




## **Holbeach Parish Council**

### **Bank balances as at 31 January 2026**

CCLA Public Sector Deposit Fund	£396,830.21
Barclays Business Premium Account	£ 39,049.01
Barclays Current Account	£ 2,384.79

**Holbeach Parish Council**

**Bank balances February 2026**

CCLA Public Sector Deposit Fund	£348,110.01
Barclays Business Premium Account	£50,520.22
Barclays Current Account	£3,008.01



## Planning applications - 9 February Meeting

**Reference Number:** H09-0007-26

**Type:** FULL

Proposal: Proposed Car Port

Location: 14 HICKORY CLOSE HOLBEACH

**Reference Number:** H09-0011-26

**Type:** FULL

Proposal: Proposed Domestic Garage

Location: LOWLANDS HURN BANK

**Reference Number:** H09-0832-25

**Type:** FULL

Proposal: Proposed New Timpson Pod

Location: TESCO BOSTON ROAD SOUTH

**Reference Number:** H09-1082-25

**Type:** FULL

Proposal: Proposed extension & alterations

Location: 2 WICKS ROW ST MARKS

**Reference Number:** H09-0030-26

**Type:** FULL

Proposal: Removal of first floor extension, replacement roof and render building, minor amendments to ground floor arrangement and erection of cycle storage shed - retrospective

Location: 19 LANGWITH DRIVE

**Reference Number: H09-1085-25**

**Type FULL**

Proposal: Proposed alterations and extensions

Location: ELMHURST 58 DOG DROVE NORTH

**Reference Number: H09-0063-26**

**Type: LISTED BUILDING**

Proposal: Proposed Repairs & Alterations to Listed Building

Location: 3 Chancery Lane Holbeach

**Reference Number: H09-0062-26**

**Type: FULL**

Proposal: Proposed Repairs & Alterations to Listed Building

Location: 3 Chancery Lane Holbeach

## Community Engagement and Communications Policy

### 1. Introduction:

Holbeach Parish Council is an open and transparent Council, which values the opinions of the community which it serves. It continues to listen to the needs and concerns of the community and will do everything within its power and financial constraints, to make the Parish a better place to live and work.

The purpose of this document is to deliver a standard policy for engagement with residents and partners, whilst recognising the services that the Parish Council provides must reflect the needs of its residents and the locality.

This policy aims to improve communication between the Parish Council and the residents of the Parish in order to increase awareness of local issues and council involvement, encourage public participation and receive feedback.

### 2. Legal requirements and restrictions:

This policy is subject to the Council's obligations which are set out in the Public Bodies (Admission to Meetings) Act 1960, the Local Government Act 1972, The Local Government Act 1986, The Freedom of Information Act 2000, the Data Protection Act 1998 and other legislation which may apply to the Council's Standing Orders and Finance Regulations.

The Council cannot disclose confidential information or information the disclosure of which is prohibited by law. The Council can not disclose information if this is prohibited under the terms of a court order, by legislation, the Council's standing orders, under contract or by common law. Councillors are subject to additional restrictions about the disclosure of confidential information which arise from the code of conduct adopted by the Council, a copy of which is available via the Council's website.

### 3. Communication Principles and Objectives:

The Parish Council will ensure that it communicates with residents in a timely and effective manner. Holbeach Parish Council will aim to engage with the community at all levels, best described by the Ladder of Engagement, as seen in the diagram and table below.

STEP	MEASURE
5	<b>Empowering:</b> placing decision-making in the hands of the community.
4	<b>Collaborating:</b> working in partnership with communities in each aspect of the decision, including the development of alternatives and the identification of the preferred solution.
3	<b>Involving:</b> working directly with communities to ensure that concerns and aspirations are consistently understood and considered. For example, partnership boards, reference groups and service-users participating in policy groups.
2	<b>Consulting:</b> obtaining community feedback on analysis, alternatives and / or decisions. For example, surveys, door knocking and focus groups.
1	<b>Informing:</b> providing communities with balanced and objective information to assist them in understanding problems, alternatives, opportunities, solutions. For example, websites, newsletters and press releases.



All methods of communication should:

- encourage two-way positive engagement.
- be concise, factual, and easy to access and understand.
- be accessible for the whole community.
- not disclose information which is confidential.
- reflect the views of the Parish Council not the individual.
- not contain content that is unlawful, libellous, harassing, defamatory, abusive, threatening, harmful, obscene, profane, sexually oriented, or racially offensive
- not promote political parties
- not publicise personal information

#### 4. Methods of communication:

##### Public Participation at Meetings:

At each ordinary meeting of the Council and its Committees there will be provision for members of the public to address the meeting.

The following procedures will be followed:

##### Full Parish Council Meetings

- 1) A public forum will be held during the meeting for up to 15 minutes, allowing members of the public to ask questions or make brief statements. Each individual is limited to a maximum of 3 minutes. All contributions must be directed through the Chair.
- 2) Following which a maximum of 10 minutes will be set aside for reports of the Police, County and District Councils.
- 3) A record of the public session will be included in the official minutes of the meeting.

##### Committee Meetings

- 1) At the commencement of each Committee meeting the Chairman will ask if any member of the public present wishes to speak on any item set out in the agenda for that meeting.
- 2) Where a member of the public indicates their desire to speak they will be heard prior to consideration by the Committee of the particular item. At that point the Chairman will adjourn the formal meeting to allow a maximum of two individuals to address the Committee for a maximum of 3 minutes each.

- 3) Where more than two people wish to speak the individuals will be required to agree who will represent their views, provided that where there are differing views one will be allowed to speak in favour of an issue and one against.
- 4) After hearing any representations, the Chairman will reconvene the formal meeting.
- 5) Councillors will not question nor enter into discussion or debate with any member of the public during the meeting.

#### Parish Council meetings:

- 1) A meeting of the Council and its committees is open to the public unless the meeting resolves to exclude them because their presence at the meeting is prejudicial to the public interest due to the confidential nature of the business or other special reason(s) stated in the resolution. In accordance with the Council's standing orders, persons may be required to leave a meeting of the Council and its committees, if their disorderly behaviour obstructs the business of the meeting.
- 2) The photographing, recording, filming, or other reporting of a meeting of the Council and its committees (which includes e.g., using a mobile phone or tablet, recording for a TV/radio broadcast, providing commentary on blogs, web forums, or social networking sites such as Twitter, Facebook, and YouTube) which enable a person not at the meeting to see, hear or be given commentary about the meeting is permitted unless:
  - i. the meeting has resolved to hold all or part of the meeting without the public present or
  - ii. such activities disrupt the proceedings or
  - iii. paragraphs 4 and 5 below apply.
- 3) The photographing, recording, filming or other reporting of a child or vulnerable adult at a Council or committee meeting is **not** permitted unless an adult responsible for them has given permission.
- 4) Oral reporting or commentary about a Council or committee meeting by a person who is present at the meeting is **not** permitted.
- 5) The recording and reporting on meetings of the council, its committees and sub-committees is subject to the law, and it is the responsibility of those doing the recording and reporting to ensure compliance. This will include the Human Rights Act, the Data Protection Act and the laws of libel and defamation. The recording should not be edited in a way that could lead to misinterpretation or misrepresentation of the proceedings or infringement of the council's values or in a way that ridicules or shows a lack of respect for those in the recording. The council would expect any recording in breach of these rules to be removed from public view. The council will have no liability for material published by any other person unless it is itself undertaking the publication through its offices.
- 6) The Council shall, as far as it is practicable, provide reasonable facilities for anyone taking a report of a Council or committee meeting and for telephoning their report at their own expense.
- 7) The minutes of a Council meeting remain the statutory and legally binding formal record of Council decisions.

