

Minutes of the Extraordinary meeting of Holbeach Parish Council on Monday 27th October 2025 at 18:00 at Coubro Chambers, 11 West End

Those present :

Chair : Cllr S Ball

Vice-Chair : Cllr S McKendry

Councillors : Cllr J Bennett-Collins, Cllr T Chinery, Cllr D Edwards, Cllr P Foyster, Cllr A Haslett, Cllr S Hutchinson, Cllr I Hutchinson, Cllr P Savory, Cllr T Wiltshire

Officers : Mrs B Brothwell - Deputy Clerk

* Attended remotely

Open meeting opened at:

18:06

25/6-100 Apologies

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting - None

25/6-101 Declarations of Interest

To receive Declarations of Interest under the Localism Act 2011 - None

Open meeting closed at:

18:08

Closed Session

It was resolved to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted.

Closed meeting opened at:

18:09

25/6-102 HR, H & S and Data Protection Committee

1. To consider and resolve to agree a formal approach to expected conduct during Council meetings, ensuring respectful behaviour, procedural consistency, and a constructive environment for all participants.

The Council resolved to agree adopt a formal approach to expected conduct during Council meetings, ensuring respectful behaviour, procedural consistency, and a constructive environment for all participants. Issues were noted regarding public filming before and after meetings; the Council will explore purchasing its own recording equipment to film meetings officially. All members reaffirmed commitment to the Code of Conduct. It was agreed that members of the public should not enter the meeting room until the Committee is seated and the meeting has commenced. Public participation will follow a raised-hand protocol and only

proceed when invited by the Chair. The Council will reinforce a zero-tolerance stance on disruptive behaviour and implement recommendations to ensure professional meeting standards. A proposal for legal assistance regarding a councillor was declined. This item was discussed in closed session due to legal considerations.

2. To consider and resolve to agree a formal resolution of support for the HR Committee in undertaking investigations as part of its remit.

The Council considered a formal resolution of support for the HR Committee in undertaking investigations within its remit. The item was discussed in closed session due to the inclusion of employee-related details. No decision was made, and the matter remains with the HR Committee for internal handling.

3. To consider and resolve to agree the Council's approach to managing a recent employee resignation, including next steps, communication, and operational continuity.

The Council considered and resolved to agree its approach to managing a recent employee resignation. An exit interview form was reviewed, and all requests made by the employee were discussed and accepted. The Council agreed to support the retraction of the resignation and will proceed with appropriate communication and operational continuity measures. This item was discussed in closed session due to containing details about an employee.

Closed meeting closed at:

19:29

Chair signature

Date

NOTICE IS HEREBY GIVEN, and Members are summoned to attend the meeting of Holbeach Parish Council Full Council to be held at Methodist Church, Albert Street on Monday 10th November 2025 at 18:30 at which the under mentioned business will be transacted.

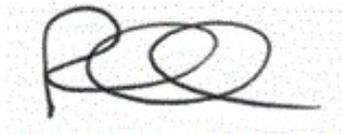
This meeting will be recorded by the Parish Council.

*In accordance with the **Local Audit and Accountability Act 2014**, members of the public and press may photograph, film, or audio record public meetings. Anyone wishing to do so should inform the Chairman before or at the start of the meeting.*

*Members are reminded of their responsibilities under the **Code of Conduct, Standing Orders, and the Seven Principles of Public Life: Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty, and Leadership.***

Recording is permitted during the public meeting, but not before it starts or after it is formally closed. Please stop recording when the meeting ends.

Yours sincerely,



Becky Brothwell - Deputy Clerk

25/6-103 To Elect a Chair of the Council

25/6-104 To Elect a Vice-Chair of the Council

25/6-105 Apologies

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

25/6-106 Declarations of Interest

To receive Declarations of Interest under the Localism Act 2011.

25/6-107 Public Forum

The Chairman will invite members of the public to present their questions, statements, or petitions. Public participation is limited to **15 minutes**, with **each speaker permitted up to 3 minutes**. After this item, public contributions will only be allowed at the Chair's discretion.

25/6-108 Reports from Elected Members

1. To receive reports of the elected members of Lincolnshire County Council and

South Holland District Council.

2. To receive a report from Cllr P Savory for the Voluntary Car Service.

25/6-109 Minutes

To approve as a correct record the notes of the meetings of the Council held on 13th October 2025 and 27th October 2025.

25/6-110 Clerk

1. To receive a report from the Clerk.
2. To receive an update on vacancies.
3. To **resolve to agree** the co-options as submitted.

25/6-111 Finance & Admin Committee

1. To note the bank balances as at 31st October 2025.
2. To **resolve to agree** the payments for October 2025 and to note the income for October 2025.
3. To **resolve to agree** to elect members to the Committee.
4. To **resolve to agree** the addition of designated members to the Council's bank mandate.
5. To consider the draft budget for the 2026/27 and recommend amendments.
6. To **resolve to agree** for employee salaries to be set up to March 2026.
7. To **resolve to agree** to move £1300.00 from Fuel Budget to Repairs & Maintenance Budget (Open Spaces).

25/6-112 Open Spaces Committee

1. To **resolve to agree** to elect members to the Committee.

25/6-113 PPES Committee

1. To **resolve to agree** to elect members to the Committee.
2. To **resolve to agree** to re-discuss the way forward with Park Bungalow.

25/6-114 Events & PR Committee

1. To **resolve to agree** to elect members to the Committee.
2. To receive and approve documentation for Holbeach Winter Wonderland. (Christmas Event).

25/6-115 Policies

1. To **resolve to agree** the updates Standing Orders, specifically:
Section 2f: amended to state that the public session shall not exceed 15 minutes.
Section 2e: amended to clarify that a member of the public shall not speak for more than three minutes.
These changes are intended to formalise and manage public participation within meetings.
2. To **resolve to agree** the updated Community Engagement and Communications Policy, specifically:
Section 4, Paragraph 1: amended to include reference to the public session during Full Council meetings.
Section 4, Paragraph 4: amended to require that details of the public session be recorded in the meeting minutes.
These changes are intended to formalise and manage public participation within meetings and align with updated Standing Orders.
3. To consider and **resolve to agree** the removal of the Subject Access Policy, as recommended by Breakthrough Communications.
4. To consider and **resolve to agree** the Councillor IT Policy.

5. To consider and **resolve to agree** the Drone Usage Policy.

25/6-116 HR, H & S and Data Protection Committee

1. To **resolve to agree** to elect members to the Committee.

25/6-117 Councillor Conduct

1. To **resolve to agree** in line with advice received, reporting recent councillor conduct concerns to the Monitoring Officer at South Holland District Council.

2. To **resolve to agree** in line with HR advice, to instruct a criminal law specialist to assess councillor conduct issues posing legal or financial risks to the Council and impacting staff.

3. To consider and **resolve to agree** a public press statement addressing recent conduct concerns and councillor resignations.

4. To consider and **resolve to agree** issuing a formal apology to a member of the public affected by unsatisfactory conduct at a recent Council meeting.

25/6-118 Meeting

1. To consider the draft forward plan.

2. To **resolve to agree** the schedule of Full Council and Committee meeting dates for the 2026/27 municipal year.

3. To **resolve to agree** revised meeting dates and schedule for the remainder of the 2025/26 municipal year.

4. To note next meeting of the Council will be on Monday 8th December 2025 at Methodist Hall, Albert Street, Holbeach at 18:30.

Closed Session

To resolve to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted.

Publicity would be prejudicial to the public interest for reasons including the consideration of sensitive staffing matters, legal advice, and personal information, as defined under Schedule 12A of the Local Government Act 1972.

25/6-119 HR, H & S and Data Protection Committee

1. To receive a report from the Chair of the Committee.

2. To **resolve to agree** to appoint a temporary Acting Clerk and Responsible Financial Officer to cover a period of long-term absence.

3. To **resolve to agree** the temporary delegation of the some of the Clerk's delegated powers during periods of absence, to ensure continuity of operations and decision-making.

