

Minutes of the meeting of Holbeach Parish Council Events & PR Committee on Monday 11th August 2025 at 09:00 at Coubro Chambers, 11 West End

Those present :

Chair : Cllr T Wiltshire
Councillors : Cllr S Ball, Cllr J Sharman
Officers : Mrs B Brothwell - Deputy Clerk

* Attended remotely

Meeting opened at:

09:13

EC25/6-050 Apologies

1. To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.
None received.

EC25/6-051 Declarations of Interest

1. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.
None received.

EC25/6-052 Minutes

1. To resolve to approve as a correct record the notes of the meeting of the Committee held on 4th July 2025 and to authorise the Chair to sign the official minutes.

It was proposed, seconded and

Resolved:

That the official minutes of the meeting of the Events & PR committee held on the 4th July 2025 be approved as a correct record and signed by the Chair.

EC25/6-053 Netherfields Family Fun Day

1. To receive an update and resolve to agree the way forward with event and any further equipment required.

It was proposed, seconded and

Resolved: That the committee agrees to proceed with the event as outlined, approves the proposed purchases and shared costs, and delegates coordination

of volunteer outreach and equipment logistics to the Events Lead.

The committee received an update on preparations for the upcoming community event.

Confirmed bookings and proposed purchases were noted as follows:

- Bounce House Party inflatable assault course booked at £200.
- Water Tank (Grade A) with tap and cover priced at £150, to be cost-shared 50% with Open Spaces.
- Reuse of sports day equipment from the previous year where suitable.
- Proposed purchases:
 - 20 Super Soakers at £5 each (total up to £100)
 - Water slide (up to £100)
 - Small paddling pool (subject to insurance clearance)

Additional logistical and volunteer needs were identified:

- Email to be sent requesting volunteer assistants for Sunday.
- Equipment to be arranged:
 - PA system for music
 - Walkie talkies
 - Hi-Viz vests
 - Medals and sweets for participants
 - 2 x Gazebos
 - Tables and seating

EC25/6-054 Meetings

1. To resolve to agree the next meeting date.

It was proposed, seconded and

Resolved: That the council agrees to defer setting the date and time of the next meeting until the following session.

Meeting closed at:

09:35

Chair signature

Date