#### Website:

The Parish Council will maintain an up-to-date website which will be used to publish official documentation identified in the Councils Publication Scheme, including:

- Details of Full Council and Committee Meetings – Schedule, Agendas and Minutes



- Details of each Committee and its responsibilities
- Contact details for the Councillors and the Clerk.
- Finance Reports, Policies and Documentation.

The Clerk and Assistant Clerk in conjunction with the PR & IT Committee are responsible for managing the content of the website.

#### Social Media:

Social media can be used by the Parish Council as an effective and measurable way to achieve resident engagement and attract publicity. Holbeach Parish Council will use its Facebook Page to engage with individuals and communities, through posts, comments, and direct messages.

A consistent and professional approach is adopted and maintained in the use of social media. The Councils Social media policy should be followed for both the official Council Facebook page and individual councillors.

Social media activity is not something that stands alone. To be effective it needs to integrate as part of the general communications mix. Any planned campaigns, promotions and activities can be included in social media platforms to increase reach and exposure.

The Clerk and assistant Clerk in conjunction with the PR & IT Committee are responsible for managing the Facebook Page.

#### Press Releases:

The use of press releases is a key technique for publicising Parish Council activities, decisions, and achievements. An official Parish Council release is made on behalf of the Parish Council as a whole; it will be written and issued by the Parish Clerk in conjunction with the PR & IT Committee. Official Parish Council releases will follow a corporate style appropriate for the media being targeted and a central record will be maintained. All releases will accurately reflect the corporate view of the Parish Council, contain relevant facts, and may include an approved quotation from an appropriate Parish Councillor.

The Parish Council should not pass comments on leaks, anonymous allegations or allegations about individual staff and Members. The phrase “no comment” should not be used as a response to a media enquiry. The Parish Council is open and accountable and should always try to explain if there is a reason why it cannot answer a specific enquiry.

Members and Parish Council staff who are directly approached by the media should not attempt to answer questions themselves without establishing the full facts. If Members are in any doubt, they should consult the Parish Clerk and PR & IT Committee.

#### Noticeboard:

The Clerk will maintain an up-to-date noticeboard located on Market Hill junction. Contact details for the Clerk and Parish Councillors, agendas for its meetings and other information relating to Parish Council business will be displayed. Copies of this documentation will be sent out to the various villages to place in their own noticeboards.

## **5. Review**

The PR & IT Committee will oversee the development and implementation of this policy. The policy will be reviewed by the PR & IT Committee, but all decisions will be taken by the full Council.

Version	Date Approved	Amendments Made	Next Review Date
V1	12/07/2021		
V2	19/04/2022		11/04/2023
V3	12/12/2022		11/04/2023
V4	08/04/2024		April 2025

## **Acting Clerk's Update – 09.03.26 Meeting**

Actions taken since last meeting -

Fuel cards processed for grounds staff

Eco survey Park bungalow

Fire extinguisher inspection New Flame

Tree work as required East Midlands Trees

Agrigem herbicides ordered

Skip hire Bass allotments

PAT testing C A Browne

Job Adverts for Acting Clerk/RFO x 3 have been post on LALC website and have another advert sent to "Indeed" site as requested

There has been one application for Acting RFO

Outsourcing of accounts -

Further to Councillors request to outsource all accounting, this has been progressed and is on the Agenda for Councillors' consideration and applicants provided. I reiterate my previous advice that it is not possible to complete the role of Clerk and RFO in the 15 hours per week allocated to me. Please remember previously you had a full time Clerk and a full time Deputy Clerk (74 hours) in post. This seems to be the appropriate hours required for HPC.

The accounts are in arrears by several months and you are fast approaching year end where HPC is legally required to complete an annual return for submission to the External Auditor. I would strongly recommend Councillors make a decision to appoint your chosen provider to complete these required tasks without further delay.

## **DRAFT**

**Minutes of the meeting of Holbeach Parish Council on Monday 8<sup>th</sup> December 2025 at 18:30 at Methodist Church, Albert Street.**

**Those present:**

**Chair: Cllr A Haslett**

**Vice-Chair: Cllr P Foyster**

**Councillors: Cllr S Hutchinson, Cllr I Hutchinson, Cllr S Richardson, Cllr T Wiltshire**

**Open meeting opened at:**

18:30 by The Chair: Cllr A Haslett.

### **25/6-125 Apologies**

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting- None received.

### **25/6-126 Declarations of interest**

To receive Declarations of Interest under the Localism Act 2011- None received.

### **25/6-127 Public Forum**

The Chairman will invite members of the public to present their questions, statements, or petitions. Public participation is limited to **15 minutes**, with **each speaker permitted up to 3 minutes**. After this item, public contributions will only be allowed at the Chair's discretion.

A request from the Citizens Advice Bureau, operating at Boxes of Hope, for financial support. They have asked for £2,700 to cover the final quarter's costs, or any contribution the Council is able to provide.

Feedback was received from a member of the public regarding the volume of music at the Christmas Fair, saying it was very loud. He also said that he would not be pursuing a previous matter.

### **25/6-128 Reports from Elected Members**

To receive reports of the elected members of Lincolnshire County Council and South Holland District Council- None received.

### 25/6-129 Minutes

To approve as a correct record the notes of the meetings of the Council held on 10<sup>th</sup> November 2025.

It was proposed, seconded and

**Resolved:** That the official minutes of the meetings of the Full Council held on 10<sup>th</sup> November 2025 be approved as a correct record and signed by the chair.

### 25/6-130 Clerk

1. To receive a report from the Clerk- No report.
2. To receive an update on vacancies- 12 vacancies available. 10 for co-option and 2 under notice.
3. To **resolve to agree** the co-options as submitted.

**Resolved:** To defer until next meeting.

### 25/6-131 Finance & Admin Committee

1. To note the bank balances as at 30<sup>th</sup> November 2025.  
Account ending 4844 £3638.00  
Account ending 5394 £101997.44  
Account CCLA, no statement available.
2. To **resolve to agree** the payments for November 2025 and to note the income for November 2025.

**Resolved:** Adding £768.34 for the insurance renewal of the Kubota's. Other options may be considered.

3. To **resolve to agree** and consider options for the management and funding CCTV in High Street and Carter's Park.

It is reported that South Holland District Council, who manage the CCTV provision, have requested a financial contribution.

It was proposed that, with effect from April 2026, Holbeach Parish Council should assume responsibility for the ongoing costs. It was further noted that Crowland Parish Council has yet to confirm its position.

- Annual cost: £14,097.72
- Members discussed the implications for the budget and noted the importance of maintaining CCTV coverage for community safety.

**Resolved:** The Council resolved to offer a contribution in principle, subject to Negotiation, with a final figure to be agreed at the January meeting.

4. To **resolve to agree** draft budgets for 2026/27.

It was reported that the Council's budget has been reorganised, with allocations earmarked for specific committees.

