

NOTICE IS HEREBY GIVEN, and Members are summoned to attend a meeting of Holbeach Parish Council Open Spaces Committee to be held at Coubro Chambers, 11 West End, Holbeach, PE12 7LW on Wednesday 25th June 2025 at 10:00 at which the under mentioned business will be transacted.

Yours sincerely



Becky Brothwell – Deputy Clerk

OS25/6- 012 Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

OS25/6- 013 Declarations of Interest

1. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or nonpecuniary interests in Agenda items.

OS25/6- 014 Minutes

1. To resolve to approve as a correct record the notes of the meetings of the Council held on 21st May 2025 and to authorise the Chair to sign the official minutes.

OS25/6- 015 Clerk's report

1. To receive a report from the Clerk to include update on all areas.

OS25/6- 016 Allotments

1. To receive an update on the waiting list and vacant allotments.
2. To receive an update on the allotment shed.
3. To resolve to agree the placing of the compostable toilet on the allotment holders plot and to review paperwork.
4. To resolve to agree for the Park Team to trim the vacant allotment plots and pathways.

OS25/6-017 Carters Park

1. To resolve to agree and review the way forward with pest control at Carter's Park.
2. To resolve to agree quotes for wet pour in playground area.
3. To resolve to agree the work required for the tree at Holbeach Football Club Floodlight.
4. To resolve to agree to gain quotes for the outfield at Carter's Park to eliminate red thread and other stubborn weeds.
5. To resolve to agree to contact drainage board in relation to a Health and Safety issue at Carter's Park.
6. To resolve to agree the request regarding Strawberry Fields.

OS25/6-018 Cemeteries

1. To receive an update on Park Road Cemetery fence.
2. To receive an update on memorial for Terry Harrington.
3. To resolve to agree and review the holly cutting contract.

OS25/6-019 Tree Work

1. To review the tree surveys completed in May 2024 and to resolve to agree any works required.

OS25/6-020 Budgets

1. To review the Open Spaces budget.

OS25/6-021 Projects

1. To receive an update on the disabled path
2. To receive an update on the tractor shed
3. To receive an update on the pump track
4. To discuss and review fuel storage options for Park Team.

OS25/6-022 Work Scheduling

1. To resolve to agree the work schedule and to be sent fortnightly to Park Team members and Open Spaces members.
2. To resolve to agree to purchase an upgraded tablet for the Parks Team to be able to access new software for Cemetery & Playground inspections.
3. To receive an update on asset register for Park Team.
4. To resolve to agree training plan for Park Team members.
5. To resolve to agree finances for PPE equipment for Park Team members.
6. To resolve to agree 2 day chipper hire from Chislehams for the end June / beginning of July.
7. To resolve to agree a process of Kubota daily checks.

OS25/6-023 Next meeting

1. The next meeting date for Open Spaces Committee is Wednesday 23rd July 2025 at 10.00am

