



NOTICE IS HEREBY GIVEN, and Members are summoned to attend a meeting of Holbeach Parish Council Finance & Admin Committee to be held at Coubro Chambers, 11 West End on Monday 7th July 2025 at 15:30 at which the under mentioned business will be transacted.

Yours sincerely



Becky Brothwell – Deputy Clerk

FC25/6-013 Apologies

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

FC25/6-014 Declarations of Interest

1. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

FC25/6-015 Minutes

To resolve to approve as a correct record the notes of the meetings of the Committee held on 4th June 2025 and to authorise the Chair to sign the official minutes.

<https://holbeach.parish.lincolnshire.gov.uk/downloads/file/1550/2025-6-01-fc-draft-notes-4th-june-2025>

FC25/6-016 Clerk's report

1. To receive a report from the Clerk

FC25/6-017 Transactions for payment

1. To resolve to agree to recommend to Full Council payment of the list of payments due for June 2025 invoices and to review 10 invoices at random to insure transparency

FC25/6-018 Financial Statement

1. To resolve to recommend to Full Council to approve the financial statement as of 30th June 2025.

FC25/6-019 Review of outstanding receipts

1. To review the outstanding receipts as of 30th June 2025

FC25/6-020 Budgets

1. To review the current budgets as at 30th June 2025 to recommend any changes and to confirm to Full Council once actions have been taken.
2. To resolve to agree after request from PPES Committee to move from Defibrillator budget £2,000.00 to Speeding Costs Budget to enable purchase of two solar speed indicator devices.

FC25/6-021 Projects

1. To review the current projects and to resolve to agree the way forward:
 - Tractor Shed
 - Pump Track
 - Path
 - Bungalow
 - CCTV
 - Cemetery Chapels

FC25/6-022 IT

1. To resolve to agree to purchase tablet for Park Team as recommended by EdgeIT.

FC25/6-023 Next meeting

1. To next meeting of the Finance & Admin Committee is Wednesday 6th August 2025 at 15:30