

**Minutes of the meeting of Holbeach Parish Council on Monday 8th June 2026 at 18:30
at Methodist Church, Albert Street.**

Those present :

Chair : Cllr A Haslett

Vice-Chair : Cllr P Foyster

**Councillors : Cllr P Howden, Cllr S Hutchinson, Cllr I Hutchinson, Cllr E McNally,
Mr S Richardson, Cllr R Stevens, Cllr T Wiltshire**

Officers : Mrs J Hearsey - Clerk/RFO

*** Attended remotely**

Open meeting opened at:

The Chair instated Standing Orders and the meeting open at 18:30

26/7-020 Apologies

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting. - None

26/7-021 Declarations of Interest

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respect of pecuniary and non pecuniary interest in Agenda items. Cllr P Foyster declared a pecuniary interest in agenda item 26/7-029 (7) and left the room during the agenda item.

26/7-022 Public Forum

The Chair will invite members of the public to present their questions, statement or petitions. Public participation is limited to 15 minutes, with each speaker permitted up to 3 minutes. After this item, public contributions will only be allowed at the Chair's discretion.

A parishioner said the they cannot find approval for planning permission to knock down bungalow or to pay for it, Cllr S Hutchinson respond by saying it was in he April meeting and the minutes have not yet been written.

A comment was made about the poor state of the paintwork on the phone box Clerk will look at

A question was asked that the lady had access to north chapel. Also Cllr I Hutchinson stated electric was ok for inspection but it appears not. Is there an RCD - The Council will get back to you. Had Cllr Hutchinson given permission before the meeting. Council paid for electric.

26/7-023 Reports from Elected Members

Offices open Mondays, Wednesdays, and Fridays 10.00 a.m. – 4.00 p.m.

To receive reports from elected members of South Holland District Council and Lincolnshire County Council - awaiting copy

26/7-024 Minutes

It was **resolved** to agree to **defer** the approval as a correct record the notes of the meetings of:

8th December 2025

19th January 2026

26th January 2026

11th May 2026

and to authorise the Chair to sign the official Minutes.

26/7-025 Clerk

1. To receive a report from the Clerk *see appendices*

2. To receive an update on vacancies

Town Ward = 6

Hurn Ward = 3

Drove Ward = 1

3. It was **resolved** to agree to co-options as submitted by Mr Rick Stevens

26/7-026 Finance & Admin Committee

1. It was **resolved** to agree to form a new Finance & Admin Committee

2. To elect members to the committee - It was proposed, seconded and **agreed** that Cllrs: R Stevens; P Howden; E McNally & A Haslett be elect as members

3. For the members of the committee to elect a Chair of the Committee - It was proposed, seconded and **agreed** hat Cllr R Stevens be Chair of he Committee

4. To note the bank balances as at 31st May 2026

5. *A/c ending **4844 = £2,015.06*

6. *A/c ending **5394 = £298,412.30*

7. *A/c ending **-001 = £451,281.27*

8. It was **resolved** to agree the payments for May 2026 of £ 24,623.94

9. To resolve to agree grant form received.- None received

10. It was **resolved** to agree the new mileage rates as per HM Government and amend staff contracts as appropriate

11. It was **resolved** to agree to **defer** back to the Committee the way forward with the mobile phone SIM contracts

26/7-027 Open Spaces Committee

1. To receive a report from the Chair of the Committee. *See appendices*

2. It was discussed and **resolved** to agree the way forward with the Tractor shed as to get updated quotes to repair the current structure

Option (a) to construct a new tractor shed on the site of Park Bungalow

Option (b) Erect a "like for like" wooden construction on the existing site and apply for planning consent

Option (c) Construction of a small metal shed

3. It was **resolved** to agree for a van to park in Carters Park on 13th June from 17:30 to 20:00 for a photo exhibition on the youth of Lincolnshire

4. It was **resolved** to agree the way forward with a request for an ice cream van to use Carters Park in the summer from 11:00 to 19:00 each day weather permitting as to say no.

5. It was **resolved** to agree to **defer** to the Committee to create QR codes for the parks and cemeteries to enable speedy reporting of issues.

