

DRAFT

Minutes of the meeting of Holbeach Parish Council on Monday 8th December at 18:30 at Methodist Church, Albert Street.

Those present:

Chair: Cllr A Haslett

Vice-Chair: Cllr P Foyster

Councillors: Cllr S Hutchinson, Cllr I Hutchinson, Cllr S Richardson, Cllr T Wiltshire

Open meeting opened at:

18:30 by The Chair: Cllr A Haslett.

25/6-125 Apologies

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting- None received.

25/6-126 Declarations of interest

To receive Declarations of Interest under the Localism Act 2011 - None received.

25/6-127 Public Forum

The Chairman will invite members of the public to present their questions, statements, or petitions. Public participation is limited to **15 minutes**, with **each speaker permitted up to 3 minutes**. After this item, public contributions will only be allowed at the Chair's discretion.

A request from the Citizens Advice Bureau, operating at Boxes of Hope, for financial support. They have asked for £2,700 to cover the final quarter's costs, or any contribution the Council is able to provide.

Feedback was received from a member of the public regarding the volume of music at the Christmas Fair, saying it was very loud. He also said that he would not be pursuing a previous matter.

25/6-128 Reports from Elected Members

To receive reports of the elected members of Lincolnshire County Council and South Holland District Council- None received.

25/6-129 Minutes

To approve as a correct record the notes of the meetings of the Council held on 10th November 2025.

It was proposed, seconded and

Resolved: That the official minutes of the meetings of the Full Council held on 10th November 2025 be approved as a correct record and signed by the chair.

25/6-130 Clerk

1. To receive a report from the Clerk- No report.
2. To receive an update on vacancies- 12 vacancies available. 10 for co-option and 2 under notice.
3. To **resolve to agree** the co-options as submitted.

Resolved: To defer until next meeting.

25/6-131 Finance & Admin Committee

1. To note the bank balances as at 30th November 2025.
Account ending 4844 £3638.00
Account ending 5394 £101997.44
Account CCLA, no statement available.
2. To **resolve to agree** the payments for November 2025 and to note the income for November 2025.

Resolved: Adding £768.34 for the insurance renewal of the Kubota's. Other options may be considered.

3. To **resolve to agree** and consider options for the management and funding CCTV in High Street and Carter's Park.

It is reported that South Holland District Council, who manage the CCTV provision, have requested a financial contribution.

It was proposed that, with effect from April 2026, Holbeach Parish Council should assume responsibility for the ongoing costs. It was further noted that Crowland Parish Council has yet to confirm its position.

- Annual cost: £14,097.72
- Members discussed the implications for the budget and noted the importance of maintaining CCTV coverage for community safety.

Resolved: The Council resolved to offer a contribution in principle, subject to Negotiation, with a final figure to be agreed at the January meeting.

4. To **resolve to agree** draft budgets for 2026/27.

It was reported that the Council's budget has been reorganised, with allocations earmarked for specific committees.

- Members noted the need to review spending per committee to ensure alignment with priorities and available funds. To set out clear milestones and put together a list of projects with timescales and costs. It was agreed that a draft budget breakdown will be prepared for consideration.
- Increased spending made in vehicles and machinery.
- The HR budget to be reviewed.

Resolved: Agreed to the draft budget.

5. To resolve to agree funding as requested by Citizens Advice South Lincolnshire. Grant order policy should be complied with.

Resolved: To gain more information first and consider at a later date.

25/6-132 Open Spaces Committee

1. To review and **resolve to agree** the Park Team Reports and any actions required. It was reported that a quote has been received for the annual playground inspection.

- Cost: £386.00
- Members noted that the date for inspections across all areas is still to be confirmed.

- Repair costs for the changing toilet will be confirmed soon.
- A matter relating to a member of staff to be taken into closed session.
- Fuel cards to be obtained for each member of staff.

Resolved: Playground inspection dates to be confirmed. Fuel cards to be obtained for each member of staff.

2. To discuss and resolve to agree replacement fence around Holbeach football Club.

It has been reported that the fence at the front is in a poor state of repair.

- Permission has been requested to replace the fence.
- Members discussed the need to explore funding opportunities, including potential grants.
- It was noted that planning permission requirements must also be clarified before works can proceed.

Resolved: Deferred until the next full council meeting.

