



NOTICE IS HEREBY GIVEN, and Members are summoned to attend a meeting of Holbeach Parish Council Finance & Admin Committee to be held at Coubro Chambers, 11 West End on Wednesday 24th June 2026 at 12:00 at which the under mentioned business will be transacted.

Recording is permitted during the public meeting, but not before it starts or after it is formally closed. Please stop recording when the meeting ends.

Yours sincerely
Jan Hearsey

Jan Hearsey
Clerk/RFO

FC26/4-01 Apologies

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

FC26/4-02 Declarations of Interest

1. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

FC26/4-03 Minutes

To resolve to approve as a correct record the notes of the meetings of the Committee held on 9th October 2025 and to authorise the Chair to sign the official minutes.

<https://holbeach.parish.lincolnshire.gov.uk/downloads/file/1744/2025-6-03-finance-draft-notes-9th-october-2025>

FC26/4-04 Clerk's report

1. To receive a report from the Clerk

FC26/4-05 Transactions for payment

1. To resolve to agree to recommend to Full Council payment of the list of payments due for June invoices and to review 10 invoices at random to insure transparency.

FC26/4-06 Financial Statement

1. To resolve to recommend to Full Council to approve the financial statement as of 31st May 2026

FC26/4-07 Review of outstanding receipts

1. To review the outstanding receipts as of 31st March 2026

FC26/4-08 Budgets

1. To review the current budgets as at 31st March 2026
2. To review and resolve to agree the way forward with the budget codes as proposed at the last Finance & Admin Committee meeting
3. To discuss the budgets for 2026-7

FC26/4-09 Policies

1. To review and resolve to agree to recommend to Full Council the updated Financial Regulations

FC26/4-10 Projects

1. To review the current projects
2. Roof High Street
3. Investment properties

FC26/4-11 IT

1. To discuss and resolve to agree the mobile phone SIM contracts
2. To receive an update on IT equipment

FC26/4-12 Next meeting

1. To resolve to agree the meeting schedule for the 2026-7 municipal year.
2. The next meeting of the Committee will be on Wednesday 7th May at 15:30