26/7-028 PPES Committee

1. To agree to disband the PPES Committee -*Agenda item not required*
2. To elect members to the Committee - *Agenda item not required*
3. For the members to elect a Chair of the Committee - *Agenda item not required*
4. It was discussed and **resolved** to agree the way forward with the High Street Properties as to not sell but possible to add to the property portfolio. (Cllrs: A Haslett; P Foyster; E McNally; T Wiltshire; S Hutchinson; I Hutchinson; S Richardson & R Stevens voted in favour. Cllr P Howden abstained)
5. It was **resolved** to agree the response to the following planning applications not responded to by the PPES committee

<https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0411-26> No objection
(OWPC57277)

<https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0325-26> Objection due to lack of outside space (OWPC57278)

<https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0439-26> No objection
(OWPC57279)

<https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0443-26> No objection
(OWPC57280)

<https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-1285-25>

26/7-029 Events & PR Committee

1. To resolve to agree to disband the Events & PR Committee -*Agenda item not required*
2. It was discussed and **resolved** to agree not to hold a Party in the Park (Carters Park), but plan it for next year the date and format of the event. Names of volunteers(Cllrs: A Haslett; P Howden; E McNally; T Wiltshire, S Hutchinson; I Hutchinson; S Richardson & R Stevens voted in favour, Cllr P Foyster abstained)
3. It was discussed and **resolved** to agree a Netherfields Family Fun Day, the date will be in August (The Clerk to check the availability of the equipment) and format of the event as the same as last year and names of volunteers. Ask St Johns for cover and event affecting the highway
4. It was discussed and **resolved** to agree a Village Fun Day, the date, location, format of event and volunteers as to incorporate with Netherfield Fun Day
5. It was **discussed** and **resolved** to agree a Halloween event, the location Carters Park, date 31st October, format same as before but bigger and volunteers. Have food vans and entertainment
6. It was discussed and **resolved** to agree to apply for the road closure for Remembrance and to instruct St John's Ambulance.
7. It was discussed and **resolved** to agree the Christmas Fayre, the date 28th November, venue Church Street, Holbeach, format as previous years, need to suspend parking bays and request permission of Church to use the green and volunteers

24 Extend meeting as per Standing Orders 3 (x)

At 20:27 it was proposed, seconded and **agreed** to continue the meeting beyond two hours. Meeting recommenced at 20:35

26/7-030 Community Engagement

1. It was discussed and **resolved** to agree for a Youth Council Cllrs S Richardson & I Hutchinson are to meet with UAH. Cllr P Foyster to talk to the fishing group.
2. It was discussed and **resolved** to agree an Intergenerational Community Project - Cllrs: S Richardson & I Hutchinson to liaise with local group

3. It was discussed and **resolved** to agree to **defer** a Sponsor a Flower Box Scheme
4. It was discussed and **resolved** to agree to **defer** a “5 Things We Can Do” Community Improvement Project

26/7-031 HR, H & S and Data Protection Committee

1. It was **resolved** to agree the Terms of Reference as agreed by the HR, H & S and Data Protection Committee as to **defer** until seen by HR advisor

26/7-032 Devolution

1. It was **resolved** to agree to **defer** for one the membership of the Devolution working group until a list of assets are received from SHDC - Cllr S Hutchinson to request the list.
2. It was **resolved** to agree to **defer** the Terms of Reference of the group

26/7-033 Meeting

1. The next meeting of the Council will be the on Monday 13th July at Holbeach Hurn Village Hall 18:30.

26/7-034 Closed Session

It was **resolved** to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted.

Open meeting closed at:

21:32

Closed meeting opened at:

21:37

26/7-035 HR, H & S and Data Protection Committee

1. To receive a report from the Chair of the Committee.
2. To receive an update on a recent Data Protection incident - an update was received

26/7-036 CCTV

1. The camera location and cost were reviewed and it was **resolved** to agree the way forward as to purchase cat 6 cable then check the cameras are working and then come back to Council.

Closed meeting closed at:

21:55

Chair signature

Date

Appendices

Report

To: *Members of Holbeach Parish Council –*

From: *Jan Hearsey: Parish Clerk*

Date: *8th June 2026*

Subject: Clerk's report

I am currently ploughing my way through the accounts for the 25/26 financial year. I am in touch with our internal auditor and our external auditor have given me until 30th June to present to Council and submit to them, I am trying my best however, this may not be possible.

I used my delegated powers along with the Open Spaces committee to give the go ahead to trace a water leak in Carters Park, the authorisation is up to £4,000. At the time of writing this, 09:20 on 08-05-26, the job is going well.