25/6-133 PPES Committee

1. To **resolve to agree** quotations received from planning relating to the Park Bungalow- To be taken into closed session.
2. To resolve to agree lease for Top Floor at Coubro Chambers- To be taken into closed session.

25/6-134 Events & PR Committee

1. To receive a report from the Chair of the Committee.
The Chair of the Events and PR Committee provided feedback on the recent Christmas Fair.
 - Members noted the importance of reviewing the event in detail to identify successes and areas for improvement.
 - It was agreed that a post-mortem discussion of the Christmas Fair will be added to the agenda for the next Full Council meeting.
 - The discussion will also consider future events planning to build on lessons learned.

25/6-135 Policies

1. To **resolve to agree** to amend all social media policies to allow any employee access.

Resolved: All factual updates and acknowledgements from the Council to be made by Office Staff and the Park Supervisor.

25/6-136 HR, H & S and Data Protection Committee

1. To **resolve to agree** to review and approve the draft job description and advertisement for the Acting Clerk Position.
Two offers have been received from LALC. This item be moved to closed session due to personal information to be discussed, to ensure confidentiality. Members noted that amendments to the job description are required.

25/6-137 Meeting

1. To **resolve to agree** the schedule of Full Council and Committee meeting dates for the 2026/27 municipal year.
Resolved: The 2nd Monday of every month at 18:30 from May 2026 to April 2027.
Venue to be decided.
2. To **resolve to agree** revised meeting dates and schedule for the remainder of the 2025/26 municipal year.
Resolved: All Committees when functioning to meet bi-monthly during the interim period, with extraordinary meetings to proceed if needed.
3. To note next meeting of the Council will be on Monday 12th January 2026 at Methodist hall, Albert Street, Holbeach at 18:30.

14. Closed session

To resolve to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted.

Publicity would be prejudicial to the public interest for reasons including the consideration of sensitive staffing matters, legal advice, and personal information, as defined under schedule 12A of the Local Government Act 1972.

25/6- 138 HR, H & S and Data protection Committee

1. To receive a report from the Chair of the Committee.
2. To **resolve to agree** permanent contract for the third groundskeeper.

BUDGETS 2026/7

Holbeach Parish Council – Draft Budget for the Financial Year 2026/27						
<p>Disclaimer: Please note: The Chart of Accounts structure has been updated for the 2026/27 financial year. As a result, some budget lines have been reclassified under new nominal codes and cost centres. Figures from previous years may not appear under the same headings but have been placed in corresponding categories to allow for meaningful comparison.</p>						
	Finance & Admin Committee	D/P/R*	Approved Budget 2024/25	Approved Budget 2025/26	Working Budget 2026/27	EMR (Savings) 2025/26
100	Administration					
1076	Precept					
1080	Bank Interest	P	-£ 5,000.00	-£ 11,000.00	-£ 15,000.00	
4075	Hire of Venue	P/R	£ 550.00	£ 550.00	£ 550.00	
4080	Office Supplies	P/R	£ 814.00	£ 900.00	£ 500.00	
4070	Insurance	P/R	£ 14,300.00	£ 15,000.00	£ 15,000.00	
4999	Contingency/ Reserves		£ 3,000.00	£ 5,000.00	£ -	
110	It and Software					
4060	Phone & Broadband		£ 660.00	£ 660.00	£ 1,500.00	
4085	IT Equipment		£ 1,100.00	£ 3,000.00	£ 3,000.00	
4100	Email & Software Licences		£ 3,850.00	£ 5,500.00	£ 5,500.00	
4121	CCTV		£ -	£ 10,000.00	£ 10,000.00	£ 10,000.00
120	Rates and Serives					
4110	Subscriptions	P	£ 1,980.00	£ 2,300.00	£ 2,300.00	
4105	Audit Fees		£ 1,540.00	£ 1,600.00	£ 1,600.00	
4055	Business Rates	P/R	£ 1,500.00	£ 1,800.00	£ 2,000.00	
4130	Elections	P/R	£ 500.00	£ 500.00	£ -	£ 8,000.00
4050	Sum up fees		£ -	£ 300.00	£ 300.00	
130	Grants					
4125	Community Grants	s.137	£ 3,000.00	£ 3,000.00	£ 10,000.00	
4126	SHVCS		£ 4,000.00	£ 4,200.00	£ 5,000.00	
			£ 31,794.00	£ 43,310.00	£ 42,250.00	£ 18,000.00
	Open Spaces Committee	D/P/R*	Approved Budget 2024/25	Approved Budget 2025/26	Working Budget 2026/27	EMR
200	Club Tenancies & Facility Rentals					
	Bowls Club Rent		-£ 550.00	-£ 250.00	-£ 250.00	
	Holbeach Football Club Rent		-£ 250.00	-£ 2,000.00	-£ 2,500.00	
	Holbeach Bank Football Club Rent		-£ 20.00	-£ 20.00	-£ 20.00	
	Facility Rentals		£ -	£ -	£ -	
4440	Holbeach Bank Crown Rent (paid)		£ 733.00	£ 733.00	£ 1,000.00	
210	Cemeteries					
1300	Cemetery Fees		-£ 16,000.00	-£ 16,000.00	-£ 12,000.00	
4360	Loan Repayment - Hallgate		£ 5,865.00	£ 5,865.00	£ 6,000.00	
220	Allotments					
1200	Allotment Rent Received		-£ 10,415.02	-£ 10,835.25	-£ 10,000.00	
4310	Allotment Rent Paid		£ 2,539.00	£ 2,539.00	£ 800.00	
4305	Drainage		£ 750.00	£ 750.00	£ 1,000.00	
230	Environmental Maintenance & Horticulture					