4. To **resolve to agree** to appoint two members to conduct regular welfare meetings with a member of staff, in line with HR advice and the Occupational Health report.

5. To consider and **resolve to agree** the appointment of an independent investigator in relation to a recent incident.

THE OFFICIALS
 HOLBEACH PARISH COUNCIL
 COUBRO CHAMBERS
 11 WEST END HOLBEACH
 SPALDING
 PE12 7LW

Your Business Premium Account

At a glance

01 - 31 Oct 2025

Date	Description	Money out £	Money in £	Balance £
1 Oct	Start Balance			12,259.00
	Giro to 50494844 Automatic	1,050.05		11,208.95
6 Oct	Giro From 50494844 Automatic		1,136.24	12,345.19
13 Oct	Giro From 50494844 Automatic		50,447.97	62,793.16
14 Oct	 to Account 50494844 at 20-80-78 September Invoices Internet Banking	25,000.00		37,793.16
23 Oct	 to Account 50494844 at 20-80-78 On-Line Banking	15,000.00		22,793.16
31 Oct	Giro From 50494844 Automatic		1,313.96	24,107.12
31 Oct	Balance carried forward			24,107.12
	Total Payments/Receipts	41,050.05	52,898.17	

Start balance	£12,259.00
Money out	£41,050.05
Money in	£52,898.17
▶ Gross interest earned	£0.00
End balance	£24,107.12

Your deposit is eligible for protection by the Financial Services Compensation Scheme.

Anything wrong? If you notice any incorrect or unusual transactions, see the next page for how to get in touch with us.

Credit interest rates

Current rates Correct at the time of printing
Effective from 12 Aug 2025

Balance	Gross %	AER %
▶ £1 - £999,999	1.200	1.205
▶ £1,000,000 - £9,999,998	1.450	1.458
▶ £9,999,999+	1.650	1.660

Bank of England Base Rate Information

Rate effective from 07 Aug 2025 was 4.000%

Banking terms explained

Gross This is the rate of interest payable without the deduction of tax.
AER or Annual Equivalent Rate is the gross rate of interest worked out as if it was paid and compounded once a year. This allows you to compare interest rates between accounts that pay interest at different intervals.

Dispute resolution

If you have a problem with your agreement, please try to resolve it with us in the first instance. If you are not happy with the way in which we handled your complaint or the result, you may be able to complain to the Financial Ombudsman Service. If you do not take up your problem with us first you will not be entitled to complain to the Ombudsman. We can provide details of how to contact the Ombudsman.

Important information about compensation arrangements

We are covered by the Financial Services Compensation Scheme (FSCS). The FSCS can pay compensation to depositors if a bank is unable to meet its financial obligations. Most depositors – including most individuals and businesses – are covered by the scheme.

We will issue the FSCS information sheet and exclusions list which set out in detail what is, and is not, covered by the FSCS, once a calendar year usually with your account statement.

For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk.

Important information about going overdrawn without an agreed overdraft limit or exceeding your agreed overdraft limit

An unarranged overdraft rate of 29.5% will apply if there is not enough money in your account(s) to make a payment and so cause an unarranged overdraft on your account(s).

What is an unarranged overdraft?

An unarranged overdraft occurs where either:

- you go overdrawn on your account without agreeing an overdraft with us first; or
 - you exceed your agreed overdraft limit.
- c) not every Barclays product will allow you to go overdrawn or exceed your agreed overdraft limit. Please check your terms and conditions for more information.

If you try to make any payment from your account and you don't have the funds available, or if we have reasonable grounds to believe that you won't have sufficient funds on the date that the payment will be made from your account, we will treat this as a request to make, or extend, the use of our unarranged overdraft facilities. It's within our discretion to process the payment or return it unpaid.

What can you do to help avoid or limit an unarranged overdraft?

Get In Touch. If you become aware in advance that payments may take your account into an unarranged overdraft, please contact us as early as possible so that we can discuss the ways we could help. This will maximise the chances of us being able to:

- understand any changes in your business and explore the options available;
- consider options for authorised borrowing facilities;
- facilitate payments being made;
- limit the costs associated with unarranged borrowing;
- address any concerns that you may have.

Register for Text Alerts. Business banking customers can register for our 'Near Limit' Text Alert which is designed to help you avoid going overdrawn (if you don't have an agreed overdraft limit), or exceeding your agreed overdraft limit, by notifying you when your balance falls below a figure you specify. Once you have signed up for this Text Alert, if your account goes into an unarranged overdraft, we'll send you a Text Alert the following working day (Monday – Friday) to let you know. By acting on this information you have the opportunity to clear your unarranged overdraft.

You can register for Text Alerts through Online Banking, in any of our branches or over the phone. Visit barclays.co.uk/business-banking/ways-to-bank/mobile-banking for more information. Terms and conditions apply.

Go online for more support. For useful tips to keep on top of your cashflow, helpful downloadable tools, and a simple guide to borrowing, visit barclays.co.uk/business-banking/borrow. For details relating to unarranged borrowing, please refer to your banking services tariff guide.

- For Business Banking customers, this can be found online at <https://www.barclays.co.uk/business-banking/accounts/rates-and-charges>

Any reference to Bank of England Base Rate or Barclays Base Rate is the same rate. In the event that either of these rates is less than zero, the rate will be shown as zero on your statement. This does not affect our rights and obligations under our terms and conditions. If you require further information on the calculation of your interest rate, please contact us.

Interest

Interest is calculated daily on the cleared balance of your account at the close of business. We'll let you know if interest is calculated on the statement balance rather than the cleared balance. The cleared balance includes only credits and debits that have cleared. Ask your branch or Barclays Business Team for details of clearance times and the dates when we pay or charge interest. The rates of interest shown are current at the time of printing this statement and may have changed during the period of the statement.

In accordance with UK tax legislation, from 6 April 2016 interest is paid gross. For UK resident individuals (including sole traders or partnerships), if you are a UK taxpayer you may have to pay tax on interest earned in excess of your Personal Savings Allowance. For information and guidance please refer to HMRC's website.

The management of your tax affairs is your responsibility, including making any required declarations to the relevant tax authority(ies), where you are tax resident. If the statement shows that we have applied interest to your account, we'll give you on request details of the rate(s) of interest used and a clear explanation of how the interest was calculated. Details of Barclays interest rates for business customers are available at barclays.co.uk/business-banking.

Any reference to Bank of England Base Rate or Barclays Base Rate is the same rate. In the event that either of these rates is less than zero, the rate will be shown as zero on your statement. This does not affect our rights and obligations under our terms and conditions. If you require further information on the calculation of your interest rate, please contact us.

Online

barclays.co.uk

On the phone

0345-605-2345

Talk to an advisor 7am - 11pm or use our 24-hour automated service

Write to us

**Barclays,
Leicester
LE87 2BB**

Your branch

**LEICESTER,
LE87 2BB**

Lost and stolen cards

01604 230 230

- 24 hours

Tell us straight away if:

- you do not receive a Barclays card you were expecting
- any of your cards are lost, stolen, or damaged
- you think someone else may know your PIN.

Call charges will apply (please check with your service provider). We may monitor or record calls for quality, security, and training

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Using your debit card in the UK and abroad

We will charge you a 2.75% Non-Sterling Transaction Fee when making purchases, making a cash withdrawal, or when being refunded. This fee also applies whenever you do not pay in sterling, for example shopping online at a non-UK website.

As we explain in our customer terms, we calculate our exchange rate using the reference exchange rate for the Visa card scheme. In most circumstances, Visa converts transactions into sterling using the Visa Exchange Rate on the day the transaction is authorised. However for a small number of transactions the conversion may happen on the day the transaction is processed. As this may be a day or two later, the exchange rate may be different on that day. You'll find a comparison of our exchange rate for certain currencies as a mark-up against the rate published by the European Central Bank in the Barclays App or at the following website:

<https://www.barclays.co.uk/travel/using-debit-card-abroad/> This is updated twice a day. This may help you to decide whether you want to accept the conversion rate offered by the retailer or ATM provider or accept our rate.

