

NOTICE IS HEREBY GIVEN, and Members are summoned to attend the Extraordinary Meeting of Holbeach Parish Council to be held at Coubro Chambers, 11 West End, Holbeach, on Thursday 4th September 2025 at 18:00 at which the under-mentioned business will be transacted.

Yours sincerely
Sandra Ball
Sandra Ball – Chair

Agenda

Public Session

- 6.00pm to 6.15pm - Public session
- 6.15pm to 6.30pm - District & County Council Reports
- Report from Cllr Peter Savory - Voluntary Car Service

25/6-076 To Elect a Vice-Chair of the Council

25/6-077 Apologies

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

25/6-078 Declarations of Interest

To receive Declarations of Interest under the Localism Act 2011.

25/6-079 Minutes

To approve as a correct record the notes of the meetings of the Council held on 1st August 2025 and 11th August 2025.

25/6-080 Clerk

1. To receive a report from the Clerk.
2. To receive an update on vacancies.
3. To **resolve to agree** the co-options as submitted.

25/6-081 Finance & Admin Committee

1. To **resolve to agree** to elect members to the Committee.
2. To note the Minutes/Draft Notes of the Committee.
3. To receive the report from the Chair of the Committee.
4. To note the bank balances as at 31st August 2025.
5. To **resolve to agree** the payments for August 2025 and to note the income for August 2025.
6. To **resolve to agree** grant application from Holbeach Hurn Village Hall.
7. To **resolve to agree** for all access for devices and email access to install Microsoft Authenticator.

25/6-082 Open Spaces Committee

1. To note the Committee Minutes/Draft Notes.
2. To receive a report from the Chair of the Committee.
3. To **resolve to agree** to elect members to the Committee.

25/6-083 PPES Committee

1. To receive the report from the Chair of the Committee.
2. To **resolve to agree** to elect members to the Committee.
3. To **resolve to agree** to submit report regarding planning application H23-0313-25 - Land At Peartree Hill Road Whaplode Drove Spalding PE12 0SL - Provision of new poultry unit & associated works.
4. To **resolve to agree** to get quotes for works required from electrical installation condition reports for Cemetery Chapels and Band Hall.
5. To **resolve to agree** quote for professional services in regard to council lease.
6. To **resolve to agree** to advertise empty office and agree rent for Office 3 at Coubro Chambers.
7. To **resolve to agree** to appoint an electrician to do the remaining EICR for Football Club, 2 High Street and 4 High Street.
8. To **resolve to agree** the way forward with Park Bungalow.

25/6-084 Events & PR Committee

1. To receive the report from the Chair of the Committee.
2. To note the Minutes/Draft Notes of the Committee.
3. To **resolve to agree** to elect members to the Committee.

25/6-085 HR, H & S and Data Protection Committee

1. To receive a report from the Chair of the Committee.
2. To **resolve to agree** organisational structure.
3. To **resolve to agree** appointment of Park Team Grounds Supervisor.
4. To **resolve to agree** to extend Groundskeeper contract for a further 3 months to 14th February 2026.

25/6-086 Meeting

1. To note the cancellation of the ordinary meeting of 8th September 2025.
2. The next meeting of the Council will be on Monday 13th October 2025 at Methodist Hall, Albert Walk, Holbeach at 18:30. Public Session will begin at 18:15.

Closed Session

To resolve to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted.

25/6-087 HR, H & S and Data Protection Committee

1. To receive a report from the Chair of the Committee.

25/6-088 Open Spaces Committee

1. To **resolve to agree** to allow a Council tenant installments on rent.