

NOTICE IS HEREBY GIVEN, and Members are summoned to attend the Extraordinary Meeting of Holbeach Parish Council to be held at Coubro Chambers, 11 West End, Holbeach, on Tuesday 1st September 2026 at 18:00 at which the under-mentioned business will be transacted.

Recording is permitted during the public meeting, but not before it starts or after it is formally closed. Please stop recording when the meeting ends.

Yours sincerely

Adrian Haslett

Adrian Haslett – Chair

Agenda

26/7-089 Apologies

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

26/7-090 Declarations of Interest

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respect of pecuniary and non pecuniary interest in Agenda items.

26/7-091 Public Forum

The Chair will invite members of the public to present their questions, statement or petitions. Public participation is limited to 15 minutes, with each speaker permitted up to 3 minutes. After this item, public contributions will only be allowed at the Chair's discretion.

26/7-092 Reports from Elected Members

To receive reports from elected members of South Holland District Council and Lincolnshire County Council

26/7-093 Minutes

To resolve to approve as a correct record the notes of the meetings of:

8th December 2025

19th January 2026

26th January 2026

13th April 2026

11th May 2026

13th June 2026

18th June 2026

2nd July 2026

and to authorise the Chair to sign the official Minutes.

26/7-094 Clerk

1. To receive a report from the Clerk
2. To receive an update on vacancies
3. To resolve to agree to co-options as submitted

26/7-095 Finance & Admin Committee

1. To elect members to the committee
2. For the members of the committee to elect a Chair of the Committee
3. To note the bank balances as at 31st July 2026 & 31st August 2026
4. To resolve to agree the payments for July 2026 & August 2026
5. To note the income for July 2026 & August 2026
6. To resolve to agree the grant application
7. To review and resolve to agree the Risk Register

26/7-096 AGAR (Annual Governance and Accountability Return)

1. To receive the annual internal audit report and RFO's response
2. To consider recommendations or matters arising from the internal auditor's narrative report.
3. To receive the Balance Sheet for the year ended 31st March 2026, to be signed by the Chair and Responsible Financial Officer
4. To receive and resolve to approve the Annual Governance statement (Section 1) of the Annual Governance and Accountability Return (AGAR)) for financial year 2025/26 and to approve the Chair and Clerk to sign
5. To resolve to approve the Annual Accounting statement (Section 2 of the AGAR) for financial year 2025/26 presented and signed by the Responsible Finance Officer before being presented to the authority for approval (5th August 2026) and authorise signing by the Chairman.
6. To receive and consider the bank reconciliation 2025-2026.
7. To receive and consider the explanation of variances.
8. The RFO confirms the commencement date for the exercise of Public Rights

26/7-097 Youth Council

1. To receive an update on youth engagement and to resolve to agree the way forward

26/7-098 Open Spaces Committee

1. To elect members to the committee
2. To support the presence of volunteers in Carters Park

26/7-099 PPES Committee

1. To elect members to the committee
2. For the members of the committee to elect a Chair of the Committee
3. To receive an update on the solar SID location
4. To resolve to agree the way forward with the planning applications

26/7-100 Events & PR Committee

1. To elect members to the committee
2. To resolve to agree the price for stalls and catering outlets at the Christmas Fayre
3. To receive an update on the Halloween Event
4. To receive an update on The Remembrance Parade
5. To receive an update on the Christmas Fayre

26/7-101 HR, H & S and Data Protection Committee

1. To resolve to agree the Terms of Reference as agreed by the HR, H & S and Data Protection Committee
2. To discuss and resolve to agree arrangements for WorkNest access and usage, including member and officer permissions and appropriate information governance controls.
3. To discuss and resolve to agree to employ a temporary grounds keeper using funds from HR Ear Marked reserves

26/7-102 Meeting

1. The date of the next meeting is Monday 12th October 2026 at 18:30 at the Methodist Hall, Church Walk, Holbeach

26/7-103 Closed Session

To resolve to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted.

26/7-104 PPES Committee

1. To resolve to agree the way forward following termination of tenancy
2. To discuss and resolve to agree the way forward with a rental application

26/7-105 CCTV

1. To review the camera location and cost and to resolve to agree the way forward.
2. To discuss and resolve to agree who can have access to the CCTV footage in the Clerk's absence

26/7-106 Assets

1. To discuss and resolve to agree the way forward with asset transfer opportunities

26/7-107 Security

1. To resolve to agree the way forward with vehicle security