- Members noted the need to review spending per committee to ensure alignment with priorities and available funds. To set out clear milestones and put together a list of projects with timescales and costs. It was agreed that a draft budget breakdown will be prepared for consideration.

- Increased spending made in vehicles and machinery.
- The HR budget to be reviewed.

**Resolved:** Agreed to the draft budget.

5. To resolve to agree funding as requested by Citizens Advice South Lincolnshire. Grant order policy should be complied with.

**Resolved:** To gain more information first and consider at a later date.

### 25/6-132 Open Spaces Committee

1. To review and **resolve to agree** the Park Team Reports and any actions required. It was reported that a quote has been received for the annual playground inspection.

- Cost: £386.00
- Members noted that the date for inspections across all areas is still to be confirmed.

- Repair costs for the changing toilet will be confirmed soon.
- A matter relating to a member of staff to be taken into closed session.
- Fuel cards to be obtained for each member of staff.

**Resolved:** Playground inspection dates to be confirmed. Fuel cards to be obtained for each member of staff.

2. To discuss and resolve to agree replacement fence around Holbeach football Club.

It has been reported that the fence at the front is in a poor state of repair.

- Permission has been requested to replace the fence.
- Members discussed the need to explore funding opportunities, including potential grants.
- It was noted that planning permission requirements must also be clarified before works can proceed.

**Resolved:** Deferred until the next full council meeting.

### 25/6-133 PPES Committee

1. To **resolve to agree** quotations received from planning relating to the Park Bungalow- To be taken into closed session.
2. To resolve to agree lease for Top Floor at Coubro Chambers- To be taken into closed session.

### 25/6-134 Events & PR Committee

1. To receive a report from the Chair of the Committee.  
The Chair of the Events and PR Committee provided feedback on the recent Christmas Fair.
  - Members noted the importance of reviewing the event in detail to identify successes and areas for improvement.
  - It was agreed that a post-mortem discussion of the Christmas Fair will be added to the agenda for the next Full Council meeting.
  - The discussion will also consider future events planning to build on lessons learned.

### 25/6-135 Policies

1. To **resolve to agree** to amend all social media policies to allow any employee access.  
**Resolved:** All factual updates and acknowledgements from the Council to be made by Office Staff and the Park Supervisor.

**25/6-136 HR, H & S and Data Protection Committee**

1. To **resolve to agree** to review and approve the draft job description and advertisement for the Acting Clerk Position.  
Two offers have been received from LALC. This item be moved to closed session due to personal information to be discussed, to ensure confidentiality. Members noted that amendments to the job description are required.

**25/6-137 Meeting**

1. To **resolve to agree** the schedule of Full Council and Committee meeting dates for the 2026/27 municipal year.  
Resolved: The 2<sup>nd</sup> Monday of every month at 18:30 from May 2026 to April 2027.  
Venue to be decided.
2. To **resolve to agree** revised meeting dates and schedule for the remainder of the 2025/26 municipal year.  
Resolved: All Committees when functioning to meet bi-monthly during the interim period, with extraordinary meetings to proceed if needed.
3. To note next meeting of the Council will be on Monday 12<sup>th</sup> January 2026 at Methodist hall, Albert Street, Holbeach at 18:30.

**14. Closed session**

**To resolve to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted.**

**Publicity would be prejudicial to the public interest for reasons including the consideration of sensitive staffing matters, legal advice, and personal information, as defined under schedule 12A of the Local Government Act 1972.**

**25/6- 138 HR, H & S and Data protection Committee**

1. To receive a report from the Chair of the Committee. - Received and noted
2. To **resolve to agree** permanent contract for the third groundskeeper - Resolved to agree permanent contract for the third groundskeeper.
3. Lease for Top Floor at Coubro Chambers – Resolved, more details to follow at next full council meeting.



Coubro Chambers, 11 West End, Holbeach PE12 7LW

Tel, 01406 426739 Email. [clerk@holbeachpc.com](mailto:clerk@holbeachpc.com)

Web: [holbeach.parish.lincolncshire.gov.uk](http://holbeach.parish.lincolncshire.gov.uk)

@HolbeachParishCouncil

**Minutes of the meeting of Holbeach Parish Council Full Council  
held on Monday, 19 January 2026 at 6:30pm at Methodist Church,  
Albert Street, Holbeach**

**Present:**

**Cllr A Haslett (presiding)**

**Cllr S Hutchinson, Cllr I Hutchinson, Cllr T Wiltshire, Cllr P Foyster,  
Cllr S Richardson**

**25/6-139) APOLOGIES FOR ABSENCE**

None received, all Councillors present.

**25/6-140) DECLARATIONS OF INTEREST**

Declarations of Interest received -

**25/6-141) CO-OPTION OF COUNCILLOR**

Applicant was not present.

**25/6-142) PUBLIC FORUM**

The Chairman invited members of the public to speak, points raised included the following:-

- Offer to assist with technical/IT review
- Query to Councillors regarding signing of Declaration of Acceptance of Office forms and previous meetings held
- Query relating to item 8d and IT management with background history cited
- Comment regarding order of agenda re appointment of Locum and Clerk's report

- Several concerns raised regarding proposed budget and precept request
- Query regarding documents not available on website
- Query re earmarked reserves
- Carter Park charity queries, status of Councillors/Trustees, documents not on website
- Comments re Football Club and reference to previous minutes
- Report of fixes required to Council property

### **25/6-143) REPORTS FROM ELECTED MEMBERS**

No reports received from elected members of Lincolnshire County Council and South Holland District Council

### **25/6 -144) MINUTES**

Minutes of the last meeting held on 8 December 2025- noted as incomplete  
**RESOLVED** to Defer

### **25/6-145) CLERK'S REPORT**

No report received.

### **25/6-146) FINANCE & ADMIN COMMITTEE**

A) Bank balances as at 31 December 2025

**RESOLVED** to approve the bank balances as below -

CCLA Public Sector Deposit Fund	£395,518.43
Barclays Business Premium Account	£ 63,922.34
Barclays Current Account	£ 3,000.00

B) Payments list to-date -

Cllr Hutchinson made some amendments to the Payment List and confirmed total.

**RESOLVED** to approve Total Payments of £21,987.65 excluding direct debits and staff salaries.

C) Income received to-date -

**RESOLVED** to accept the income received to a total of £4989.98

D) IT equipment and access -

**RESOLVED** old IT equipment be factory reset & reused where appropriate

**RESOLVED** all IT equipment passwords are stored both as a hard copy in the safe and on a reputable software package

### **25/6- 147) BUDGET & PRECEPT REQUEST FOR FINANCIAL YEAR 2026/27**

A) Budget for the financial year 2026 -

There was a very lengthy discussion, the draft budget was considered line by line.

**RESOLVED** not to reduce staffing hours and retain the default position in the budget.

**RESOLVED** to hold a five minute break to enable Cllr S Hutchinson and Cllr S Richardson to recalculate the budget increase.

B) Precept request for the financial year 2026/27 -

On return from break Cllr Hutchinson stated the recalculated budget figures as £416,967.00 total with a 16.88% increase and advised if the changes to staff wages had been agreed this would have been an increase of 15.25%.

**RESOLVED** the precept request for financial year 2026/27 is £416,967.00 with a 16.88%.

### **25/6-148) OPEN SPACES COMMITTEE**

A) Update from Dan Taylor, Open Spaces Team –

The written update was briefly discussed and noted.

