

Full Council Supporting Documents

11 August 2025 10:10

25/6-065 Apologies

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

None

25/6-066 Declarations of Interest

TO RECEIVE DECLARATIONS OF INTEREST UNDER THE LOCALISM ACT 2011

25/6-067 Minutes

TO APPROVE AS A CORRECT RECORD THE NOTES OF THE MEETING OF THE COUNCIL HELD ON 14TH JULY 2025.

25/6-068 Clerk

1. To receive a report from the Clerk.

Letter from Wave Utilities regarding an unpaid water bill for Coubro Chambers, historically looks like paid by Clerk's credit card. I do not have enough on my card limit to pay this so to avoid incurring interest charges I will be making a bank payment today of £316.85 under my Clerk's delegated powers below:

Holbeach Parish Council is pleased to confirm the successful purchase of the land on which the Battlefield Allotments are located. Until now, the land had been leased from the Farmer Educational Foundation.

This change in ownership will not affect current allotment tenants. All existing tenancies remain in place and will continue as normal.

2. To receive an update on vacancies.

3. To resolve to agree to co-options as submitted.

25/6-069 Finance & Admin Committee

1. To note the Minutes/Draft Notes of the Committee.

3. To receive the report from the Chair of the Committee.

The most important item that came out of the finance was that we needed a meeting to discuss our finances, the lay out and how the finances are presented and clarity.

This was duly carried out the latter part of July with a better understanding of where finances are allocated and how.

With it fast approaching the time when we will need to start looking at precepts and projects for the following financial year, we all need to be sure we are comfortable with what is expected.

At this stage we have no further news on devolution but this will need to be considered when looking at the precept.

Grounds teams have their Barclaycards and new tablet has been ordered and will be with them shortly.

Pump track adviser was met during July and discussed what was being looked for.

4. To note the bank balances as at 31st July 2025.

Current Account ending 4844 - £3,000.00

Business Premium Account ending 5394 - £19,521.51

CCLA ending 001 - £571,323.26

5. To resolve to agree the payments for July 2025 and to note the income for July 2025.

Payments - £31,681.64

Direct Debits - £1,865.36

Income - £3,370.85

6. To resolve to agree to increase Deputy Clerk Barclaycard limit.

7. To receive an update of the review of stocktake and assets.

8. To resolve to agree setting up of direct debits for regular payments.

EON - Park Road Bungalow

Greenzone - Park Road Cemetery Bins

Wave - Water Bill Hallgate

9. To resolve to agree budget movements.

10. To resolve to agree updated earmarked reserves.

25/6-070 Open Spaces Committee

1. To note the Committee Minutes/Draft Notes.

2. To receive a report from the Chair of the Committee.

3. To resolve to agree to elect members to the Committee.

4. To resolve to agree regarding Churchyard pots and flowers.

5. To receive an update on the process of having private event hire at Carter's Park.

25/6-071 PPES Committee

1. To receive the report from the Chair of the Committee.

2. To resolve to agree to allow Bowls Club to put up sponsorship signs inside their area.

25/6-072 Events & PR Committee

1. To receive the report from the Chair of the Committee.

2. To note the Minutes/Draft Notes of the Committee.

3. To resolve to agree to elect members to the Committee.

25/6-073 HR, H & S and Data Protection Committee

1. To receive a report from the Chair of the Committee.

2. To resolve to agree on the salary structure for the Council, aligned with the newly adopted pay policy, as recommended by the HR, Health & Safety, and Data Protection Committee.

25/6-074 Meeting

1. The next meeting of the Council will be on 8th September 2025 at Methodist Hall, Albert Walk, Holbeach at 18:30.

Closed Session

To resolve to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the Business to be transacted.

25/6-075 HR, H & S and Data Protection Committee

1. To receive a report from the Chair of the Committee.

Employee Contracts

2. To resolve to agree on the Deputy Clerk's updated contract with revised hours, as recommended by the Committee.

3. To resolve to agree the Archives and Admin Assistant's contract, as recommended by the Committee.

Staffing Matters

4. To consider support options for the Deputy Clerk and office team in light of workload and staff absence.