International Bank Account Number (IBAN) and Bank Identification Code (SWIFTBIC)

Your IBAN and SWIFTBIC are shown on the front of your statement. By using them you could reduce charges when receiving international payments in euros. Find out more at: business.barclays.co.uk/bb/ibanInformation.

Getting information from Barclays

We send information to Business banking customers with their statements about relevant new offers and products. If you don't get these messages and you'd like to, or if you do and you'd rather you didn't, just call us, or come into a branch. And if you change your mind at any time, just get in touch.

You can get this in Braille, large print or audio by calling 0800 400 100 (via Text Relay if appropriate)

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*To maintain a quality service, we may monitor and record phone calls. Calls to 03 numbers are charged at the same rate as calls to 01 and 02 landlines, and will count towards any inclusive minutes you may have covering calls to landline numbers. Call charges may differ, please check with your local provider.

Change of signatory form

Important information

Please read before completing this form.

Accounts must be operated by at least two authorised signatories.

Please call our Client Services Team on freephone **0800 022 3505** if you have any questions about this form or would like to discuss any additional support needs. Please note that telephone calls are recorded. If being completed by hand, please use black ink and write in BLOCK CAPITALS.

All pages of this form should be returned to **CCLA, PO Box 12892, Dunmow, Essex CM6 9DL**. Alternatively, a PDF version of the form can be sent to **cclaclientservices@fnztaservices.com** if an email instructions authority is in place.

If you are sending your instruction by email, please do not send the original documentation in the post and do not resend the email and/or the attachment.

Section 1 About your organisation

Date (dd/mm/yyyy)

1.1 Your organisation's name

1.2 Account number(s)

Please list all CCLA account numbers to which this change applies and use a separate sheet if required.

Section 2 Removal of authorised signatories

2.1 Title Forename

Middle name Surname

If applicable, please tick this box if the person is to remain as an authorising trustee/executive director in our records.

2.2 Title Forename

Middle name Surname

If applicable, please tick this box if the person is to remain as an authorising trustee/executive director in our records.

2.3 Title Forename

Middle name Surname

If applicable, please tick this box if the person is to remain as an authorising trustee/executive director in our records.

Section 3 New authorised signatories

3.1 First signatory

Title Forename

Middle name Surname

Date of birth (dd/mm/yyyy) Position

Mobile number Daytime telephone number

Email address

Home address

Postcode Date moved to this address (dd/mm/yyyy)

3.2 I agree to CCLA communicating with me by email, phone or post as set out in the section headed Communicating with you on page page 7 of this form. I understand that I have the right to request otherwise at any time.

3.3 **I confirm that to the best of my knowledge all of the above information I have provided is correct as at the date of signing.**

Signature

Date (dd/mm/yyyy)

3.4 Second signatory

Title

Forename

Middle name

Surname

Date of birth (dd/mm/yyyy) Position

Mobile number

Daytime telephone number

Email address

Home address

Postcode

Date moved to this address (dd/mm/yyyy)

3.5 I agree to CCLA communicating with me by email, phone or post as set out in the section headed Communicating with you on page page 7 of this form. I understand that I have the right to request otherwise at any time.

3.6 I confirm that to the best of my knowledge all of the above information I have provided is correct as at the date of signing.

Signature

Date (dd/mm/yyyy)

3.7 Third signatory

Title

Forename

Middle name

Surname

Date of birth (dd/mm/yyyy) Position

Mobile number

Daytime telephone number

Email address

Home address

Postcode

Date moved to this address (dd/mm/yyyy)

3.8 I agree to CCLA communicating with me by email, phone or post as set out in the section headed Communicating with you on page page 7 of this form. I understand that I have the right to request otherwise at any time.

3.9 I confirm that to the best of my knowledge all of the above information I have provided is correct as at the date of signing.

Signature

Date (dd/mm/yyyy)

Section 4 Trustees/executive directors' authorisation

This section must be read, completed and signed by a **minimum of two** Trustees/Executive Directors or equivalent who have the authority to act on behalf of the organisation. The Trustees signing this section on behalf of a registered charity must be named on the Charity Commission register. Executive Directors, such as CEOs, must be named as Directors on the Companies House register.

Anti-Money Laundering

We must verify the authorising persons and the authorised signatories identity in accordance with regulatory requirements. We normally do this using electronic means but occasionally we have to ask for extra documents from you to complete this process.

We represent, warrant and undertake that:

- We have read and understood the contents of the Scheme Particulars for each fund we are invested in;
- We are authorised to act on behalf of the investing organisation;
- The correspondent and authorised signatories are known to us;
- We will notify CCLA of any subsequent changes to the authorising Trustees/Executive Directors' or equivalent, correspondent and/or authorised signatories.

4.1 First trustee/executive director or equivalent details

Title	Forename
Middle name	Surname
Date of birth (dd/mm/yyyy)	Position
Mobile number	Daytime telephone number
Email address	
Home address	
Postcode	Date moved to this address (dd/mm/yyyy)

4.2 I agree to CCLA communicating with me by email, phone or post as set out in the section headed Communicating with you on page page 7 of this form. I understand that I have the right to request otherwise at any time.

4.3 I confirm that to the best of my knowledge all of the above information I have provided is correct as at the date of signing.

Signature

Date (dd/mm/yyyy)

4.4 Second trustee/executive director or equivalent details

Title Forename

Middle name Surname

Date of birth (dd/mm/yyyy) Position

Mobile number Daytime telephone number

Email address

Home address

Postcode Date moved to this address (dd/mm/yyyy)

4.5 I agree to CCLA communicating with me by email, phone or post as set out in the section headed Communicating with you on page page 7 of this form. I understand that I have the right to request otherwise at any time.

4.6 I confirm that to the best of my knowledge all of the above information I have provided is correct as at the date of signing.

Signature

Date (dd/mm/yyyy)

Section 5 Checklist and documentation required

PLEASE TICK TO CONFIRM ALL OF THE DOCUMENTS ARE ENCLOSED.

For organisations that are not registered with the Charity Commission, please provide a copy of minutes of a recent meeting for the purpose of confirming the relationship of the authorising trustees/executive directors to the investing organisation. The minutes should not be older than 12 months and the authorising trustees/executive directors/equivalent should be named in the minutes.

For those persons who have authorised this form and the authorised signatories appointed **who reside outside of the United Kingdom**, please attach the following evidence so we may verify their identity:

- Certified copy of passport photo page or certified copy of driving licence *and*
- Certified copy of utility bill (not more than three months old)

Certification must be dated within the last three months and carried out by one of the following: a representative of an FCA or EU equivalent regulated firm, a solicitor/lawyer, a chartered accountant, a notary or any CCLA Investment Management Limited employee.

The certification must include the words **'Certified to be a true copy of the original seen by me'**.

The professional should be a different person, not be related, in a relationship or living at the same address to anyone named on the application form and should sign, date, print their name under the signature and add their occupation, address and telephone number, all in BLOCK CAPITALS and in English.

Important information

Your personal information

Privacy Notice

CCLA's Privacy Notice sets out how CCLA complies with UK Data Protection requirements and how it processes and protects your personal information. CCLA's Privacy Notice can be found on our website at www.ccla.co.uk.

Communicating with you

CCLA may collect and use your personal information to bring to your attention additional products or services which may be of interest to you by email, telephone or post. Where we are required to obtain your consent to communicate with you by email or telephone or post we will do so. You have the right to ask us not to process your personal information for this purpose at any time. Please email us at clientservices@ccla.co.uk or telephone us on **0800 022 3505**.

Sharing your personal information

To provide our services to you we may share your personal information with third parties including:

- those who provide administrative and operational services to us;
- to verify your identity in accordance with UK money laundering requirements. These may include credit reference agencies;
- where required by law, regulation or a court order;
- fraud and law enforcement agencies if you give us false or inaccurate information or you have made us aware that you suspect fraud; and
- HMRC or the Financial Conduct Authority.

