



Open spaces committee meeting held on

Tuesday 17th March 2026

Present Cll Isobel Hutchinson (chair) , Cll Adrian Haslett, Cll Sam Richardson and Cll Paul Foyster.

1.

No apologies all present

2.

No declarations of interest

3.

The draft minutes were agreed as a correct record and sign by the chair

4.

The parks supervisors report was reviewed and accepted with the following actions agreed. A new hand mower is required at a cost of approx. £439 to be purchase in the new financial year. An extra waste bin for the summer months to be ordered for Park Rd cemetery (Dan to contact company initially)

5.

A) an update on the access situation was given to the committee and the following actions were agreed. A letter to be sent to all tenants with their next rent demand (6th April) reminding them of the terms of their agreement regarding access and subletting. The adjacent landowner will be informed of the actions we have taken to prevent access over his land.

B) the allotment inspections were agreed to take place starting on 6th May, Correct paperwork to be found on the system and people carrying out the inspections to be agreed nearer the time.

6. A) The play inspections were reviewed and agreed to carry out the require work.

The surfacing will be reviewed and replaced on a rolling program.

B) Intial ideas for the toddler area were presented and discussed. It was agreed all members meet at the park to discuss ideas for all areas.

C) It was agreed that the routes for possible paths to connect areas better would be discussed when meeting at the park.



D) The plans have been drawn up and circulated to members and once all Reports are complete this will be submitted for planning. If planning is approved Full council will decide if they wish to proceed with the plans . The urgent need for a new shed was raised by the parks supervisor.

E) It was agreed that Cll Richardson meet with the parks supervisor on site to discuss possible layouts for the area to keep children and dogs separate.

F) It was agreed for SHDC to use Carters Park for an activity day in May half term Providing the paperwork is supplied for full Council to approve or the clerk if full Council are unable to meet.

G) Item no longer required

7.A) The quote from a local company was discussed and it was agreed that option 1 to replace damaged railings only be accepted and to consult the conservation officer before going ahead.

B) After long discussion it was agreed that permission be given to groups and individuals to use the cemetery chapels for art and heritage workshops and exhibitions

C) It was agreed that the clerk offer training to relevant staff for our allotment and cemeteries systems and appropriate LALC training

D) An offer had been received from Boxes of Hope to plant the containers in the closed churchyard. This was discussed and agreed to give permission

8.The tree report was reviewed and the recommendation to remove some trees in Carters Park along Park Rd to improve the health of the lime tree was agreed

9. Item deferred

10. The quote was discussed and it was agreed to go back to clarify what work was required and quotes brought to the next full council meeting for agreement.

11. The bowls club lease was reviewed and it was agreed to recommend to full council at the next meeting.