BUDGETS 2026/7

1305	Sale of Holly		-£	500.00	-£	300.00	£	-	
1100	Litter-Precept-		-£	2,500.00	£	-	£	-	
4245	Litter Equipment		£	300.00	£	400.00	£	250.00	
4235	Horticultural Supplies	P	£	2,600.00	£	4,000.00	£	5,000.00	
4400	Tree Work	P/R	£	13,000.00	£	17,000.00	£	12,000.00	£ 25,200.00
4402	Tree survey	D	£	-	£	1,700.00	£	500.00	£ 1,700.00
4625	Pest Control	P	£	250.00	£	250.00	£	500.00	
4270	Grass-Cutting-		£	12,195.00	£	12,195.00	£	-	
240	Plant & Machinery								
4220	Large Plant & Machinery Renewals	P	£	2,000.00	£	10,000.00	£	10,000.00	£ 9,218.73
	Hand Tools and Equipment Renewals		£	-	£	-	£	2,000.00	
4455	Repairs & Maintenance		£	4,300.00	£	3,550.00	£	5,000.00	
4450	Vehicle Insurance		£	700.00	£	800.00	£	2,000.00	
4460	Fuel		£	4,000.00	£	4,000.00	£	4,000.00	
250	Recreation Infrastructure								
1210	Duck food receipts	P	-£	100.00	£	-	-£	200.00	
4242	Play Equipment Renewals		£	4,100.00	£	3,400.00	£	5,000.00	£ 10,150.47
4420	Play Equipment Inspections		£	800.00	£	890.00	£	1,000.00	
4425	Street furniture Renewals	P/R	£	2,200.00	£	2,200.00	£	2,200.00	£ 1,604.04
	Tennis courts Maintainace	P	£	1,500.00	£	1,500.00	£	-	£ 4,000.00
4455	Repairs & Maintenance		£	4,300.00	£	5,100.00	£	5,000.00	
260	Facilities Capital Works								
	Tractor Shed		£	20,000.00	£	-	£	5,000.00	£ 43,994.35
	Toilets		£	8,500.00	£	9,000.00	£	10,000.00	£ 9,000.00
	Pathways & Hard Surface		£	-	£	10,000.00	£	-	£ 10,000.00
4457	Nature Reserve		£	-	£	-	£	12,000.00	
	Park Rd Cem Railings		£	-	£	-	£	-	£ 5,000.00
	Battlefields		£	12,000.00	£	-	£	-	£ 1,596.02
	War Memorials				£	1,500.00			
	Dog Park						£	2,000.00	
270	Utilities & Services								
4055	Business Rates		£	1,100.00	£	1,100.00	£	2,500.00	
4680	Utilities - Carters Park	P/R	£	4,700.00	£	4,300.00	£	4,500.00	
4680	Utilities - Park Rd Cem	P	£	200.00	£	220.00	£	220.00	
4680	Ullties - Hallgate Cem	P	£	200.00	£	220.00	£	220.00	
4215	Waste Services		£	5,500.00	£	6,200.00	£	6,500.00	
4405	Locking/Unlocking		£	7,340.00	£	7,340.00	£	10,000.00	
			£	91,336.98	£	87,346.75	£	91,220.00	£ 121,463.61
	HR, H&S & DP Committee	D/P/R*		Approved Budget 2024/25		Approved Budget 2025/26		Working Budget 2026/27	EMR
350	HR								
4000	Salaries - Net Pay	D/R	£	146,727.00	£	150,678.84	£	210,000.00	£ 10,000.00
4010	Salaries - ER NI	D/R	£	11,707.22	£	17,910.97	£	15,000.00	
4020	Salaries - ER Pension	D/R	£	3,894.76	£	4,081.23	£	5,000.00	
4090	Staff Expenses	P/R	£	240.00	£	220.00	£	200.00	
4435	Professional Fees	P	£	1,500.00	£	1,600.00	£	5,000.00	
4500	Staff Training	P/R	£	2,000.00	£	2,000.00	£	5,000.00	
4520	Councillor Training	P/R	£	600.00	£	600.00	£	500.00	

