

NOTICE IS HEREBY GIVEN, and Members are summoned to attend the meeting of Holbeach Parish Council Full Council Committee to be held at Methodist Church, Albert Street on Monday 13th October 2025 at 18:00 at which the under mentioned business will be transacted.

Prior to the commencement of the meeting there will be a public forum for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council.

A maximum 10 minutes will be set aside for the meeting to receive tabled reports of elected Members of Lincolnshire County Council and South Holland District Council.

Yours sincerely,



Becky Brothwell - Deputy Clerk

Public Session

- 6.00pm to 6.15pm - Public session
- 6.15pm to 6.30pm - District & County Council Reports

25/6-089 Apologies

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

25/6-090 Declarations of Interest

To receive Declarations of Interest under the Localism Act 2011.

25/6-091 Minutes

To approve as a correct record the notes of the meetings of the Council held on 4th September 2025.

25/6-092 Clerk

1. To receive a report from the Clerk.
2. To receive an update on vacancies.
3. To **resolve to agree** the co-options as submitted.

25/6-093 Finance & Admin Committee

1. To receive the report from the Chair of the Committee.
2. To note the Minutes/Draft Notes of the Committee.
3. To note the bank balances as at 30th September 2025.
4. To **resolve to agree** the payments for September 2025 and to note the income

for September 2025.

5. To **resolve to agree** to elect members to the Committee.

6. To **resolve to agree** to put Cllrs T Chinery, D Edwards, S McKendry and J Bennett-Collins on the bank mandate.

7. To **resolve to agree** the way forward with Council Device Policy.

8. To **resolve to agree** an increase in Barclaycard credit limit for Park Team Supervisor.

9. To receive an update on the way forward with 2025/26 Projects and 3 year forecast.

25/6-094 Open Spaces Committee

1. To receive the report from the Chair of the Committee.

2. To note the Committee Minutes/Draft Notes.

3. To **resolve to agree** Carter's Park Charity Management Agreement.

4. To **resolve to agree** to allow Bounce House Party & Caterers to use Carter's Park in school holidays upon request for 2026.

5. To **resolve to agree** the way forward with the Telecommunications Mast at Football Club.

6. To **resolve to agree** the way forward with the Tractor Shed.

7. To **resolve to agree** to purchase 4 x 25 litre drums of Algiclear to treat the fences around Park Road Cemetery, Tennis Courts and Carter's Park.

8. To **resolve to agree** a drone flying policy.

9. To **resolve to agree** to purchase replacement skids for Kubota.

25/6-095 PPES Committee

1. To receive the report from the Chair of the Committee.

2. To note the Committee Minutes/Draft Notes.

3. To **resolve to agree** the location of the post for the solar Speed Indicator Device outside Holbeach Academy Primary School.

4. To **resolve to agree** the way forward with Park Bungalow.

5. To **resolve to agree** heating repair for 4a High Street.

6. To **resolve to agree** the way forward with car parking for Band Hall.

25/6-096 Events & PR Committee

1. To receive the report from the Chair of the Committee.

2. To note the Minutes/Draft Notes of the Committee.

3. To request volunteers assistance for Remembrance Day road closures.

4. To **resolve to agree** action plan and paperwork for Halloween Spooky Trail, Remembrance Parade and Holbeach Winter Wonderland.

5. To **resolve to agree** to allow the Park Team to come in on Saturday 1st November to remove the Halloween Spooky Trail.

25/6-097 HR, H & S and Data Protection Committee

1. To receive a report from the Chair of the Committee.

2. To **resolve to agree** approval of the training course for the Parks Team, as suggested by the Parks Supervisor.

3. To **resolve to agree** consideration of a revised committee meeting schedule.

4. To **resolve to agree** Park Team member's revised contract.

5. To **resolve to agree** the way forward with the Deputy's Clerk additional hours, (including any necessary budget movement, TOIL arrangements, and clarity on how long extra hours are approved for).

6. To **resolve to agree** agreement on an updated Freedom of Information policy.

25/6-098 Meeting

1. The next meeting of the Council will be on Monday 10th November 2025 at

Methodist Hall, Albert Walk, Holbeach at 18:30. Public Session will begin at 18:00.

Closed Session

To resolve to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted.

25/6-099 HR, H & S and Data Protection Committee

1. To receive a report from the Chair of the Committee.