Anti-money laundering

You may be asked to provide documentation to assist CCLA in verifying the identity of any individuals referenced in this form in accordance with regulatory requirements. This is normally done using electronic means but occasionally extra documents may be required from you to complete this process.

CCLA
One Angel Lane
London EC4R 3AB

CCLA
BECAUSE GOOD IS BETTER

Freephone **0800 022 3505**
clientservices@ccla.co.uk
www.ccla.co.uk

CCLA Investment Management Limited (registered in England & Wales, No. 2183088) and CCLA Fund Managers Limited (registered in England & Wales, No. 8735639), whose registered address is: One Angel Lane, London EC4R 3AB, are authorised and regulated by the Financial Conduct Authority.

Statement of Account

Mrs Janet T Hearsey
Holbeach Parish Council
Coubro Chambers
11 West End
Holbeach
Spalding
Lincolnshire
PE12 7LW

3 November 2025

Account name: **HOLBEACH PARISH COUNCIL-Holbeach Parish Council**
Account number: **[REDACTED]-001**
Statement period: **01/10/2025 to 31/10/2025**

Account summary

Total valuation as at 31 October 2025 **£492,265.38**
Total valuation as at last statement at 1 October 2025 **£540,477.60**

Holdings as at 31 October 2025

Fund name	Unit/share holdings	Price per unit/share	Value
Public Sector Deposit Fund SC4 - Public Sector GB00B3LDFH01	492,265.3800	£1.00	£492,265.38
Total value			£492,265.38

Transactions for the period from 1 October 2025 to 31 October 2025

Public Sector Deposit Fund SC4 - Public Sector

Transaction date	Transaction type	Unit/shares	Price per unit/share	Amount (GBP)
02/10/2025	Income Reinvestment	1,787.7800	£1.0000	£1,787.78
13/10/2025	Withdrawal	-50,000.0000	£1.0000	−£50,000.00

Correspondence address: PO Box 12892, Dunmow, Essex CM6 9DL

clientservices@ccla.co.uk Freephone 0800 022 3505 www.ccla.co.uk

Fund documentation is available at www.ccla.co.uk/investments, or may be requested from our Client Services team. Telephone calls are recorded.
CCLA Investment Management Limited (registered in England & Wales, No. 2183088) is authorised and regulated by the Financial Conduct Authority.
Registered address: One Angel Lane, London EC4R 3AB.

The average Fund yield for this period was 4.01% p.a.

Income for the period is as follows:

Month	Date paid	Method	Amount (£)	Destination
Oct 2025	04/11/2025	Reinvestment	£1,740.76	PS3078564-001

All CCLA forms are available on our website: www.ccla.co.uk/resources/client-documentation. Please ensure that you download and use the latest available form to make any transaction or amendment. Using an old form will result in the instruction being rejected.

Before making any additional investments into CCLA funds, please read the most recent version of the relevant fund's key information document (KID). KIDs can help investors understand the nature, risks, costs, potential gains and potential losses of fund, and compare the fund with other products. The KIDs for our funds are available in the investments section of our website at, www.ccla.co.uk. Or, you can ask us to send you copies, free of charge, by emailing our Client Services team at clientservices@ccla.co.uk.

Please keep all documents (including this statement) safe as you may need to refer to the information in the future.

If you would like to discuss any of the information on your statement please contact Client Services.

A glossary of terms used in this communication is available on www.ccla.co.uk/glossary. If you would like the information in an alternative format or have any queries, please call us on **0800 022 3505** or email us at clientservices@ccla.co.uk.

THE OFFICIALS
HOLBEACH PARISH COUNCIL
COUBRO CHAMBERS
11 WEST END HOLBEACH
SPALDING
PE12 7LW

Your Business accounts – at a glance

Up-to-date account information

To get your current balances or find out about other accounts you have that aren't listed here, log on to online banking (if you're registered), or call us on 0345 605 2345 .

Your balances on 31 October 2025

Business Current Accounts

Business Current Account Statement	£3,000.00
.....	
Sort Code 20-80-78 • Account No [REDACTED] 4844	

Business Savings Accounts

Business Premium Account	£24,107.12
.....	
Sort Code 20-80-78 • Account No [REDACTED] 5394	

[This is the end of your account summary.](#)

THE OFFICIALS
 HOLBEACH PARISH COUNCIL
 COUBRO CHAMBERS
 11 WEST END HOLBEACH
 SPALDING
 PE12 7LW

Your Business Current Account

At a glance

01 - 31 Oct 2025

Date	Description	Money out £	Money in £	Balance £
1 Oct	Start Balance			3,195.00
	DD Direct Debit to Greenzone Facility Ref: 533-250828-132334 This Is A New Direct Debit Payment	420.84		2,774.16
	DD Direct Debit to E.On Next Ltd Ref: A-5Be4Daae-001	258.31		2,515.85
	DD Direct Debit to Greenzone Facility Ref: H0000036	84.17		2,431.68
	DD Direct Debit to O2 Ref: 06076961 /001	226.73		2,204.95
	DD Direct Debit to South Holland Dist Ref: 40030809	62.00		2,142.95
	DD Direct Debit to South Holland Dist Ref: 4008993X	24.00		2,118.95
	DD Direct Debit to South Holland Dist Ref: 40089949	5.00		2,113.95
	DD Direct Debit to South Holland Dist Ref: 40102061	94.00		2,019.95
	DD Direct Debit to South Holland Dist Ref: 40131003	70.00		1,949.95
	 Deposit at Barclays Post Office Credit Ref: 100927		70.00	2,019.95
	Giro Transfer From Account 90915394		1,050.05	3,070.00
6 Oct	DD Direct Debit to British Gas Ref: BGL0068598-0689035 This Is A New Direct Debit Payment	11.26		3,058.74
	Giro Transfer to Account 90915394	1,136.24		1,922.50
	STO Standing Order From Jamie's Carpets (H Ref:- 2 High Street Rent		375.00	2,297.50

Start balance	£3,195.00
Money out	£94,935.66
▶ Commission charges	£0.00
▶ Interest paid	£0.00
Money in	£94,740.66
End balance	£3,000.00

Your deposit is eligible for protection by the Financial Services Compensation Scheme.

[Continued](#)

Date	Description	Money out £	Money in £	Balance £
Balance brought forward from previous page				2,297.50
6 Oct	STO Standing Order From Glover Malcolm Ref:- M Glover		500.00	2,797.50
	Giro Direct Credit From K Morgan Ref: Kathy Morgan		175.00	2,972.50
	Giro Direct Credit From Janelionyte L Ref: 2025-Battle-Bfg36D		27.50	3,000.00
10 Oct	STO Standing Order From Back Christopher Ref:- Shop Rent		300.00	3,300.00
	Giro Direct Credit From Harley Smith Ref: Christmas Sage		30.00	3,330.00
	Giro Direct Credit From Sumup Payments Acc Ref: McE Pid960684		117.97	3,447.97
13 Oct	Giro Transfer to Account 90915394	50,447.97		-47,000.00
	Giro Direct Credit From Ccla Investment MA Ref: PS3078564, Holbeac		50,000.00	3,000.00
14 Oct	Giro On-Line Banking Bill Payment to Tonwood Ltd Ref: Invoices Hpc	10.00		2,990.00
	Giro On-Line Banking Bill Payment to Hargrave Agricultu Ref: Hpc Acc 1724	34.68		2,955.32
	Giro On-Line Banking Bill Payment to James Mayhew Ref: Holbeach PC	100.00		2,855.32
	Giro On-Line Banking Bill Payment to TK Homes Ref: Inv-1070	100.00		2,755.32
	Giro On-Line Banking Bill Payment to Crusader Traffic L Ref: Holbeach PC	108.00		2,647.32
	Giro On-Line Banking Bill Payment to Personnel Advice + Ref: Holbeach PC	120.00		2,527.32
	Giro On-Line Banking Bill Payment to South Lincs Securi Ref: Inv-5370	234.00		2,293.32
	Giro On-Line Banking Bill Payment to Platinum Cleaning Ref: Holbeach PC	279.21		2,014.11
	Giro On-Line Banking Bill Payment to Lcc Savills Ref: RUR12770	390.00		1,624.11
	Giro On-Line Banking Bill Payment to Chandlers Ltd Ref: AC No 08541	473.33		1,150.78
	Giro On-Line Banking Bill Payment to Daniel Taylor Ref: Locking Up	692.00		458.78
	Giro On-Line Banking Bill Payment to The Crown Estate Ref: Hol01279	975.64		-516.86