BUDGETS 2026/7

4690	Sundries		£ 450.00	£ 450.00	£ -	
360	H & S					
4205	PPE & Uniform	D	£ 1,000.00	£ 1,000.00	£ 1,000.00	
4230	Fire Insp. & Equip	D	£ 300.00	£ 300.00	£ 300.00	
365	Data Protection					
4086	ICO	D	£ 40.00	£ 40.00	£ 40.00	
			£ 168,458.98	£ 178,881.04	£ 242,040.00	£ 10,000.00
	PPES Committee	D/P/R*	Approved Budget 2024/25	Approved Budget 2025/26	Working Budget 2026/27	EMR
400	Property Rents					
	2 High Street		-£ 4,020.00	-£ 4,020.00	-£ 4,500.00	
	4 High Street	RTA s.72	-£ 3,240.00	-£ 3,240.00	-£ 3,600.00	
	4a High Street	P	-£ 5,700.00	-£ 5,700.00	-£ 6,000.00	
	Room 3 - Coubro	P	£ -	£ -		
	Room 4 - Coubro		£ -	£ -		
	Room 5 - Coubro		£ -	£ -	-£ 2,100.00	
	1st Floor - Coubro	P	-£ 3,620.00	£ -	-£ 5,400.00	
	Safe - Coubro	P	£ -	£ -		
	Band Hall		-£ 355.00	-£ 355.00	-£ 355.00	
	Utilities & Services	P				
4057	Business Rates	P	£ 2,450.00	£ -	£ 1,500.00	£ 1,000.00
4605	Council Tax		£ -	£ 300.00		
4685	Office Cleaning		£ 2,800.00	£ -	£ 3,000.00	£ 2,432.62
	Utilities - Coubro	P	£ 8,050.00	£ 3,500.00	£ 10,000.00	£ 10,000.00
	Utilities - Cemetery Chapels		£ 350.00	£ 400.00	£ 400.00	
	Utilities - Park Bungalow		£ 1,400.00	£ -	£ 1,000.00	
	Rates - Park Bungalow	P	£ 1,700.00	£ -	£ 2,000.00	
	Professional Fees		£ 1,700.00	£ 1,000.00	£ 5,000.00	£ 5,000.00
		P				
	Property Improvements & Maintenance					
	Repairs and Maintenance		£ 5,000.00	£ 16,000.00	£ 20,000.00	£ 4,000.00
	Cemetery Chapels	P	£ 10,000.00	£ 10,000.00	£ -	£ 49,900.00
	Park Bungalow	P/R	£ 10,000.00	£ -	£ -	£ 10,000.00
	Defibrillator Holbeach Hurn		£ -	£ 2,000.00	£ -	
	Speeding	P/R				
4610	Speed Prevention Costs	P/R	£ 500.00	£ 2,000.00	£ 500.00	£ 1,750.00
			£ 27,015.00	£ 21,885.00	£ 21,445.00	£ 84,082.62
	Events Committee	D/P/R*	Approved Budget 2024/25	Approved Budget 2025/26	Working Budget 2026/27	EMR
500	Events					
1600	Events Income		-£ 600.00	-£ 4,810.00	-£ 1,000.00	
	Remberance	s.137	£ 1,000.00	£ 500.00	£ 500.00	
	Christmas Fayre		£ 1,000.00	£ 2,500.00		
	Halloween		£ -	£ 250.00		
4801	Events	s.137	£ 7,555.00	£ 12,250.00	£ 15,000.00	
	PR/ calendar		£ 2,600.00	£ 3,725.00	£ -	
			£ 11,555.00	£ 14,415.00	£ 14,500.00	£ -