B) Emergency grave digging cover –

**RESOLVED** to approve the Silver Tree Garden service quote of £50 for grave digging of ashes plot, to provide emergency cover when needed

### **25/6-149) PP&S COMMITTEE**

A) Quote for electrical testing –

Two quotes were briefly discussed.

**RESOLVED** to approve and accept C A Browne quote dated 16 December 2025

B) CCTV – further information awaited

c) Planning matters & applications –

A resident raised concern regarding the Cauldwell Farm Appeal Hearing and asked if a Council representative would be attending the hearing the next day. It was confirmed that no one from the Council would attend. The resident stated there was public concern and the public should be supported,

The Chairman did offer to attend but Councillors felt it was too late to attend but noted the Council's original comments had already been submitted and would be considered during the Appeal hearing.

There was some discussion about how to deal with applications in the future and a suggestion for Councillors to have Planning training.

The list of planning applications was noted but no responses were made to the applications.

**RESOLVED** to extend the meeting beyond the two-hour period.

### **25/6-150) EVENTS & PR COMMITTEE**

A) Feedback on "Winter Wonderland" (Christmas Event) - none received.

### **25/6-151) HR, H & S AND DATA PROTECTION COMMITTEE**

A) To receive a report from the Chair of the Committee -

The Committee Chairman reported the Groundskeeper's contract has been agreed and signed last month.

B) Appointment of the Locum Clerk -

It was reported the Locum Clerk had been sourced from a special Council Consultants and was well experienced. Confirmed the Locum had started working before Christmas and was employed for 2 days a week and hours had been spread over the working week so far.

**RESOLVED** the appointment of the Locum Clerk.

### **25/6- 152) AGENDA ITEMS FOR NEXT MEETING**

A) Items received -

Bass Allotments correspondence

Bowls Club lease

Insurance Renewal – noted this is urgent and quote awaited and an Extraordinary Meeting will be needed as will only offer short extension

Outsourcing of payroll for the interim period

### **25/6-153) DATE OF NEXT MEETING**

A) Revised meeting dates and schedule for the remainder of the 2025/26 municipal year – The meetings are scheduled for the second Monday of the month but extraordinary meeting to be called

B) Schedule of Full Council and Committee meeting dates for the 2026/27 municipal year – A full Schedule is needed with dates and the venues to be booked in advance.

### **25/6-154) EXCLUSION OF THE PRESS & PUBLIC**

**RESOLVED** to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted.

Publicity would be prejudicial to the public interest for reasons including the consideration of sensitive staffing matters, legal advice, and personal information, as defined under Schedule 12A of the Local Government Act 1972.

### **25/6-155) HR, H & S AND DATA PROTECTION COMMITTEE**

A) confidential staffing matters -

A verbal update was provided relating to the Clerk's long-term absence.

**RESOLVED** to instruct the HR Adviser to write to the Clerk and for the agreed payment to be made.

B) To consider additional hours for the Locum Clerk if required -

Briefly discussed, decision deferred

C) Office staff - Discussion on staffing hours for office.

**RESOLVED** to re-advertise temporary staff posts

**Meeting closed at 9.50pm**



A Greater Lincolnshire for All

## **LGR: Greater Lincolnshire for All – briefing for Town and Parish Councils**

This briefing outlines the key advantages of the ‘A Greater Lincolnshire for All’ (GLFA) Local Government Reorganisation proposal, explains how local governance arrangements would be strengthened including the role of parish and town councils, and why this proposal is considered the most beneficial.

### **What is LGR & the GLFA Proposal?**

The Government is currently consulting on proposals to replace the current two-tier county/district system with larger unitary authorities. The A Greater Lincolnshire for All proposal, proposed by Boston Borough Council, East Lindsey and South Holland District Councils would:

- Replace the existing 10 councils with two unitary authorities covering the whole area.
  - Northern Lincolnshire Unitary Council – including North Lincolnshire, North East Lincolnshire, West Lindsey and the City of Lincoln (pop. 525,700)
  - Southern Lincolnshire Unitary Council – including Boston, East Lindsey, South Holland, North Kesteven and South Kesteven (pop. 569,300)

This model fully meets Government criteria for size, population balance, delivering enhanced outcomes and financial sustainability.

### **Developed with LALC, Town and Parishes**

This proposal has been developed and co-designed following extensive engagement including with LALC and many individual town and parish councils over the last year. It recognises and fully supports the critical role played by town and parish councils across Greater Lincolnshire and will invest in local infrastructure and capacity at the parish level as part of new approach to local area governance including creating new local area committees. It will support town and parish councils to design and deliver local solutions (where they would like to) tailored to their communities working with the new unitary authorities.

Boston Borough Council  
Municipal Buildings  
West Street, Boston, Lincolnshire

East Lindsey District Council  
Mareham Road, Horncastle  
Lincolnshire

South Holland District Council  
Priory Road, Spalding  
Lincolnshire



A Greater Lincolnshire for All

## **Recognising and enhancing the role of Town and Parish Councils**

- The proposal recognises that town and parish councils are at the heart of locality governance, recognising them as the first layer of democratic representation and trusted local institutions.
- The engagement we undertook with parishes highlighted the desire for effective engagement with larger authorities – the proposal would create a Parish Councils Partnership Officer role to support parish and town councils to navigate the new governance arrangements and act as a point of contact.
- Commitment to work in partnership with town and parish councils to agree appropriate representation on Neighbourhood or Local Area Committees within the new authorities, so that parishes can actively shape outcomes affecting their areas.
- Support town and parish councils to design and deliver local solutions (where they would like to) tailored to their communities working with the new unitary authorities.
- Commits to providing frameworks and criteria to support parish/town councils in taking ownership of local assets where appropriate and wanted, enhancing T&P's ability to deliver local services or facilities.
- Signals that the new unitaries would see parish and town councils as key partners in service delivery and civic leadership, building stronger connections with unitary councillors and encouraging local collaboration.
- Town and parishes will be involved in co-designing how locality governance arrangements operate, including how decisions are made and how resources are allocated locally.

## **Why This Proposal Is Preferable?**

- The only model put forward that fully meets central Government's criteria on size, financial sustainability, enhanced local area governance and service capacity.
- Many of the alternatives are either smaller in scale or maintain existing fragmented boundaries, limiting opportunities for strategic coordination, service harmonisation, and cost efficiencies.
- By unifying Greater Lincolnshire into two balanced authorities, the GLFA model enhances the ability to plan and invest at scale, while protecting local identities and enabling parishes to influence outcomes.
- Delivers greatest level of savings over 10 years that can be reinvested into services.
- The GLFA proposal explicitly strengthens relationships with town and parish councils rather than replacing or marginalising them.