Continued

Date	Description	Money out £	Money in £	Balance £
Balance brought forward from previous page				-516.86
14 Oct	 On-Line Banking Bill Payment to Pkf Littlejohn Llp Ref: L10181	1,260.00		-1,776.86
	 On-Line Banking Bill Payment to Holbeach Hurn Vill Ref: Holbeach PC	1,600.00		-3,376.86
	 On-Line Banking Bill Payment to Will The Tree Man Ref: Holbeach PC	3,000.00		-6,376.86
	 On-Line Banking Bill Payment to Barclaycard Commer Ref: 5476760954223726	3,159.04		-9,535.90
	 On-Line Banking Bill Payment to CIA Fire + Securit Ref: Holbeach PC	3,187.20		-12,723.10
	 On-Line Banking Bill Payment to Fraser Dawbarns LL Ref: Holbeach PC	3,427.80		-16,150.90
	 On-Line Banking Bill Payment to Employer Contribut Ref: 475PP000084722313	5,012.25		-21,163.15
	 Internet Banking Transfer From Account 90915394 at 20-80-78 September Invoices		25,000.00	3,836.85
15 Oct	DD Direct Debit to Sky Business Serv Ref: 00004068400003 This Is A New Direct Debit Payment	50.94		3,785.91
	Giro Direct Credit From Sumup Payments Acc Ref: McE Pid966798		54.07	3,839.98
17 Oct	DD Direct Debit to E.On Next Ltd Ref: A-6CC7F8C9-001	96.60		3,743.38
	DD Direct Debit to Now Pensions Trust Ref: 2P3YP001	1,112.07		2,631.31
20 Oct	DD Direct Debit to E.On Next Ltd Ref: A-AF5FD7FG-001	17.69		2,613.62
	DD Direct Debit to NFU Mutual Ins-BC Ref: 003128750	79.37		2,534.25
21 Oct	Giro Direct Credit From Duckfeederdonation Ref: Duckfeederdonation		17.00	2,551.25
22 Oct	Giro Direct Credit From Sumup Payments Acc Ref: McE Pid975195		54.07	2,605.32
23 Oct	 [REDACTED]			
	 [REDACTED]			
	 [REDACTED]			

Continued

Date	Description	Money out £	Money in £	Balance £
Balance brought forward from previous page				-3,265.11
23 Oct	 [REDACTED]			
	 [REDACTED]			
	 [REDACTED]			
	Giro Direct Credit From Silvertree Garden Ref: Tank		100.00	-11,942.39
	 On-Line Banking Transfer From Account 90915394 at 20-80-78		15,000.00	3,057.61
24 Oct	Giro Direct Credit From D Jarvis Ref: Invoice 270		30.00	3,087.61
	Giro Direct Credit From Burton T & R Ref: Stall		30.00	3,117.61
	 Direct Credit From Berney J Ref: 267 Berney Stall.		30.00	3,147.61
27 Oct	DD Direct Debit to British Gas Busine Ref: 602853264250118000	120.91		3,026.70
	Giro Direct Credit From C Brackenbury Ref: Christmas Carolshf		60.00	3,086.70
	Giro Direct Credit From Morriss and Haynes Ref: Cem298		200.00	3,286.70
28 Oct	Giro Direct Credit From Sarah Allen Ref: Inv 279		30.00	3,316.70
	Giro Direct Credit From Smokeys Catering Ref: 271 Smokeys		60.00	3,376.70
29 Oct	DD Direct Debit to Anglian Water Busi Ref: 1099618 This Is A New Direct Debit Payment	308.01		3,068.69
31 Oct	DD Direct Debit to O2 Ref: 06076961/001	184.73		2,883.96
	Giro Transfer to Account 90915394	1,313.96		1,570.00
	Giro Direct Credit From Morriss and Haynes Ref: Cem299		980.00	2,550.00
	 Direct Credit From PR LO PE Ltd SW Ref: Plp 272		450.00	3,000.00
31 Oct	Balance carried forward			3,000.00
Total Payments/Receipts		94,935.66	94,740.66	

Anything wrong? If you notice any incorrect or unusual transactions, see the next page for how to get in touch with us.

Bank of England Base Rate Information

Rate effective from 07 Aug 2025 was 4.000%

Dispute resolution

If you have a problem with your agreement, please try to resolve it with us in the first instance. If you are not happy with the way in which we handled your complaint or the result, you may be able to complain to the Financial Ombudsman Service. If you do not take up your problem with us first you will not be entitled to complain to the Ombudsman. We can provide details of how to contact the Ombudsman.

Important information about compensation arrangements

We are covered by the Financial Services Compensation Scheme (FSCS). The FSCS can pay compensation to depositors if a bank is unable to meet its financial obligations. Most depositors – including most individuals and businesses – are covered by the scheme.

We will issue the FSCS information sheet and exclusions list which set out in detail what is, and is not, covered by the FSCS, once a calendar year usually with your account statement.

For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk.

Important information about going overdrawn without an agreed overdraft limit or exceeding your agreed overdraft limit

An unarranged overdraft rate of 29.5% will apply if there is not enough money in your account(s) to make a payment and so cause an unarranged overdraft on your account(s).

What is an unarranged overdraft?

An unarranged overdraft occurs where either:

- you go overdrawn on your account without agreeing an overdraft with us first; or
 - you exceed your agreed overdraft limit.
- c) not every Barclays product will allow you to go overdrawn or exceed your agreed overdraft limit. Please check your terms and conditions for more information.

If you try to make any payment from your account and you don't have the funds available, or if we have reasonable grounds to believe that you won't have sufficient funds on the date that the payment will be made from your account, we will treat this as a request to make, or extend, the use of our unarranged overdraft facilities. It's within our discretion to process the payment or return it unpaid.

What can you do to help avoid or limit an unarranged overdraft?

Get In Touch. If you become aware in advance that payments may take your account into an unarranged overdraft, please contact us as early as possible so that we can discuss the ways we could help. This will maximise the chances of us being able to:

- understand any changes in your business and explore the options available;
- consider options for authorised borrowing facilities;
- facilitate payments being made;
- limit the costs associated with unarranged borrowing;
- address any concerns that you may have.

Register for Text Alerts. Business banking customers can register for our 'Near Limit' Text Alert which is designed to help you avoid going overdrawn (if you don't have an agreed overdraft limit), or exceeding your agreed overdraft limit, by notifying you when your balance falls below a figure you specify. Once you have signed up for this Text Alert, if your account goes into an unarranged overdraft, we'll send you a Text Alert the following working day (Monday – Friday) to let you know. By acting on this information you have the opportunity to clear your unarranged overdraft.

You can register for Text Alerts through Online Banking, in any of our branches or over the phone. Visit barclays.co.uk/business-banking/ways-to-bank/mobile-banking for more information. Terms and conditions apply.

Go online for more support. For useful tips to keep on top of your cashflow, helpful downloadable tools, and a simple guide to borrowing, visit barclays.co.uk/business-banking/borrow. For details relating to unarranged borrowing, please refer to your banking services tariff guide.

- For Business Banking customers, this can be found online at <https://www.barclays.co.uk/business-banking/accounts/rates-and-charges>

Any reference to Bank of England Base Rate or Barclays Base Rate is the same rate. In the event that either of these rates is less than zero, the rate will be shown as zero on your statement. This does not affect our rights and obligations under our terms and conditions. If you require further information on the calculation of your interest rate, please contact us.

