

Minutes of the meeting of Holbeach Parish Council Open Spaces Committee on Wednesday 21st May 2025 at 10:00 at Coubro Chambers, 11 West End

Those present :

Chair : Cllr J Sharman
Councillors : Cllr S Ball, Cllr P Foyster, Cllr I Hutchinson
Officers : Mrs J Hearsey - Clerk/RFO

* Attended remotely

12 Meeting opened at:

10:00

OS25/6-001 To elect a Chair of the Committee

Cllr J Sharman was proposed, seconded and **elected** Chair of the Committee

OS25/6-002 Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting. None

OS25/6-003 Declarations of Interest

1. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or nonpecuniary interests in Agenda items. Cllr J Sharman declared a pecuniary interest in agenda item 2025/6-006

OS25/6-004 Minutes

1. It was **resolved** to approve as a correct record the notes of the meetings of the Council held on 25th March 2025 and to authorise the Chair to sign the official minutes

OS25/6-005 Clerk's report

1. To receive a report from the Clerk to include update on all areas. - see appendices

OS25/6-006 Allotments

1. To receive an update on the waiting list and vacant allotments. 3 allotments offered, 1 taken, 1 awaiting return of forms and 1 awaiting confirmation

2. It was **resolved** to agree the updated Allotment Policy and to recommend to Full Council
3. To receive an update on the allotment shed - once the tractor shed is dismantled, the materials can be used for the allotment shed
4. It was **resolved** to agree the request of an allotment holder for a compost toilet as agreement in writing plus maintenance & cleaning and what would happen if they leave allotments - put on plot 7 - insurance & risk assessment - must be kept locked - agreement wording to be agreed at the next Open Spaces Committee meeting.

OS25/6-007 Cemeteries

1. It was discussed and **resolved** to agree the way forward with the new layout at Hall Gate - look at plan to provide disabled access, talk to team and funeral directors

OS25/6-008 Budgets

1. The Open Spaces budget was reviewed. Regarding vandalism, contact Police & Crime Commissioner - report everything

OS25/6-009 Projects

1. To receive an update on the disabled path - two applications of expression of interest submitted
2. To receive an update on the tractor shed - fencing contractor starting on 4th June
3. An update on the pump track was received and it was **resolved** to agree the way forward as to pay Clark & Kent£750 for the appraisal and advice.

OS25/6-010 Work Scheduling

1. It was **resolved** to agree the work schedule as to leave the team to have the month to catch up and get into a routine. Look at zip wire and weed war memorial.

OS25/6-011 Next meeting

1. It was **resolved** to agree the meeting times, dates and venues for the Open Spaces Committee meeting for the current Council year - see appendices

Meeting closed at:

11:49

Signed Chair

Date

Appendices

Report

To: Members of Holbeach Parish Council – Open Spaces Committee

From: Jan Hearsey: Parish Clerk

Date: 21st May 2025

Subject: Clerk's report Open Spaces

Park Road Cemetery

Complaint about overhanging tree by resident in Park Road. Explained they can cut back any overhanging branches. The tree is in a Conservation area and we are in DEFRA. The tree was inspected by our tree inspector and deemed not to be dangerous. SB, JS & JH to visit

Carters Park

Anti-vandal bench installed

All Saints Churchyard

New rose planted in war memorial

Netherfield

Nothing to report

Hall Gate

New standard rose on order, waiting for it to be ready, should be early June

Date Venue

Wednesday 25th June 2025 @ 10:00

Coubro

Wednesday 23rd July 2025 @10:00

Coubro

Wednesday 20th August 2025 @ 10:00

Coubro

Wednesday 24th September 2025 @ 10:00

Coubro

Wednesday 22nd October 2025 @ 10:00

Coubro

*Wednesday 26th November 2025 @ 10:00
Coubro*

*Wednesday 17th December 2025 @ 10:00
Coubro*

*Wednesday 21st January 2026 @ 10:00
Coubro*

*Wednesday 25th February 2026 @ 10:00
Coubro*

*Wednesday 25th March 2026 @ 10:00
Coubro*

*Wednesday 22nd April 2026 @ 10:00
Coubro*

Council 21/05/25 Chair's initials.....