Boston Borough Council  
Municipal Buildings  
West Street, Boston, Lincolnshire

East Lindsey District Council  
Mareham Road, Horncastle  
Lincolnshire

South Holland District Council  
Priory Road, Spalding  
Lincolnshire



A Greater Lincolnshire for All

## How Town & Parish Councils Can Engage

- Respond to the current Government consultation (closing 26 March 2026).  
[Proposals for local government reorganisation in Lincolnshire, North Lincolnshire and North East Lincolnshire - GOV.UK](#)
- Further information on the GLFA proposal: [HOME | Greater Lincolnshire](#)

Boston Borough Council  
Municipal Buildings  
West Street, Boston, Lincolnshire

East Lindsey District Council  
Mareham Road, Horncastle  
Lincolnshire

South Holland District Council  
Priory Road, Spalding  
Lincolnshire



Coubro Chambers, 11 West End, Holbeach PE12 7LW  
Tel, 01406 426739 Email. [clerk@holbeachpc.com](mailto:clerk@holbeachpc.com)  
Web: [holbeach.pariah.lincolnshire.gov.uk](http://holbeach.pariah.lincolnshire.gov.uk)  
@HolbeachParishCouncil

**NOTICE IS HEREBY GIVEN, and Members are summoned to attend the Meeting of Holbeach Parish Council to be held on Monday, 9 March 2026 at 18:30 at Methodist Church, Albert Street, Holbeach at which the under mentioned business will be transacted.**

*Gina Lopes PSLCC*

Acting Clerk to Holbeach Parish Council

3 March 2026

*This meeting will be recorded by the Parish Council in accordance with the Local Audit and Accountability Act 2014, members of the public and press may photograph, film, or audio record public meetings. Anyone wishing to do so should inform the Chairman before or at the start of the meeting.*

*Members are reminded of their responsibilities under the Code of Conduct, Standing Orders, and the Seven Principles of Public Life: Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty, and Leadership.*

*Recording is permitted during the public meeting, but not before it starts or after it is formally closed. Please stop recording when the meeting ends.*

## **AGENDA**

### **1. APOLOGIES FOR ABSENCE**

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

### **2. DECLARATIONS OF INTEREST**

To receive Declarations of Interest under the Localism Act 2011.

### **3. CO-OPTION OF COUNCILLOR**

To consider co-option of any Councillor applications received

#### **4. PUBLIC FORUM**

The Chairman will invite members of the public to present their questions, statements, or petitions. Public participation is limited to 15 minutes, with each speaker permitted up to 3 minutes. After this item, public contributions will only be allowed at the Chair's discretion.

#### **5. REPORTS FROM ELECTED MEMBERS**

To receive reports of the elected members of Lincolnshire County Council and South Holland District Council.

#### **6. MINUTES**

To approve the Minutes of the meetings as a correct and accurate record -

- A) Minutes of the meeting held 8 December 2025
- B) Minutes of the meeting held 19 January 2026
- C) Minutes of the meeting held 26 January 2026

#### **7. FINANCE & ADMIN COMMITTEE**

- A) To approve the bank balances for January 2026 & February 2026
- B) To approve the payments list to-date
- C) To approve and accept the income received to-date
- D) Clerk's update on actions since last meeting – for information
- E) To approve the extension of the services of the current payroll provider for a further 6 months – for resolution
- F) To agree appointment of external provider to all accounting and financial services as required by the Council (excluding payroll) – for resolution

#### **8. COUNCIL ENGAGEMENT**

- A) To reflect upon recent public feedback and agree practical ways in which the Council can improve engagement.
- B) Community Engagement & Communications Policy

#### **9. OPEN SPACES COMMITTEE**

- A) Bass Allotments report from Cllr I Hutchinson & correspondence – for consideration
- B) Park Supervisor's report & recommendations – for consideration
- C) Amended asset register from Grounds Supervisor – for approval

#### **10. PP&S COMMITTEE**

- A) EICR update– for information
- B) Quote for Changing places pod repairs – for consideration
- C) SIDs correspondence and use of devices – for consideration
- D) Planning matters & applications – for consideration

**11. EVENTS & PR COMMITTEE**

- A) Discuss and consider events for the coming year
- B) To resolve to agree to elect members to the Events & PR Committee
- C) SHDC Request to hold May Half Term event – for approval

**12. HR, H & S AND DATA PROTECTION COMMITTEE**

- A) To receive a report from the Chair of the Committee
- B) Appointment of new HR Advisor – for resolution
- C) To consider dissolving current HR Committee
- D) To appoint members to the HR committee
- E) Use of “LeaveBoard” for Council’s absence management system – for consideration

**13. BOWLS CLUB LEASE**

Bowls Club lease for agreement – for resolution

**14. AGENDA ITEMS FOR NEXT MEETING**

To note suggested future Agenda items – if any

**15. DATE OF NEXT MEETING – 13 APRIL 2026**

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**16. EXCLUSION OF THE PRESS & PUBLIC**

To resolve to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted. Publicity would be prejudicial to the public interest for reasons including the consideration of sensitive staffing matters, legal advice, and personal information, as defined under Schedule 12A of the Local Government Act 1972.

**17. HR, H & S AND DATA PROTECTION COMMITTEE**

- A) To consider additional hours for the Locum Clerk if required
- B) The commencement of a job re-evaluation for the Grounds Supervisor role – for resolution
- C) The commencement of a job re-evaluation for the Archives and Admin Assistant Role – for resolution
- D) Pay Policy – for consideration

## PAY POLICY

### 1. Equal Pay Statement

Holbeach Parish Council actively promotes equal opportunities in employment. It welcomes diversity within its workforce. It is committed to the principle that mechanisms to determine both the pay and other terms and conditions of employment of all its workers and employees do not discriminate unlawfully. The Council recognises that in order to achieve equitable pay, it should operate a pay framework that is transparent and makes decisions on objective criteria.

### 2. The Law

The relevant legislation concerning equal pay is found within the Equal Pay Act 1970, the Equal Pay (Amendment) Regulations 1983 and the Pensions Act 2011. It is included in other United Kingdom legislation, European Community Law, the EU Directive on Fixed Term Work and resultant UK regulations. The legislation applies to all workers or employees regardless of full or part-time status, casual or temporary contract or length of service or any other consideration. The Law requires the Council to ensure that equal pay is given to employees carrying out like work or work seen as equivalent or work of equal value.

This policy also meets the Council's 'specific duty' under the Equality Act 2010 to:

***'consider the need to have objectives that address the causes of any differences between the pay of men and women that are related to their sex'.***

### 3. Definitions

For the purposes of this policy and in line with relevant legislation, pay is defined by

Article 141 of the Treaty of Rome as: ***"The ordinary basic or minimum wage or salary and any other consideration, whether in cash or kind, which the worker receives, directly or indirectly, in respect of his (or her) employment from his (or her) employer"***.

Pay therefore includes pensions, discretionary bonuses and sick pay and all other terms and conditions, and any additional benefits.

The following are contained in Equal Pay legislation:

**‘Like work’** is defined as work which is the same or broadly similar

**‘Work rated as equivalent’** is defined as work which has achieved the same or a similar number of points under a job evaluation scheme.

**‘Work of equal value’** is defined as work which is of broadly equal value when compared under headings such as effort, skill and decisions.