BUDGETS 2026/7

	Approved Budget 2024/25	Approved Budget 2025/26	Working Budget 2026/27	EMR
Total Income			-£ 62,925.00	
Total Expenditure			£ 474,380.00	
Difference (precept)	£ 330,079.96	£ 345,837.79	£ 411,455.00	£ 233,546.23
Total Precept Request	£ 330,079.96	£ 345,837.79	£ 411,455.00	
Offset from General Reserves	£ -	£ -	£ -	
Precept Demand to SHDC	£ 330,079.96	£ 345,837.79	£ 411,455.00	
Per Band D base rate (annual charge)*	£ 90.51	£ 92.62	£ 110.19	
Per Band D base rate (weekly charge)*	£ 1.74	£ 1.78	£ 2.12	
Per Band D base rate (Annual increase/decrease)*	£ 4.47	£ 2.11	£ 17.57	
Annual Percentage increase/decrease*	5.02%	2.33%	18.97%	
*Figures are based on 3,734 Band D properties (2025/26). The number of Band D properties will be updated for 2026/27, which may affect the final amounts and percentage increase.				
<i>EMR - Earmarked Reserves are funds set aside for specific future projects or obligations. They are not part of the annual precept request and are held separately to ensure financial planning for known commitments, such as capital works, equipment renewals, or community initiatives.</i>				
KEY *D = Duty (must carry out function) P = Power (may carry out function) R = Responsibility (have chosen to carry out function)				
s.111 LGA 1972	Power to incur expenditure conducive or incidental to the discharge of Council functions			
s.137 LGA 1972	Power to incur income where no other power granted			
s.144 LGA 1972	Power to encourage tourism in the council's area			
s.145 LGA 1972	Power to provide entertainment and support the arts			



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NOTICE IS HEREBY GIVEN, and Members are summoned to attend the meeting of Holbeach Parish Council Full Council to be held at Methodist Church, Albert Street on Monday, 19 January 2026 at 18:30 at which the under mentioned business will be transacted.

Gina Lopez PSLCC

Acting Clerk to Holbeach Parish Council

9 January 2026

This meeting will be recorded by the Parish Council in accordance with the Local Audit and Accountability Act 2014, members of the public and press may photograph, film, or audio record public meetings. Anyone wishing to do so should inform the Chairman before or at the start of the meeting.

Members are reminded of their responsibilities under the Code of Conduct, Standing Orders, and the Seven Principles of Public Life: Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty, and Leadership.

Recording is permitted during the public meeting, but not before it starts or after it is formally closed. Please stop recording when the meeting ends.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

2. DECLARATIONS OF INTEREST

To receive Declarations of Interest under the Localism Act 2011.

3. CO-OPTION OF COUNCILLOR

To consider an application to co-opt a new Parish Councillor

4. PUBLIC FORUM

The Chairman will invite members of the public to present their questions, statements, or petitions. Public participation is limited to 15 minutes, with each speaker permitted up to 3 minutes. After this item, public contributions will only be allowed at the Chair's discretion.

5. REPORTS FROM ELECTED MEMBERS

To receive reports of the elected members of Lincolnshire County Council and South Holland District Council.

6. MINUTES

To approve the Minutes of the last meeting held on 8 December 2025 as a correct and accurate record.

7. CLERK'S REPORT

To receive an update from the Clerk for information

8. FINANCE & ADMIN COMMITTEE

A) To approve the bank balances as at 31 December 2025.