Interest

Interest is calculated daily on the cleared balance of your account at the close of business. We'll let you know if interest is calculated on the statement balance rather than the cleared balance. The cleared balance includes only credits and debits that have cleared. Ask your branch or Barclays Business Team for details of clearance times and the dates when we pay or charge interest. The rates of interest shown are current at the time of printing this statement and may have changed during the period of the statement.

In accordance with UK tax legislation, from 6 April 2016 interest is paid gross. For UK resident individuals (including sole traders or partnerships), if you are a UK taxpayer you may have to pay tax on interest earned in excess of your Personal Savings Allowance. For information and guidance please refer to HMRC's website.

The management of your tax affairs is your responsibility, including making any required declarations to the relevant tax authority(ies), where you are tax resident. If the statement shows that we have applied interest to your account, we'll give you on request details of the rate(s) of interest used and a clear explanation of how the interest was calculated. Details of Barclays interest rates for business customers are available at barclays.co.uk/business-banking.

Any reference to Bank of England Base Rate or Barclays Base Rate is the same rate. In the event that either of these rates is less than zero, the rate will be shown as zero on your statement. This does not affect our rights and obligations under our terms and conditions. If you require further information on the calculation of your interest rate, please contact us.

Online

barclays.co.uk

On the phone

0345-717-1819

Talk to an advisor 7am - 11pm or use our 24-hour automated service

Write to us

**Barclays,
Leicester
LE87 2BB**

Your branch

**LEICESTER,
LE87 2BB**

Lost and stolen cards

01604 230 230

- 24 hours

Tell us straight away if:

- you do not receive a Barclays card you were expecting
- any of your cards are lost, stolen, or damaged
- you think someone else may know your PIN.

Call charges will apply (please check with your service provider). We may monitor or record calls for quality, security, and training

Follow us

 www.facebook.com/barclaysbusinessuk

 www.twitter.com/barclaysbizchat

 youtube.com/BarclaysUK

 www.linkedin.com/BarclaysBusinessBanking

Using your debit card in the UK and abroad

We will charge you a 2.75% Non-Sterling Transaction Fee when making purchases, making a cash withdrawal, or when being refunded. This fee also applies whenever you do not pay in sterling, for example shopping online at a non-UK website.

As we explain in our customer terms, we calculate our exchange rate using the reference exchange rate for the Visa card scheme. In most circumstances, Visa converts transactions into sterling using the Visa Exchange Rate on the day the transaction is authorised. However for a small number of transactions the conversion may happen on the day the transaction is processed. As this may be a day or two later, the exchange rate may be different on that day. You'll find a comparison of our exchange rate for certain currencies as a mark-up against the rate published by the European Central Bank in the Barclays App or at the following website:

<https://www.barclays.co.uk/travel/using-debit-card-abroad/> This is updated twice a day. This may help you to decide whether you want to accept the conversion rate offered by the retailer or ATM provider or accept our rate.

International Bank Account Number (IBAN) and Bank Identification Code (SWIFTBIC)

Your IBAN and SWIFTBIC are shown on the front of your statement. By using them you could reduce charges when receiving international payments in euros. Find out more at: business.barclays.co.uk/bb/ibanInformation.

Getting information from Barclays

We send information to Business banking customers with their statements about relevant new offers and products. If you don't get these messages and you'd like to, or if you do and you'd rather you didn't, just call us, or come into a branch. And if you change your mind at any time, just get in touch.

You can get this in Braille, large print or audio by calling 0800 400 100 (via Text Relay if appropriate)

Barclays Bank UK PLC. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority (Financial Services Register No. 759676).

Registered in England. Registered No. 9740322. Registered Office: 1 Churchill Place, London E14 5HP.

*To maintain a quality service, we may monitor and record phone calls. Calls to 03 numbers are charged at the same rate as calls to 01 and 02 landlines, and will count towards any inclusive minutes you may have covering calls to landline numbers. Call charges may differ, please check with your local provider.

Financial Services Compensation Scheme Information Sheet

Basic information about the protection of your eligible deposits	
Eligible deposits in Barclays Bank UK PLC are protected by:	the Financial Services Compensation Scheme ("FSCS") ¹
Limit of protection:	£85,000 per depositor per bank ² The following trading names are part of Barclays: Barclays, Barclays Business Banking, Barclays Premier Banking, Barclays Wealth Management and Tesco Bank
If you have more eligible deposits at the same bank:	All your eligible deposits at the same bank are "aggregated" and the total is subject to the limit of £85,000.
If you have a joint account with other person(s):	The limit of £85,000 applies to each depositor separately. ³
Reimbursement period in case of bank's failure:	7 working days. ⁴
Currency of reimbursement:	Pound sterling (GBP, £)
To contact Barclays Bank UK PLC for enquiries relating to your account:	Barclays Bank UK PLC 1 Churchill Place Canary Wharf London E14 5HP
To contact the FSCS for further information on compensation:	Financial Services Compensation Scheme 10th Floor Beaufort House 15 St. Botolph Street London EC3A 7QU Tel: 0800 678 1100 or 020 7741 4100 email: ICT@fscs.org.uk
More information:	www.fscs.org.uk

Additional information

¹Scheme responsible for the protection of your eligible deposit

Your eligible deposit is covered by a statutory Deposit Guarantee Scheme. If insolvency of your bank, building society or credit union should occur, your eligible deposits would be repaid up to £85,000 by the Deposit Guarantee Scheme.

²General limit of protection

If a covered deposit is unavailable because a bank, building society or credit union is unable to meet its financial obligations, depositors are repaid by a Deposit Guarantee Scheme. This repayment covers at maximum £85,000 per bank, building society or credit union. This means that all eligible deposits at the same bank, building society or credit union are added up in order to determine the coverage level. If, for instance, a depositor holds a savings account with £80,000 and a current account with £20,000, he or she will only be repaid £85,000.

This method will also be applied if a bank, building society or credit union operates under different trading names. Barclays Bank UK PLC also trades under Barclays, Barclays Business Banking, Barclays Premier Banking, Barclays Wealth Management and Tesco Bank.

This means that all eligible deposits with one or more of these trading names are in total covered up to £85,000.

In some cases eligible deposits which are categorised as "temporary high balances" are protected above £85,000 for six months after the amount has been credited or from the moment when such eligible deposits become legally transferable. These are eligible deposits connected with certain events including:

- (a) certain transactions relating to the depositor's current or prospective only or main residence or dwelling;
- (b) a death, or the depositor's marriage or civil partnership, divorce, retirement, dismissal, redundancy or invalidity;
- (c) the payment to the depositor of insurance benefits or compensation for criminal injuries or wrongful conviction.

More information can be obtained under www.fscs.org.uk

³Limit of protection for joint accounts

In case of joint accounts, the limit of £85,000 applies to each depositor. However, eligible deposits in an account to which two or more persons are entitled as members of a business partnership, association or grouping of a similar nature, without legal personality, are aggregated and treated as if made by a single depositor for the purpose of calculating the limit of £85,000.

⁴Reimbursement

The responsible Deposit Guarantee Scheme is the Financial Services Compensation Scheme, 10th Floor Beaufort House, 15 St Botolph Street, London EC3A 7QU, Tel: 0800 678 1100 or 020 7741 4100, email:

ICT@fscs.org.uk. It will repay your eligible deposits (up to £85,000) within ten working days from 1 January 2021 to 31 December 2023; and within seven working days from 1 January 2024 onwards, save where specific exceptions apply.

Where the FSCS cannot make the repayable amount available within 7 working days, it will, from 1 June 2016 until 31 December 2023, ensure that you have access to an appropriate amount of your covered deposits to cover the cost of living (in the case of a depositor which is an individual) or to cover necessary business expenses or operating costs (in the case of a depositor which is not an individual or a large company) within 5 working days of a request.