#### 4. Action to Implement Policy

In order to show commitment to fair, transparent and equal pay in practice, the Council will:

- Operate a pay system, which is transparent, based on objective criteria, and free from unlawful bias. The Town Council will use the National Joint Council’s (NJC) Job Evaluation Scheme to assist with determining equal pay and all posts will use National Joint Council pay scales published through SLCC/ NALC/ LALC.
- Discuss and agree the equal pay policy with trade unions and in partnership with the workforce (member or members of staff).
- Provide training and guidance (via LALC) for the Clerk and Councillors who make decisions about pay and benefits.
- Resolutions of the relevant committee and/or the full Council will be published in accordance with the Transparency Code (compliant with Data Protection Act and confidentiality).
- Undertake a rolling equal pay audit to examine the existing and future pay practices for all employees and recommend any actions to Full Council.
- Monitor of the impact of its pay practices

In order to implement this policy, the Council will apply the following procedures in respect of pay:

#### **Salary Structure and Grading**

All staff members pay scales will be determined by their grading, which will align to the National Joint Council for Local Government Services (NJC) published pay scales and when starting will be appointed within a defined salary scale published for their role. This information will be included in the advertisement for the role and in the employment

contract. Full Council will set the grading for all positions to ensure a fair and equal salary structure across the organisation.

The starting salary (pay point) on appointment will normally be at the lowest level of the salary scale / subject to negotiation, however this starting point must be based on the appointee's level of relevant or transferable experience. The HR, H&S and Data Protection Committee will establish (at the commencement of employment) salary pay points for all staff in accordance with NJC pay scales set by Full Council, and to be responsible for their administration and review.

### **Pay Agreements:**

The Council will apply the pay agreements reached by the National Joint Council Agreement on Pay and Conditions of Service.

The Lincolnshire Association of Local Councils (LALC) will be the vehicle for this information. Relevant findings will be presented by the Clerk for implementation on 1<sup>st</sup> April each year as necessary.

### **Salary Progression:**

All posts are subject to grading by job evaluation. Progression beyond the starting salary will be dependent upon service and positive performance recommendation, in accordance with the parameters set out in the Council's Annual Appraisal Scheme, and will take effect from 1st April each year. The HR, H&S and Data Protection Committee are responsible for the review and authorisation of all incremental pay progressions.

There will be no further pay progression once an employee reaches the maximum spinal column point for their salary scale without further negotiation, subsequent recommendation by the HR, H&S and Data Protection Committee and approval by resolution of the Full Council.

### **Local Government Pension Scheme (LGPS):**

The LGPS is recognised as an important part of the Council's pay and remuneration package for its employees.

## **5. Complaints Procedure**

Complaints about a breach of equal pay should, in the first instance, be made to the Clerk. Employees should seek the advice of the recognised trade union. The complaint must be dealt with through the agreed and adopted Grievance Procedures and the Clerk must inform the HR, H&S and Data Protection Committee.

In the event of a complaint about a breach of equal pay in relation to the Clerk, the Clerk should, in the first instance raise this issue with the Chairman of the Council, who acts independently from the HR, H&S and Data Protection Committee. The complaint must be dealt with through the agreed and adopted Grievance Procedures and the Chairman must inform the HR, H&S and Data Protection Committee.

The Council will work in partnership with the trade unions to find resolutions to any legitimate concerns regarding equal pay.

## 6. Monitoring

The HR, H&S and Data Protection Committee will review the findings of the equal pay audit and recommend any actions to Full Council.

Complaints about unequal pay will be monitored on an annual basis and statistical information will be produced by the Clerk for consideration by the HR, H&S and Data Protection Committee. Names of individuals concerned will not be published.

## 7. Responsibilities

Ultimately the Council is responsible for ensuring that employees are treated equitably.

The HR, H&S and Data Protection Committee is also responsible for ensuring the implementation of this Policy.

The HR, H&S and Data Protection Committee has an additional responsibility to ensure that starting salaries are consistent with this policy.

Income - February 2026				
Date	Description	Amount £		
02.02.26	Hufc rent	500.00		
03.02.26	K Morgan	175.00		
04.02.26	Jamie's carpets	375.00		
06.02.26	M Glover	500.00		
06.02.26	Morriss & Haynes	700.00		
09.02.26	PO deposit	92.20		
09.02.26	PO deposit	100.00		
09.02.26	PO deposit	100.00		
10.02.26	Home & Antiques	300.00		
12.02.26	Parker - Masonry IM	130.00		
12.02.26	Parker - Masonry IM	490.00		
16.02.26	PR LO PE Ltd SW	450.00		
19.02.26	Lincs Co op	200.00		
27.02.26	CCLA	8.01		

<b>Income - January 2026</b>				
<b>Date</b>	<b>Description</b>		<b>Amount £</b>	
05.01.26	J Robinson		55.00	
05.01..26	Jamie's carpets		375.00	
06.01.26	M Glover		500.00	
07.01.26	Callow field rent		630.57	
09.01.26	Dom & Son		400.00	
12.01.26	Back Christopher rent		300.00	
12.01.26	PR LO PE Ltd SW		450.00	
19.01.26	Duck feeder donation		10.00	
21.01.26	Morriss & Haynes		200.00	
26.01.26	Morriss & Haynes		240.00	
26.01.26	Morriss & Haynes		370.00	
29.01.26	Jamie's carpets		41.00	
29.01.26	Jamie's carpets		41.00	
29.01.26	Jamie's carpets		41.00	



**RESOLVED** to restate and confirm the Precept request for financial year 2026/27 to a total of £416,967

**25/6-159) FINANCE MATTERS – For resolution**

A) To approve external payroll service -

**RESOLVED** to approve the appointment of external payroll service provider, B. Bothwell, for a cost of £50 per month until April 2026.

B) To approve the outsourcing of the Council accounts work-

Noted the Accountant has now said he cannot take on the work so talking to another contact. Acting Clerk is only working 2 days per week and therefore there is a need to outsource accounts.

**RESOLVED** to defer this item.

C) To approve the appointment of Masons & Partners to handle land matters regarding any land owned by HPC with respect to EGL3 and 4 (National Grid/Meridian Solar)

**RESOLVED** to approve the appointment of Masons & Partners to handle land matters regarding any land owned by HPC with respect to EGL3 and 4 (National Grid/Meridian Solar) at no cost

*(Cllr Haslett declared an interest as he advised he had used this land agent on a personal matter and did not vote on this item.)*

D) To approve Gallagher Annual Insurance renewal -

Discussed and queried if this is a one or three year agreement, noted the Broker gets the best deal and this was reviewed previously.

**RESOLVED** to approve the annual renewal of Gallagher Insurance for three-year agreement to a total of £13,942.15

**25/6-160) PUBLIC FORUM**

The Chairman invited members of the public to speak; points raised included the following -

- Resident asked why the public forum had been moved to later in the Agenda – The Chairman explained the Budget and Precept must be clearly agreed at this meeting and had been fully discussed at the last meeting. It was felt this needed to be completed at the beginning of the meeting
- Concern raised regarding the Precept increase as residents are being asked to pay more money. Resident knows how to balance books and if they cannot afford something they do not have it but is now having to pay this large precept increase, it was also noted grants have increased but does not understand why – Councillors advised community grants have been increased to help more organisations in the community and they believe in “giving back” Additionally, previously increases should have been kept in line with inflation but this has not happened

- It was stated residents should have the choice to give money to groups not have to do this via the precept and do not feel the increase is justified
- Reference to email sent earlier in the day regarding Councillor living outside the parish and compared precept of other parish. Use of precept money for events where non-residents attend felt unfair. Suggested that events should be charged so Holbeach residents are not paying out of their precept money - Councillors responded they like to do events as feel this increases footfall for local businesses
- Winter Wonderland query and reference to a Councillor having a stall at this event and who ran the bar.

