

Minutes of the meeting of Holbeach Parish Council HR, H & S and Data Protection Committee on Monday 7th September 2026 at 12:00 at Coubro Chambers, 11 West End

Those present :

Chair : Cllr P Howden

Councillors : Cllr P Foyster, Cllr A Haslett

* Attended remotely

Meeting opened at

Chair Cllr P Howden opened the meeting at 12:00

HR26/7-027 Apologies

To receive apologies where valid reasons for absence have been given to the Clerk prior to the meeting. None

HR26/7-028 Declarations of Interest

1. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items. None

HR26/7-029 Minutes

1. It was **resolved** to agree to approve the draft notes of the meetings of:

- 10th July 2026
- 24th July 2026
- 20th August 2026

and to authorise the Chair to sign the official Minutes

HR26/7-030 Exclusion of the Press and Public

It was **resolved** to move into closed session and exclude the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following matters.

Open Meeting Closed at
12:03

Closed meeting opened at
12:03

HR26/7-031 Staffing Matters

- 1. It was **resolved** to agree the way forward with temporary Deputy Clerk cover as to use a previous temporary person on a zero hours contract for a maximum of 16 hours a week until a new Deputy Clerk starts. Pay scale 13
- 2. It was **resolved** to agree the way forward with a staff sickness payment as to pay this as a one off.

Meeting closed at
12:12

Signed Chair

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Date

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Council 07/09/26 Chair's initials.....