



NOTICE IS HEREBY GIVEN, and Members are summoned to attend the meeting of Holbeach Parish Council Full Council to be held at Methodist Church, Albert Street on Monday 8th December 2025 at 18:30 at which the under mentioned business will be transacted.

This meeting will be recorded by the Parish Council.

*In accordance with the **Local Audit and Accountability Act 2014**, members of the public and press may photograph, film, or audio record public meetings. Anyone wishing to do so should inform the Chairman before or at the start of the meeting.*

*Members are reminded of their responsibilities under the **Code of Conduct, Standing Orders**, and the **Seven Principles of Public Life: Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty, and Leadership**.*

Recording is permitted during the public meeting, but not before it starts or after it is formally closed. Please stop recording when the meeting ends.

Yours sincerely

Rebekah Taylor

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Acting Proper Officer & Responsible Financial Officer (RFO)

25/6-125 Apologies

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

25/6-126 Declarations of Interest

To receive Declarations of Interest under the Localism Act 2011.

25/6-127 Public Forum

The Chairman will invite members of the public to present their questions, statements, or petitions. Public participation is limited to **15 minutes**, with **each speaker permitted up to 3 minutes**. After this item, public contributions will only be allowed at the Chair's discretion.

25/6-128 Reports from Elected Members

1. To receive reports of the elected members of Lincolnshire County Council and South Holland District Council.

25/6-129 Minutes

To approve as a correct record the notes of the meetings of the Council held on 10th November 2025.

25/6-130 Clerk

1. To receive a report from the Clerk.
2. To receive an update on vacancies.
3. To **resolve to agree** the co-options as submitted.

25/6-131 Finance & Admin Committee

1. To note the bank balances as at 30th November 2025.
2. To **resolve to agree** the payments for November 2025 and to note the income for November 2025.
3. To **resolve to agree** and consider options for the installation, management, and funding of CCTV in High Street and Carter's Park.
4. To **resolve to agree** draft budgets for 2026/27.
5. To **resolve to agree** funding as requested by Citizens Advice South Lincolnshire.

25/6-132 Open Spaces Committee

1. To review and **resolve to agree** the Park Team Reports and any actions required.
2. To discuss and **resolve to agree** replacement fence around Holbeach Football Club.

25/6-133 PPES Committee

1. To **resolve to agree** quotations received for planning relating to the Park Bungalow.
2. To **resolve to agree** lease for Top Floor at Coubro Chambers.

25/6-134 Events & PR Committee

1. To receive a report from the Chair of the Committee.

25/6-135 Policies

1. To **resolve to agree** to amend all social media policies to allow any employee access.

25/6-136 HR, H & S and Data Protection Committee

1. To **resolve to agree** to review and approve the draft job description and advertisement for the Acting Clerk position.

25/6-137 Meeting

1. To **resolve to agree** the schedule of Full Council and Committee meeting dates for the 2026/27 municipal year.
2. To **resolve to agree** revised meeting dates and schedule for the remainder of the 2025/26 municipal year.
3. To note next meeting of the Council will be on Monday 12th January 2026 at Methodist Hall, Albert Street, Holbeach at 18:30.

14 Closed Session

To resolve to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted.

Publicity would be prejudicial to the public interest for reasons including the consideration of sensitive staffing matters, legal advice, and personal information, as defined under Schedule 12A of the Local Government Act 1972.

25/6-138 HR, H & S and Data Protection Committee

1. To receive a report from the Chair of the Committee.
2. To **resolve to agree** permanent contract for the third groundskeeper.