19 Secure Risk assessments
- (b) To agree to allow Spalding High School to finish painting the football club fence along the cricket pitch
- (c) To agree on whether or not to lock up the area
- (d) To agree to allow Cllr I Hutchinson to put murals in the park
- (e) To agree to adopt, install and maintain the play equipment purchased by Friends of Holbeach Parks for £160.00 consisting of a climbing frame, a see saw and two rockers
- (f) To agree the contracting tender

## **10. Financial statement and presentation of payments for approval**

- (a) The Chairman of Finance Report
- (b) Payment List – to agree for payment
- (c) To present the Financial Statement for agreement
- (d) To agree to apply for a new banking mandate to include Cllrs Graham Rudkin, Geoff Donley, Isobel Hutchinson, Eddie McNally & officers David Boyce and Jan Hearsey
- (e) To agree to appoint a third party consultant for RFO training
- (f) To agree a Barclaycard on the account for the RFO
- (g) To agree a gift for the outgoing Clerk

## **11. HR Matters – resolve to take “In closed session”**

- (a) To appoint another member to the HR working party following the resignation of Cllr Wilson
- (b) To appoint an appeal panel

## **12. Chairmans update**

## **13. Confirm date and venue of next Parish Council Meeting**

- a) To be called by the Clerk and Chairman as required

## **14. Invite for agenda items for next Meeting**