Holbeach PARISH COUNCIL
Clerk/RFO: Jan Hearsey

Coubro Chambers, 11 West End
Holbeach, PE12 7LW
01406 426739
clerk@holbeachparishcouncil.gov.uk.com
holbeach.parish.lincolnshire.gov.uk
@HolbeachParishCouncil

NOTICE IS HEREBY GIVEN, and Members are summoned to attend the meeting of Holbeach Parish Council Full Council to be held at Methodist Church, Albert Street on Monday 12th October 2026 at 18:30 at which the under mentioned business will be transacted.

This meeting will be recorded by the Parish Council.

*In accordance with the **Local Audit and Accountability Act 2014**, members of the public and press may photograph, film, or audio record public meetings. Anyone wishing to do so should inform the Chairman before or at the start of the meeting.*

*Members are reminded of their responsibilities under the **Code of Conduct, Standing Orders**, and the **Seven Principles of Public Life:***
***Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty, and* Leadership.**

Recording is permitted during the public meeting, but not before it starts or after it is formally closed. Please stop recording when the meeting ends.

Yours sincerely
Jan Hearsey
Jan Hearsey

26/7-108 Apologies

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

26/7-109 Declarations of Interest

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respect of pecuniary and non pecuniary interest in Agenda items.

26/7-110 Public Forum

The Chair will invite members of the public to present their questions, statement or petitions. Public participation is limited to 15 minutes, with each speaker permitted up to 3 minutes. After this item, public contributions will only be allowed at the Chair's discretion.

26/7-111 Reports from Elected Members

To receive reports from elected members of South Holland District Council and Lincolnshire County Council

26/7-112 Minutes

To resolve to approve as a correct record the notes of the meetings of:
1st September 2026 and to authorise the Chair to sign the official Minutes.

26/7-113 Clerk

1. To receive a report from the Clerk
2. To receive an update on vacancies
3. To resolve to agree to co-options as submitted

26/7-114 Finance & Admin Committee

1. To note the bank balances as at 30th September 2026
2. To resolve to agree the payments for September 2026
3. To note the income for September 2026
4. To resolve to agree the grant application as updated
5. To review and resolve to agree the Reserves Policy
6. To discuss and resolve to agree the way forward with waste and recycling at Coubro
7. To discuss and resolve to agree the way forward with obtaining further legal clarification regarding the financial impact of the Carters Park Charity on Holbeach Parish Council
8. To resolve to agree to purchase a Remembrance wreath under s.137
9. To receive the AGAR External Auditors report and resolve to agree the way forward with any "except for" matters.

26/7-115 Youth Council

1. To receive an update on youth engagement

26/7-116 Open Spaces Committee

1. To receive a report from the Groundskeeper supervisor

26/7-117 PPES Committee

1. To resolve to agree the way forward with the planning applications:
https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0634-26
https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0452-26
https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0852-26
https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0760-26
2. To resolve to agree the cost of the battery on the defibrillator in the phone box
3. To consider and agree progressing identified maintenance works through tender and/or specification, including agreement to advertise opportunities via the Council's website and social media, specifically relating to:
   - Decorating works (4a High Street frontage and windows, Coubro windows, and repainting of the phone box)
   - Masonry works (Coubro keystone and works identified within the cemetery chapels survey)
   - Guttering repairs/replacement at the cemetery chapels
4. To resolve to agree the paperwork for CCTV on the cemetery Chapels

26/7-118 Events & PR Committee

1. To elect members to the Committee
2. To receive an update on the Halloween Event and to ratify the paperwork

3. To receive an update on The Remembrance Parade and to resolve to agree the paperwork
4. To receive an update on the Christmas Fayre and to resolve to agree the paperwork
5. To resolve to agree the Committees Terms of Reference

26/7-119 Policies

1. To resolve to agree the Volunteer Policy
2. To resolve to agree the Memorial Application Form
3. To resolve to agree the Internment pack
4. To resolve to agree the Accessibility statement
5. To resolve to agree the GDPR security compliance

26/7-120 Council Business

1. To consider and discuss Council governance and ways of working, taking into account current councillor numbers, recent project delivery, and community feedback, with the aim of supporting more effective outcomes for the parish, and to consider the following:

a)Committee structure and effectiveness – whether the current arrangements are the most suitable given councillor numbers; how effectively committees are operating; and whether more matters could be brought to Full Council or alternative approaches considered (wider working groups)

b) Longer-term planning – placing greater focus on forward planning alongside day-to-day activity, including a review of current and potential future Council assets and their value to the community (and opportunities to enhance that value or income), and the development of a 3-year plan and budget covering key priorities and emerging needs

c) Meeting structures and approach to decision-making – how meetings can better support open discussion and the development of ideas in public (not just formal decisions) and whether dedicated or additional meetings may be helpful for more significant or complex topics

26/7-121 Meeting

1. The date of the next meeting is Monday 9th November 2026 at 18:30 at the Methodist Hall, Church Walk, Holbeach

26/7-122 Closed Session

To resolve to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted.

16 HR, H & S and Data Protection Committee

1. To resolve to agree the recommendation of the HR Committee to appointment a Deputy Clerk on 21 hours per week on pay scale 18

26/7-123 Open Spaces Committee

1. To open and resolve to agree the way forward with the Tractor building tender submissions.
2. To discuss and resolve to agree the way forward with the quote received for the rabbit problem in Carters Park