**25/6-161) DATE OF NEXT MEETING**

9 February 2026

Meeting closed at 8.20pm

1	Asset Number	Description	Serial Number	Qty	Comments
2	1	Kubota B2650	AE16 CJJ	1	
3	2	Kubota B2-261	FY74 LYH	1	
4	3	Izusu Dmax	TB65 RYF	1	
5	4	Nugent Trailer		1	
6	5	Kubota Rotary Mower	K-RM17471RM2	1	SOLD (REMOVE)
7	N/A	LTS Cement Mixer		1	
8	N/A	Echo Bear Cat Chipper	73534	1	SELL
9	8	Stihl Brush Cutter		1	
10	9	Stihl Edger Attachment		1	
11	10	Stihl Post hole Borer		1	
12	11	Socket Set (Red Box)		1 (SET)	
13	N/A	Powder Line Marker		1	SCRAPPED (REMOVE)
14	N/A	Line Marker		1	SCRAPPED (REMOVE)
15	N/A	Line Marker (Rigby Taylor)		1	BEYOND ECONOMICAL REPAIR (SCRAP)
16	N/A	Aerlik Compressor	502300501	1	
17	N/A	Flymo GCV 160 4 Stroke	62200163	1	SELL
18	17	Viking Mower	436075856	1	
19	22	Hayterrete	31600023	1	
20	N/A	Stihl Brush Cutter FS90		1	SCRAPPED (REMOVE)
21	24	Stihl Brush Cutter FS90R	296539335	1	
22	26	Stihl Pole Pruner KMS50		1	SCRAPPED (REMOVE)
23	27	Stihl Chainsaw MS256		1	
24	28	Stihl Hedge HS81R	1662011748	1	
25	29	Stihl Hedge HS81R	17148347	1	
26	30	Stihl Leaf Blower SH86C	183313762	1	
27	N/A	Sealey Generator		1	
28	33	Honda Scarifier GC160	24159	1	
29	34	Bosch Drill GSB215 Hammer	360189570	1	SCRAPPED (REMOVE)
30	35	Hitachi 9" Angle Grinder		1	
31	38	Ryobi Bench Grinder EBG3726	547003487	1	
32	39	Stanley Fatmax Drill & Impact Drill	FNC835	1 (SET)	
33	N/A	Dewalt Disc Cutter (Battery X 2)		1	
34	40	Arpower Compressor CR50	NR2120601801	1	
35	41	Fireball 3kw Heater	6812-1508	1	SCRAPPED (REMOVE)
36	52	Steel Cabinet (Fuel)		1	
37	53	Chemical Store Cupboard		1	SCRAP (REMOVE) Tractor Shed
38	54	Chemical Store Small		1	SCRAP (REMOVE) Tractor Shed
39	N/A	Wheelbarrow Green Plastic		1	SCRAPPED (REMOVE)
40	N/A	Wheelbarrow Metal Jewsons		1	
41	N/A	Wheelbarrow Metal Small (Hallgate)		1	
42	63	Bunded Tank		1	SOLD (REMOVE)
43	N/A	Matabi Sprayer XI		1	SCRAP X 1
44	N/A	Fuel can 5 Ltr RED		5	
45	N/A	Fuel can 10 Ltr GREEN		1	
46	N/A	ERDE Trailer 122		1	
47	N/A	Pro Jump leads		1 (SET)	
48	N/A	Cremation Spade		1	
49	N/A	Brooms		4	
50	76	Little wonder Stump grinder		1	SCRAPPED (REMOVE)
51	N/A	Work Bench		1	
52	N/A	Bamboo Canes		10	REMOVE (Consumables)
53	N/A	Tressles		1 (SET)	
54	77	Salt Spreader		1	BEYOND ECONOMICAL REPAIR (SCRAP)

55	N/A	Scissor Steps Med		1	
56	N/A	Welder		1	SELL
57	N/A	Torque Wrench		1	
58	N/A	Torque Wrench		1	
59	N/A	Bolt Cutters		1	
60	N/A	Stihl Chainsaw MS181		1	
61	N/A	Grease Gun		1	
62	N/A	Grease Gun		1	
63	254	Spirit Level 1M		1	
64	255	Spirit Level 600mm		1	
65	256	Spirit Level 400mm		1	
66	257	Stihl Leaf BlowerB656		1	
67	258	Huychika Jigsaw		1	
68	259	Fire Extinguisher Truck		1	
69	N/A	Step Ladder Large		1	
70	N/A	Ladders 3 section		1	
71	N/A	Ladders 2 section Combination		1	
72	N/A	Litter Picker Trolley		1	
73	N/A	Trolley		1	SCRAP (REMOVE)
74	N/A	Bleed Kit		1	
75	N/A	Bleed Kit		1	
76	N/A	Team Bleed Kit		1	
77	N/A	Radiotor (Wall)		1	
78	N/A	Radiotor (Wheeled)		1	
79	N/A	Lopper		1	
80	N/A	Lopper		1	
81	N/A	Fork (Large)		1	
82	N/A	Fork (Large)		1	
83	N/A	Shovel		1	
84	N/A	Shovel		1	
85	N/A	Scratch Rake		1	
86	N/A	Scratch Rake		1	
87	N/A	Landscape Rake		1	
88	N/A	Landscape Rake		1	
89	N/A	Spade (Hallgate)		1	
90	N/A	Extendable Lopper		1	
91	N/A	Pole Pruner Attachement (Chain)		1	
92	N/A	Pole Pruner Attachement (Hedge)		1	
93	N/A	Steel Cabinet (Fuel)		1	
94	N/A	Matabi Sprayer XI		1	
95	N/A	Matabi Sprayer XI		1	
96	N/A	Generator		1	SELL (SPARES or REPAIR)
97					
98					
99					
100					

# Report

**To:** Members of Holbeach Parish Council

**From:** Park Team

**Date:** February 2026

**Subject:** Park Team Report

---

## **Park Team Updates**

### **Carter's Park**

2 person see saw has been removed due to damaged parts and significant rust causing a HS issue. Area back filled and will be reseeded when weather improves.

Dog area is now open. Repair carried out on fencing after vandalism. All holes have been back filled and will be monitored.

Truck has had an Oil change and MOT. All passed after some minor repairs.

### **Netherfield**

Cherry Tree is booked in to be removed on the 10<sup>th</sup> Feb 2026

### **Hallgate Cemetery**

Sunken graves back filled. Will be reseeded when weather improves.

### **Park Road Cemetery**

Sunken graves back filled. Will be reseeded when weather improves.

### **Holbeach Hurn**

Nothing to report

### **Holbeach Bank**

Nothing to report

### **Holbeach St Johns**

Nothing to report

### **Holbeach St Marks**

Nothing to report

### **All Saints Churchyard**

Nothing to report

# Report

**To:** Members of Holbeach Parish Council

**From:** Park Team

**Date:** February 2026

**Subject:** Park Team Report

---

## **Fishpond Lane Nature Reserve**

Nothing to report

## **Battlefields Allotment**

Nothing to report

## **Actions Required – Park Team Sites**

### **Carter's Park**

- Public Toilets – To be re-painted. **To be completed.**
- Tree report is complete. We will progress with the tree work as required in report. (Re inspections, Ivy and crown work.) **To be completed.**
- Awaiting Playground inspection.