B) To approve the payments list to-date

C) To approve and accept the income received to-date

D) IT equipment and access -

To resolve that old IT equipment be factory reset & reused where appropriate

To resolve that all IT equipment passwords are stored both on Office Admin & Sharepoint & as a hard copy in the safe

9. BUDGET & PRECEPT REQUEST FOR FINANCIAL YEAR 2026/27

A) Budget for the financial year 2026/27 - For Resolution

B) Precept request for the financial year 2026/27 - For Resolution

10. OPEN SPACES COMMITTEE

A) Update from Dan Taylor, Open Spaces Team – for information

B) Emergency grave digging cover – for consideration

11. PP&S COMMITTEE

- A) Quote for electrical testing – for consideration
- B) CCTV – for consideration
- c) Planning matters & applications – for consideration

12. EVENTS & PR COMMITTEE

- A) Feedback on “Winter Wonderland” (Christmas Event)

13. HR, H & S AND DATA PROTECTION COMMITTEE

- A) To receive a report from the Chair of the Committee
- B) To resolve the appointment of the Locum Clerk

14. AGENDA ITEMS FOR NEXT MEETING

- A) To consider the draft forward plan.

15. DATE OF NEXT MEETING

- A) Revised meeting dates and schedule for the remainder of the 2025/26 municipal year.
- B) Schedule of Full Council and Committee meeting dates for the 2026/27 municipal year.

16. EXCLUSION OF THE PRESS & PUBLIC

To resolve to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted. Publicity would be prejudicial to the public interest for reasons including the consideration of sensitive staffing matters, legal advice, and personal information, as defined under Schedule 12A of the Local Government Act 1972.

17. HR, H & S AND DATA PROTECTION COMMITTEE

- A) To consider additional hours for the Locum Clerk if required
- B) Any other confidential staffing matters

Holbeach Parish Council

Bank balances as at 31 December 2025

CCLA Public Sector Deposit Fund £395,518.43

Barclays Business Premium Account £63,922.34

Barclays Current Account £3,000.00

Income Dec 2025 for Jan 26 meeting

Date	Description	Receipt
08.12.25	Interest BP account	£99.90
01.12.25	Battlebfg	£27.50
01.12.25	Battlebfg	£27.50
01.12.25	bfg 1&2	£55.00
01.12.25	Masonry IM crem	£100.00
01.12.25	Masonry IM crem	£100.00
01.12.25	Morriss & Haynes	£120.00
01.12.25	Masonry IM crem	£125.00
01.12.25	Battlebfg	£28.00
01.12.25	Battlebfg	£27.50
03.12.25	PR LO PE Ltd	£450.00
04.12.25	Jamie's Carpets	£375.00
04.12.25	Holbeach UTD FO	£500.00
08.12.25	SO Glover	£500.00
08.12.25	2025 Nov 19 Dunh	£41.00
08.12.25	Cem208	£100.00
08.12.25	Ref 16 20	£205.00
10.12.25	Shop rent	£300.00
12.12.25	Ref 25 DD DC1 1 2 5 6	£150.00
16.12.25	Battlebfg	£27.50
16.12.25	PR LO PE Ltd	£450.00
18.12.25	Masonry IM crem	£100.00
18.12.25	Cem212	£120.00
19.12.25	KM	£175.00
19.12.25	cem 214	£370.00
23.12.25	Deposit at Barclays	£375.00
24.12.25	Deposit at PO	£41.00

Planning for 19 January 2026 meeting

Reference Number: H09-1278-25

Type: FULL
Proposal: Proposed Erection of 2 Bungalows
Location: Land East of Forest Way Holbeach
Applicant: Loosegate Developments Ltd

Reference Number: H09-1289-25

Type: FULL
Proposal: Proposed single storey rear extension and two storey side extension
Location: TWEENUS CHERRY TREE LANE
Applicant: Mr B Traverso

Reference Number: H09-1176-25

Type: FULL
Proposal: Change of use from a 6 bedroom HMO (Use class C4) to an 8 bedroom HMO (use class sui generis).
Location: 1-5 Park Road Holbeach
Applicant: API Ltd

Reference Number: H09-1284-25

Type: FULL
Proposal: Change of use of land to caravan site for use by gypsies/travellers and retention of change of use of existing building to associated service dwelling - Retrospective
Location: Lazy Acre Caravan Site Little Dog Drove
Applicant: Mr E McGowan

Reference Number: H09-1184-25

Type: Prior Approval App
Proposal: Proposed change of use of agricultural building to dwelling
Location: Rear of Derene Damgate
Applicant: Mrs Wheatley

Reference Number: H09-1285-25

Type: FULL

Proposal: Extension to existing garage to provide a ground
floor games room & first floor ancillary accommodation
incidental to the main dwelling
Location: 18 Fishpond Lane Holbeach
Applicant: Mr & Mrs Ringer