Expenditure transactions - approval list

Cheque Gross Heading Invoice Details Cheque
date

260609motia £54.56 4460 19/04/26 Motia - fuel £347.28
bcard260609 £362.50 4455/306 23/04/26 DVLA - Riad tax Truck £362.50
bcard260609 £8.97 4690 30/04/26 Boyes - Sundries £8.97
260609motia £87.22 4461 30/04/26 Motia - Fuel £347.28
bcard260609 £34.56 4100 03/05/26 Microsoft - 365 admin £117.36
bcard260609 £82.80 4100 03/05/26 Microsoft - 365 Cllrs £117.36
260609edg £105.60 4515 06/05/26 EdgeIT - Accounts training £105.60
e
bcard260609 £17.97 4085 06/05/26 Amazon - Printer cable £17.97
260609f1 £204.00 4085 07/05/26 F1 Group - New domain £204.00
260609m& £1,080.00 44351/400 07/05/26 Mossop & Bowser - Renewal of lease 4 High St £1,080.00
b
260609ton £6.00 44551/420 10/05/26 Tonwood - Key cutting £6.00
260609motia £65.83 4460 10/05/26 Motia - Fuel £347.28
bcard260609 £439.99 4220 13/05/26 Birchgrove Garden Centre - Cobra MM4BSPH Mulching £439.99
Mower
bcard260609 £30.00 44551/400 14/05/26 B & Q - Mould spray £30.00
260609eve £462.00 4435/351 14/05/26 Everwell - Health assessment £462.00
r
bcrd260609 £50.00 44551/400 16/05/26 B & Q - Mould spray PB £50.00
260609cha £92.15 4205/360 18/05/26 Chandlers - Boots £92.15
260609met £30.00 4075 23/05/26 Methodist Church - Hall hire 27-05-26 £30.00
h
260609motia £154.07 24/05/26 Motia - Fuel May 26 £154.07
£46.22 4461 Fuel May 26
£107.85 4460 Fuel May 26
£126.95 4455/200 27/05/26 Tonwood - Watering cans PR

Signature

Date

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Expenditure transactions - approval list

Cheque Gross Heading Invoice Details Cheque
date

260609plat £257.74 4685 30/05/26 Platinum Cleaning - Cleaning May 26 £257.74
260609dts £722.00 31/05/26 DTS - Locking up May 26 £722.00
£40.00 4405/255 Locking up May 26
£341.00 4405/250 Locking up May 26
£341.00 4406 Locking up May 26
260609motia £139.67 4460 31/05/26 Motia - Fuel £347.28
Sub Total £4,614.58
£18,667.21 Confidential

District Councillor Update Report South Holland District Council

Local Government Reorganisation

Local government reorganisation across Lincolnshire is progressing, with district and county councils having submitted proposals to Government outlining different options for future unitary arrangements.

A decision is expected in **July 2026**. Following this, a **Structural Changes Order** will confirm key details such as council size, ward boundaries, and the number of councillors.

Elections for the new authority are anticipated in **2027**. These councillors will form a **shadow authority**, which will focus on preparing the new council rather than delivering services. This includes setting budgets, establishing governance structures, planning service transfers, and putting staffing and organisational arrangements in place.

South Holland District Council and Lincolnshire County Council will continue to operate as normal until **May 2028**, when the new authority is expected to go live. At present, parish councils are not expected to be directly affected and will continue as the most local tier of government.

Garden Waste Scheme

The garden waste collection service has now been expanded and is open to all eligible residents across the district. Anyone who has not previously subscribed is now able to apply.

Waste Transformation Programme

The council continues to develop its waste transformation programme in response to new legislative requirements.

This includes:

- The future introduction of food waste collections
- Reviewing collection methods, including whether wheeled bins or bag-based systems are more appropriate in different areas

An all-member briefing is scheduled for tomorrow.

The waste team is currently reviewing all collection rounds, and councillors will be able to engage with this process to highlight any local issues within their wards.

Holbeach Conservation Area

The consultation on the Holbeach Conservation Area Appraisal and Management Plan ran from **November 2025 to February 2026**.

These documents are due to go to Cabinet for approval on **30 June 2026**.
A design guide has also been developed. Together, these will support improved design quality and provide clearer guidance for planning applications within Holbeach.

Council 08/06/26 Chair's initials.....