If you have not been repaid within these deadlines, you should contact the Deposit Guarantee Scheme since the time to claim reimbursement may be barred after a certain time limit. Further information can be obtained under www.fscs.org.uk

Other important information

In general, all retail depositors and businesses are covered by Deposit Guarantee Schemes. Exceptions for certain deposits are stated on the website of the responsible Deposit Guarantee Scheme. Your bank, building society or credit union will also inform you of any exclusions from protection which may apply. If deposits are eligible, the bank, building society or credit union shall also confirm this on the statement of account.

Financial Services Compensation Scheme Exclusions List

A deposit is excluded from protection if:

(1) The holder and any beneficial owner of the deposit have never been identified in accordance with money laundering requirements. For further information, contact your bank, building society or credit union.

(2) The deposit arises out of transactions in connection with which there has been a criminal conviction for money laundering.

(3) It is a deposit made by a depositor which is one of the following:

- credit institution
- financial institution
- investment firm
- insurance undertaking
- reinsurance undertaking
- collective investment undertaking
- pension or retirement fund¹
- public authority, other than a small local authority.

(4) It is a deposit of a credit union to which the credit union itself is entitled.

(5) It is a deposit which can only be proven by a financial instrument² unless it is a savings product which is evidenced by a certificate of deposit made out to a named person and which existed in the UK, Gibraltar or a Member State of the EU on 2 July 2014.

(6) It is a deposit of a collective investment scheme which qualifies as a small company.³

(7) It is a deposit of an overseas financial services institution which qualifies as a small company.⁴

(8) It is a deposit of certain regulated firms (investment firms, insurances undertakings and reinsurances undertakings) which qualify as a small business or a small company⁵ refer to the FSCS for further information on this category.

(9) It is not held by an establishment of a bank, building society or credit union in the UK or, in cases of a bank or building society incorporated in the UK, it is not held by an establishment in Gibraltar.

For further information about exclusions, refer to the FSCS website at www.FSCS.org.uk

¹ Deposits by personal pension schemes, stakeholder pension schemes and occupational pension schemes of micro, small and medium sized enterprises are not excluded

² As listed in Part 1 of Schedule 2 to the Financial Services and Markets Act 2000 (Regulated Activities) Order 2001, read with Part 2 of that Schedule

³ Under the Companies Act 1985 or Companies Act 2006

⁴ See footnote 3

⁵ See footnote 3

You can get this in Braille, large print or audio by calling **0800 400 100*** (via Text Relay if appropriate) or by ordering online from barclays.co.uk/accessibleservices

Call monitoring and charges information

To keep a high quality of service, your call may be monitored or recorded for training and security.

*Calls to 0800 numbers are free when calling from a UK landline. Charges may apply when using a mobile phone or calling from abroad.

†Lines are open 8.30am-5.30pm Monday to Friday and Saturday 9am-2pm, except bank holidays. Calls to 03 numbers are charged at the same rate as calls to 01 and 02 landlines and will count towards any inclusive minutes you have that cover calls to landline numbers. Call charges may differ, please check with your local provider.

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BUDGETS 2026/7

Holbeach Parish Council – Draft Budget for the Financial Year 2026/27						
<p>Disclaimer: Please note: The Chart of Accounts structure has been updated for the 2026/27 financial year. As a result, some budget lines have been reclassified under new nominal codes and cost centres. Figures from previous years may not appear under the same headings but have been placed in corresponding categories to allow for meaningful comparison.</p>						
	Finance & Admin Committee	D/P/R*	Approved Budget 2024/25	Approved Budget 2025/26	Working Budget 2026/27	EMR (Savings) 2025/26
100	Administration					
1076	Precept					
1080	Bank Interest	P	-£ 5,000.00	-£ 11,000.00	-£ 15,000.00	
4075	Hire of Venue	P/R	£ 550.00	£ 550.00	£ 550.00	
4080	Office Supplies	P/R	£ 814.00	£ 900.00	£ 500.00	
4070	Insurance	P/R	£ 14,300.00	£ 15,000.00	£ 15,000.00	
4999	Contingency/ Reserves		£ 3,000.00	£ 5,000.00	£ -	
110	It and Software					
4060	Phone & Broadband		£ 660.00	£ 660.00	£ 1,500.00	
4085	IT Equipment		£ 1,100.00	£ 3,000.00	£ 3,000.00	
4100	Email & Software Licences		£ 3,850.00	£ 5,500.00	£ 5,500.00	
4121	CCTV		£ -	£ 10,000.00	£ -	£ 10,000.00
120	Rates and Serives					
4110	Subscriptions	P	£ 1,980.00	£ 2,300.00	£ 2,300.00	
4105	Audit Fees		£ 1,540.00	£ 1,600.00	£ 1,600.00	
4055	Business Rates	P/R	£ 1,500.00	£ 1,800.00	£ 2,000.00	
4130	Elections	P/R	£ 500.00	£ 500.00	£ -	£ 8,000.00
4050	Sum up fees		£ -	£ 300.00	£ 300.00	
130	Grants					
4125	Community Grants	s.137	£ 3,000.00	£ 3,000.00	£ 10,000.00	
4126	SHVCS		£ 4,000.00	£ 4,200.00	£ 4,000.00	
			£ 31,794.00	£ 43,310.00	£ 31,250.00	£ 18,000.00
	Open Spaces Committee	D/P/R*	Approved Budget 2024/25	Approved Budget 2025/26	Working Budget 2026/27	EMR
200	Club Tenancies & Facility Rentals					
	Bowls Club Rent		-£ 550.00	-£ 250.00	-£ 250.00	
	Holbeach Football Club Rent		-£ 250.00	-£ 2,000.00	-£ 2,500.00	
	Holbeach Bank Football Club Rent		-£ 20.00	-£ 20.00	-£ 20.00	
	Facility Rentals		£ -	£ -	£ -	
4440	Holbeach Bank Crown Rent (paid)		£ 733.00	£ 733.00	£ 1,000.00	
210	Cemeteries					
1300	Cemetery Fees		-£ 16,000.00	-£ 16,000.00	-£ 15,000.00	
4360	Loan Repayment - Hallgate		£ 5,865.00	£ 5,865.00	£ 6,000.00	
220	Allotments					
1200	Allotment Rent Received		-£ 10,415.02	-£ 10,835.25	-£ 10,000.00	
4310	Allotment Rent Paid		£ 2,539.00	£ 2,539.00	£ 800.00	
4305	Drainage		£ 750.00	£ 750.00	£ 1,000.00	
230	Environmental Maintenance & Horticulture					