Reference Number: H09-1185-25
Type: Prior Approval App
Proposal: Proposed change of use of agricultural building to
dwelling
Location: Adj. Mill View Penny Hill Road
Applicant: Mr Root

Reference Number: H09-1168-25
Type: ADVERTISEMENT
Proposal: Proposed Signage
Location: Jewson Ltd Boston Road South
Applicant: Mr S Hassan

Reference Number: H09-1217-25
Type: FULL
Proposal: Proposed single storey rear extension
Location: 31 FOXES LOW ROAD HOLBEACH
Applicant: Mr & Mrs J Samways

Reference Number: H09-1055-25
Type: FULL
Proposal: Proposed new vehicular access
Location: 2 TINSLEY COTTAGE HURN ROAD
Applicant: Mr J Runciman

Reference Number: H09-1054-25
Type: FULL
Proposal: Proposed new vehicular access
Location: 1 TINSLEY COTTAGE HURN ROAD
Applicant: Ms R Runciman

Reference Number: H09-1109-25
Type: FULL
Proposal: Use of Site as Gypsy Traveller Plot on Storage Yard
- Retrospective

Planning – Holbeach PC Mtg
19.01.16

Location: Ravens Gate Holbeach St Johns
Applicant: Mr L Gray

Other planning correspondence -

Letter of Notification of Appeal: H09-0473-25, The Poplars, Chapel Drove
Appeal Hearing Confirmation Letter - APP/A2525/W/25/3372791 - Caudwell Farm,
Holbeach St Matthews

Note for Councillors – Original correspondence has been emailed to you as received. All information is available via South Holland DC website by entering the planning reference number.

17 December 2025

Quote for electrical testing for Holbeach PC

As for pricing, with commercial properties I charge per circuit rather than per property.

This currently stands at £20 per circuit.

PAT testing I charge £3 per item but can discount if you have over 40 items.

Quote – interment cost

Subject: Emergency cremation cover

To provide emergency cover to the grounds maintenance team for cremated remains interment it would be £50 per interment.

Payments list for 19 January meeting

Date	Supplier	Description	Inv No.	VAT	Total
31.12.25	DTS	Locking/unlocking service	INV10	£0.00	£714.00
03.11.25	Microsoft	online services	E0800XVO6G	£13.80	£82.80
03.11.25	Microsoft	online services	E0800XVSDS	£5.76	£34.56
03.12.25	Microsoft	online services	E0800Y4XX1	£13.80	£82.80
03.12.25	Microsoft	online services	E0800Y561O	£5.76	£34.56
03.01.26	Microsoft	online services	E0800YEAJD	£13.80	£82.80
03.01.26	Microsoft	online services	E0800YEB46	£5.76	£34.56
05.01.26	EON Next	supply Holbeach cemetery, Park Road	KI-6CC7F8C9-0018	£4.60	£96.66
05.01.26	EON Next	supply Park Bungalow	279635851		£25.42
05.01.26	Holbeach Methodist Church	hall hire December 25			£30.00
19.12.25	Linc Assoc of Local Councils	subscription renewal	16691		£1,913.52
02.01.26	Shear Training	chipper training x 3	1898		£200.00
31.12.25	Greenzone	waste collection Feb 26	475106	£56.11	£336.67
11.11.25	Wicksteed	Wetpour repair kit	830023	£69.32	£415.91
09.12.25	A P Wilson	glazing to Flat 4a	73676	£450.00	£2,700.00
30.11.25	Crusader Traffic	Remembrance Parade installation	43780	£18.00	£108.00
01.12.25	South Lincs Security	Door supervisor	5536	£39.00	£234.00
18.12.25	Ireland's Farm Machinery	various machinery items	238182	£70.00	£420.00
18.12.25	Ireland's Farm Machinery	various machinery items	238183	£70.01	£420.01
02.12.25	Chislett Hire	hire items	245621	£47.35	£284.11
16.12.25	Chislett Hire	ins	245893	£17.00	£102.00
31.12.25	Platinum Cleaning	Dec-25	708		£236.27
	Gallagher Insurance	Insurance renewal			
01.01.26	F1 Group	IT support	183309	£22.55	£135.30
	LESP	Safety event x 3			£90.00
	LGRC	Consultancy fee			
	Staff salaries				
	HMRC				
	Pension				

31.12.25

Greenzone

Credit note

£28.06