

**HOLBEACH PARISH COUNCIL HR, H&S AND DATA PROTECTION
COMMITTEE HELD AT 11AM 19TH JUNE 2025 AT COUBRO CHAMBERS.**

Those Present: Councillors Paul Foyster, Peter Howden and Tim Wiltshire.

Cllr Howden opened the meeting as the outgoing chair.

HR25/6-08 Councillor Tim Wiltshire was duly elected as chair.

HR25/6-09 There were no apologies for absence.

HR25/6-10 There were no declarations of interest.

HR25/6-11 The minutes of the committee held on 25th April 2025 were approved and duly signed by the chair.

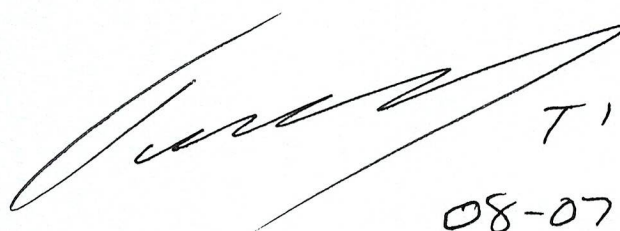
HR25/6-12 The committee approved proposals for T level placements going forward.

Closed Session.

HR26/6-13

- 1. The committee discussed a proposal received from their HR advisor regarding a staffing matter which had previously been discussed with him. It was agreed to present this to full council at an EM. It was agreed that two councillors from the committee would write to the chair requesting the Deputy Clerk to call an EM at the earliest possible time.**
- 2. It was duly noted that all employees had been sent the annual policy log.**
- 3. It was agreed to allow a member of the park team to change their start at finish times on a Wednesday commencing in September.**
- 4. It was agreed that the Deputy Clerk should be given full time employment commencing as soon as possible.**
- 5. It was agreed that all members of staff be allowed flexible hours if agreed in advance by the clerk/deputy clerk.**
- 6. The pay policy was agreed.**

The meeting was closed at 12.08.


TIM WILTSHIRE
08-07-2025