### **Netherfield**

- Cherry Tree and Conifer MEWP booked for Tuesday the 10<sup>th</sup> Feb. **To be completed.**

### **Hallgate Cemetery**

- Awaiting tree work to be carried out by National grid.
- Removal of Xmas wreaths is taking place. **To be completed.**

### **Park Road Cemetery**

- Yew Trees need wiring. **To be completed.**
- Cut back Park Road and Edinburgh Walk hedges. **To be completed**
- Removal of Xmas wreaths is taking place. **To be completed.**

### **Holbeach Hurn**

- No actions required

### **Holbeach Bank**

- Awaiting tree work to be carried out by National grid.

# Report

**To:** Members of Holbeach Parish Council

**From:** Park Team

**Date:** February 2026

**Subject:** Park Team Report

---

## Holbeach St Johns

- No actions required

## Holbeach St Marks

- No actions required

## All Saints Churchyard

- No actions required

## Fishpond Lane Nature Reserve

Tree work to be completed as per tree report. (Ivy removal.) **To be completed.**

## Additional Operational Needs (AOB)

- After our +F 1<sup>st</sup> aid training we have been made aware that the 1<sup>st</sup> aid kits we have are inadequate for a **CATASTOPHIC** bleed. (Chainsaw Accident.) The bleed kits we have will only cope with a **BAD** bleed. I request authority to purchase the following items.

1. Celox rapid Z fold Hemostatic dressing	2 x £32.99	£65.98
2. Steroplast trauma dressing	6 x £4.03	£24.18
3. Cat Gen 7 Tourniquet	2 x £25.95	£51.90
4. CPR Face shield	1 pack £4.19	£4.19
5. Splint kit	1 x £7.95	£7.95
6. 1st aid bag large (Empty)	1 x £15.00	£15.00

Total £169.02

This is the most cost-effective way to purchase these items as kits include items that are not needed or don't have the items required. This would mean buying additional items to add to the kit. I will shop around and hopefully find these cheaper. This is a guide and the max cost.

# Report

**To:** Members of Holbeach Parish Council

**From:** Park Team

**Date:** **March 2026**

**Subject:** **Park Team Report**

---

## **Park Team Updates**

### **General Information**

Fuel Cards have been processed and should be with us soon.

Paperwork for Turnbolls builders merchant account is being processed.

All 1<sup>st</sup> Aid kits, Eye wash stations, fire extinguishers and PPE are now up to date and the relevant checks have been put into place. A tool box talk has been given to make sure all members of staff are aware of what is required.

All the waste chemicals have now been collected and disposed of.

### **Carter's Park**

2 person see saw has been removed due to damaged parts and significant rust causing a HS issue. Area back filled and will be reseeded when weather improves.

Dog area is now open. Repair carried out on fencing after vandalism. All holes have been back filled and will be monitored.

Truck has had an Oil change and MOT. All passed after some minor repairs.

All remedial tree work has been carried out ready for re inspection This will take place on the on the 10<sup>th</sup> Mar 26 after email communication with East Midlands Tree Surveys LTD.

Fire extinguisher annual inspection has been carried out in pavilion and Tractor shed. New Extinguishers have been added to the Bowl side of the pavilion.

Playground inspection is complete. Awaiting finished report.

### **Netherfield**

Cherry Tree has been removed and conifer has been topped and trimmed. All waste has been chipped.

Playground inspection is complete. Awaiting finished report.

# Report

**To:** Members of Holbeach Parish Council  
**From:** Park Team  
**Date:** **March 2026**  
**Subject:** **Park Team Report**

---

## **Hallgate Cemetery**

Sunken graves back filled and reseeded.

1st cut of the season has taken place as it was looking very long. Low branches removed to aid cutting.

Road way potholes have been filled.

## **Park Road Cemetery**

Sunken graves back filled. Will be reseeded when weather improves.

All remedial tree work has been carried out ready for re inspection. This will take place on the on the 10<sup>th</sup> Mar 26 after email communication with East Midlands Tree Surveys LTD.

Yew trees have been wired.

## **Holbeach Hurn**

Nothing to report

## **Holbeach Bank**

Playground inspection is complete. Awaiting finished report.

## **Holbeach St Johns**

Nothing to report

## **Holbeach St Marks**

Nothing to report

## **All Saints Churchyard**

All remedial tree work has been carried out ready for re inspection. This will take place on the 10<sup>th</sup> Mar 26 after email communication with East Midlands Tree Surveys LTD.

## **Fishpond Lane Nature Reserve**

All remedial tree work has been carried out ready for re inspection. This will take place on the on the 10<sup>th</sup> Mar 26 after email communication with East Midlands Tree Surveys LTD.

New floatation ring and safety line installed to comply with HSE legislation.

# Report

**To:** Members of Holbeach Parish Council  
**From:** Park Team  
**Date:** **March 2026**  
**Subject:** **Park Team Report**

---

## **Allotment**

Work has been carried out to clear Bass allotments road way. Posts have been concreted in after permission was granted from the drainage board and are ready for chain when it arrives. Emails sent to planning for info on permission and requirements to back fill drain beside allotment road way. (Cost effective?) Awaiting response.

## **Actions Required – Park Team Sites**

### **Carter's Park**

- Public Toilets – To be re-painted. **To be completed.**
- Spraying. **To be completed.**

### **Netherfield**

- Nothing to report

### **Hallgate Cemetery**

- Awaiting tree work to be carried out by National grid.
- Spray road way.

### **Park Road Cemetery**

- Cut back Park Road and Edinburgh Walk hedges. **To be completed**
- Spraying. **To be completed.**

### **Holbeach Hurn**

- No actions required

### **Holbeach Bank**

- Awaiting tree work to be carried out by National grid.

### **Holbeach St Johns**

- No actions required

# Report

**To:** Members of Holbeach Parish Council

**From:** Park Team

**Date:** **March 2026**

**Subject:** **Park Team Report**

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## **Holbeach St Marks**

- No actions required

## **All Saints Churchyard**

- No actions required

## **Fishpond Lane Nature Reserve**

- No actions required

## **Additional Operational Needs (AON)**

- New bins/Liners required for Park Road Cemetery and Carters Park.
- Additional skip requires ordering as per last season.

## **SIDs residents' correspondence received**

Good morning

Autumn 2025 a speedtrap was placed in the entrance to our village, it was only there for a short period of time.

Could you please advise what the outcome of this was as we have a significant number of issue with drivers entering the village at very high speeds

Resident

Subject : Freedom of information request - SIDS traffic speed indicators.

Good afternoon ,

Under the freedom of information request I would like details of where the SID speed indicators have been positioned during the months of November 2025 , December 2025 and to Date 27<sup>th</sup>. January 2026.

The reason for the request is due to several members of the public and myself wondering where these important safety deterrents have been utilized.

If as it seems maybe the case , these have not been charged and used during this period is this because of the continued shortage of councillors?

( I note that Peter Howden and other councillors used to look after this and announced proposed locations at each PPES meeting).

Thank you .

If I may be allowed to offer a suggestion ? :

It occurred to me that now the council has its own vehicle truck and the grass may not need cutting the "Parks& Cemetery team " are generally lessened if this could be passed for them to deal with ?

I appreciate some brief training may be needed .. indeed as Cllr Wiltshire was involved in their use he may be able to undertake this instruction.