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1305	Sale of Holly		-£	500.00	-£	300.00	£	-	
1100	Litter Precept		-£	2,500.00	£	-	£	-	
4245	Litter Equipment		£	300.00	£	400.00	£	-	
4235	Horticultural Supplies	P	£	2,600.00	£	4,000.00	£	3,000.00	
4400	Tree Work	P/R	£	13,000.00	£	17,000.00	£	12,000.00	£ 25,200.00
4402	Tree survey	D	£	-	£	1,700.00	£	500.00	£ 1,700.00
4625	Pest Control	P	£	250.00	£	250.00	£	2,000.00	
4270	Grass Cutting		£	12,195.00	£	12,195.00	£	-	
240	Plant & Machinery								
4220	Large Plant & Machinery Renewals	P	£	2,000.00	£	10,000.00	£	10,000.00	£ 9,218.73
	Hand Tools and Equipment Renewals		£	-	£	-	£	2,000.00	
4455	Repairs & Maintenance		£	4,300.00	£	3,550.00	£	5,000.00	
4450	Vehicle Insurance		£	700.00	£	800.00	£	2,500.00	
4460	Fuel		£	4,000.00	£	4,000.00	£	4,000.00	
250	Recreation Infrastructure								
1210	Duck food receipts	P	-£	100.00	£	-	-£	200.00	
4242	Play Equipment Renewals		£	4,100.00	£	3,400.00	£	3,000.00	£ 10,150.47
4420	Play Equipment Inspections		£	800.00	£	890.00	£	1,000.00	
4425	Street furniture Renewals	P/R	£	2,200.00	£	2,200.00	£	5,000.00	£ 1,604.04
	Tennis courts Maintainace	P	£	1,500.00	£	1,500.00	£	-	£ 4,000.00
4455	Repairs & Maintenance		£	4,300.00	£	5,100.00	£	5,000.00	
260	Facilities Capital Works								
	Tractor Shed		£	20,000.00	£	-	£	5,000.00	£ 43,994.35
	Toilets		£	8,500.00	£	9,000.00	£	10,000.00	£ 9,000.00
	Pathways & Hard Surface		£	-	£	10,000.00	£	-	£ 10,000.00
4457	Nature Reserve		£	-	£	-	£	12,000.00	
	Park Rd Cem Railings		£	-	£	-	£	-	£ 5,000.00
	Battlefields		£	12,000.00	£	-	£	-	£ 1,596.02
	War Memorials				£	1,500.00			
270	Utilities & Services								
4055	Business Rates		£	1,100.00	£	1,100.00	£	2,500.00	
4680	Utilities - Carters Park	P/R	£	4,700.00	£	4,300.00	£	4,500.00	
4680	Utilities - Park Rd Cem	P	£	200.00	£	220.00	£	220.00	
4680	Ullties - Hallgate Cem	P	£	200.00	£	220.00	£	220.00	
4215	Waste Services		£	5,500.00	£	6,200.00	£	6,500.00	
4405	Locking/Unlocking		£	7,340.00	£	7,340.00	£	10,000.00	
			£	91,336.98	£	87,346.75	£	86,770.00	£ 121,463.61
	HR, H&S & DP Committee	D/P/R*		Approved Budget 2024/25		Approved Budget 2025/26		Working Budget 2026/27	EMR
350	HR								
	Salaries - Net Pay	D/R	£	146,727.00	£	150,678.84	£	210,000.00	£ 10,000.00
	Salaries - ER NI	D/R	£	11,707.22	£	17,910.97	£	15,000.00	
	Salaries - ER Pension	D/R	£	3,894.76	£	4,081.23	£	5,000.00	
4090	Staff Expenses	P/R	£	240.00	£	220.00	£	200.00	
4435	Professional Fees	P	£	1,500.00	£	1,600.00	£	5,000.00	
4500	Staff Training	P/R	£	2,000.00	£	2,000.00	£	5,000.00	
4520	Councillor Training	P/R	£	600.00	£	600.00	£	500.00	
4690	Sundries		£	450.00	£	450.00	£	-	

BUDGETS 2026/7

360	H & S						
4205	PPE & Uniform	D	£ 1,000.00	£ 1,000.00	£ 1,000.00		
4230	Fire Insp. & Equip	D	£ 300.00	£ 300.00	£ 300.00		
365	Data Protection						
4086	ICO	D	£ 40.00	£ 40.00	£ 40.00		
			£ 168,458.98	£ 178,881.04	£ 242,040.00	£ 10,000.00	
	PPES Committee	D/P/R*	Approved Budget 2024/25	Approved Budget 2025/26	Working Budget 2026/27	EMR	
400	Property Rents						
	2 High Street		-£ 4,020.00	-£ 4,020.00	-£ 4,500.00		
	4 High Street	RTA s.72	-£ 3,240.00	-£ 3,240.00	-£ 3,600.00		
	4a High Street	P	-£ 5,700.00	-£ 5,700.00	-£ 6,000.00		
	Room 3 - Coubro	P	£ -	£ -			
	Room 4 - Coubro		£ -	£ -			
	Room 5 - Coubro		£ -	£ -	-£ 2,100.00		
	1st Floor - Coubro	P	-£ 3,620.00	£ -	-£ 5,400.00		
	Safe - Coubro	P	£ -	£ -			
	Band Hall		-£ 355.00	-£ 355.00	-£ 355.00		
	Utilities & Services	P					
4057	Business Rates	P	£ 2,450.00	£ -	£ 1,500.00	£ 1,000.00	
4605	Council Tax		£ -	£ 300.00			
4685	Office Cleaning		£ 2,800.00	£ -	£ 3,000.00	£ 2,432.62	
	Utilities - Coubro	P	£ 8,050.00	£ 3,500.00	£ 10,000.00	£ 10,000.00	
	Utilities - Cemetery Chapels		£ 350.00	£ 400.00	£ 400.00		
	Utilities - Park Bungalow		£ 1,400.00	£ -	£ 1,000.00		
	Rates - Park Bungalow	P	£ 1,700.00	£ -	£ 2,000.00		
	Professional Fees		£ 1,700.00	£ 1,000.00	£ 10,000.00	£ 5,000.00	
	Property Improvements & Maintenance	P					
	Repairs and Maintenance		£ 5,000.00	£ 16,000.00	£ 20,000.00	£ 4,000.00	
	Cemetery Chapels	P	£ 10,000.00	£ 10,000.00	£ -	£ 49,900.00	
	Park Bungalow	P/R	£ 10,000.00	£ -	£ -	£ 10,000.00	
	Defibrillator Holbeach Huron		£ -	£ 2,000.00	£ -		
	Speeding	P/R					
4610	Speed Prevention Costs	P/R	£ 500.00	£ 2,000.00	£ 2,000.00	£ 1,750.00	
			£ 27,015.00	£ 21,885.00	£ 27,945.00	£ 84,082.62	
	Events Committee	D/P/R*	Approved Budget 2024/25	Approved Budget 2025/26	Working Budget 2026/27	EMR	
500	Events						
1600	Events Income		-£ 600.00	-£ 4,810.00	-£ 1,000.00		
	Remembrance	s.137	£ 1,000.00	£ 500.00	£ 500.00		
	Christmas Fayre		£ 1,000.00	£ 2,500.00	£ 2,500.00		
	Halloween		£ -	£ 250.00	£ 500.00		
4801	Events Other	s.137	£ 7,555.00	£ 12,250.00	£ 1,000.00		
	PR / calendar		£ 2,600.00	£ 3,725.00	£ -		
			£ 11,555.00	£ 14,415.00	£ 3,500.00	£ -	

BUDGETS 2026/7

	Approved Budget 2024/25	Approved Budget 2025/26	Working Budget 2026/27	EMR
Total Income			-£ 65,925.00	
Total Expenditure			£ 457,430.00	
Difference (precept)	£ 330,079.96	£ 345,837.79	£ 391,505.00	£ 233,546.23
Total Precept Request	£ 330,079.96	£ 345,837.79	£ 391,505.00	
Offset from General Reserves	£ -	£ -	£ -	
Precept Demand to SHDC	£ 330,079.96	£ 345,837.79	£ 391,505.00	
Per Band D base rate (annual charge)*	£ 90.51	£ 92.62	£ 104.85	
Per Band D base rate (weekly charge)*	£ 1.74	£ 1.78	£ 2.02	
Per Band D base rate (Annual increase/decrease)*	£ 4.47	£ 2.11	£ 12.23	
Annual Percentage increase/decrease*	5.02%	2.33%	13.20%	
*Figures are based on 3,734 Band D properties (2025/26). The number of Band D properties will be updated for 2026/27, which may affect the final amounts and percentage increase.				
<i>EMR - Earmarked Reserves are funds set aside for specific future projects or obligations. They are not part of the annual precept request and are held separately to ensure financial planning for known commitments, such as capital works, equipment renewals, or community initiatives.</i>				
KEY *D = Duty (must carry out function) P = Power (may carry out function) R = Responsibility (have chosen to carry out function)				
s.111 LGA 1972 Power to incur expenditure conducive or incidental to the discharge of Council functions				
s.137 LGA 1972 Power to incur income where no other power granted				
s.144 LGA 1972 Power to encourage tourism in the council's area				
s.145 LGA 1972 Power to provide entertainment and support the arts				