



Minutes of the meeting of Holbeach Parish Council Planning, Properties, Emergency Planning & Speeding Committee on Thursday 19th June 2025 at 14:00 at Coubro Chambers, 11 West End

Those present :

Chair : Cllr P Howden

Councillors : Cllr S Ball, Cllr J Bennett-Collins, Cllr T Wiltshire

Officers : Mrs B Brothwell - Deputy Clerk

* Attended remotely

Open Meeting opened at:

14:00

PP25/6-012 To Elect a Chair of the Committee

It was proposed, seconded and

Resolved: That Cllr Peter Howden be **elected** Chair of the PPES Committee for the ensuing year.

PP25/6-013 Apologies for absence

Apologies have been received from Cllr J Sharman were received and accepted under the delegated powers of the Clerk.

PP25/6-014 Declarations of Interest

TO RECEIVE DECLARATIONS OF INTEREST UNDER THE LOCALISM ACT 2011

None received.

PP25/6-015 Minutes

TO APPROVE AS A CORRECT RECORD THE NOTES OF THE MEETING OF THE COUNCIL HELD ON 24th April 2025.

It was proposed, seconded and

Resolved: That the official minutes of the meeting of the PPES Committee held on 24th April be approved as a correct record and signed by the Chair.

<https://holbeach.parish.lincolnshire.gov.uk/downloads/file/1510/2024-5-12-ppes-draft-notes-24th-april-2025>

PP25/6-016 Clerk's report

1. To receive a report from the Clerk.
No report received.

PP25/6-017 Planning applications

1. To resolve to agree the planning responses:

Fair View Holbeach Drove Gate
H09-0544-25 - Rear extension to dwelling

It was proposed, seconded and

Resolved: To agree no objection to the planning application H09-0544-25 at Fair View, Holbeach Drove Gate.

Your comments relating to application H09-0544-25 have been registered, your reference is OWPC50792.

2. To resolve to agree the way forward with the Meridian Solar development.

It was proposed, seconded and

Resolved: To authorise the Deputy Clerk to draft a report on behalf of Holbeach Parish Council and submit it to Meridian Solar Development outlining our reasons for objection.

PP25/6-018 Speeding

1. To resolve to agree the SID locations for July.

It was proposed, seconded and

Resolved: to agree the SID (Speed Indicator Device) locations for July as follows:

- Boston Road North – installation on a new post
- Fen Road – placement outside Tudor Lodge

2. To resolve to agree quotes for 2 solar powered Speed Indicator Devices.

It was proposed, seconded and

Resolved: It was agreed to:

- For a set of two solar-powered SIDs with integrated data collection features to be purchased with the budget allowed.
- Prioritise the most cost-effective option that meets all technical and operational requirements.
- Approve a budget transfer from the Defibrillator fund to finance the purchase and to be added to next Finance Committee meeting.

3. To receive an update on Edinburgh Walk following an email from Lincolnshire County Council.

Summary of Public Feedback:

A local resident from Edinburgh Walk raised concerns about the increasing use of the road as a cut-through route, particularly during school hours. Key points included:

- High volume of traffic, especially during school drop-off and pick-up times.
- Speeding vehicles using the road to avoid traffic lights.
- Safety risks to children crossing the road.
- Frustration that the issue is not being fully understood or addressed.

It was proposed, seconded and

Resolved: to agree the below actions:

1. Staggered School Leaving Times:

- Consider coordination with local schools to implement staggered dismissal times to reduce congestion.

2. Engage Local County Councillor:

- Contact Cllr Thomas Sneath to raise the issue formally and request his support in addressing the matter.
- Forward all relevant correspondence and concerns to him.
- Copy in Lincolnshire Highways to ensure visibility and collaboration.

3. Review Existing Strategy Report:

- Revisit the traffic strategy report previously conducted to assess current recommendations and identify gaps.
- Explore modifications to driver behaviour, particularly discouraging the use of Edinburgh Walk as a shortcut.

4. Traffic Calming Measures Park Lane:

- Investigate options to prevent corner-cutting and reduce speeding, such as:
- Bollards or physical barriers
- Road markings or signage
- Speed bumps or chicanes

4. To resolve to agree to request the results of a recent Archer Survey on Barrington Gate.

It was proposed, seconded and

Resolved: It was agreed that the Deputy Clerk will obtain the results of the recent Archers Survey conducted on Barrington Gate for review and further discussion.

PP25/6-019

Properties

1. To receive an update on Electrical Installation Condition Report on council properties.

To defer to next PPES Committee Meeting.

2. To discuss and resolve to agree the way forward with a Council property.
It was proposed, seconded and

Resolved: It was agreed to defer the project and include it as an item for discussion at an extraordinary meeting next week, where a clear plan for the way forward will be developed.

3. To resolve to agree way forward with Project Management for Park Bungalow.
It was proposed, seconded and

Resolved: It was agreed to defer this item until Agenda Item 2 has been discussed and a decision has been made.

4. To resolve to agree quotes on Building Regulations for Park Bungalow.
It was proposed, seconded and

Resolved: It was agreed to defer this item until Agenda Item 2 has been discussed and a decision has been made.

5. To resolve to agree the rent increase for Holbeach Bank Playing Field.
It was proposed, seconded and

Resolved: It was agreed to approve the proposed rent increase for the Holbeach Bank Playing Field.

6. To resolve to agree a response in regard to a replacement noticeboard at Holbeach Hurn Village Hall.

It was proposed, seconded and

Resolved: It was agreed to respond that the noticeboard at Holbeach Hurn Village Hall was originally provided to the Village Hall, and as such, ongoing maintenance and any replacement is the responsibility of the Village Hall committee.

7. To resolve to agree to obtain quotes for the fence around Park Bungalow.

It was proposed, seconded and

Resolved: It was agreed to defer this item until Agenda Item 2 has been discussed and a decision has been made.

8. To resolve to agree to obtain quotes for fencing around Park Road Cemetery.

It was proposed, seconded and

Resolved: It was agreed to obtain quotes for the installation of fencing around Park Road Cemetery to assess options and costs for improving site security and appearance.

9. To resolve to agree the location of the noticeboard for the Cemetery Chapels.

It was proposed, seconded and

Resolved: It was agreed to locate the new noticeboard for the Cemetery Chapels on the right-hand side near the parking bay, providing clear visibility and accessibility for visitors.

10. To received an update on the change of name of a Council Tenant.

It was noted that Traductrix Legal Services Limited has undergone a company restructure and is now operating as East Anglia Legal Limited. This update relates to the change of name of a Council Tenant, and records will be updated accordingly.

11. To receive an update on the works to the Pavilion at Carter's Park.

An update was received regarding ongoing works at the Pavilion. The Council is currently awaiting quotes for a flat roof survey, and materials have been purchased for the repair of the windows. Further updates will be provided once quotes are received and works progress.

PP25/6-020

Budgets

1. To review current budgets and spends.

The PPES Committee reviewed the current budgets and expenditure to date. All financial activity was noted and discussed as part of ongoing budget monitoring.

PP25/6-021

Meetings

1. To resolve to agree the meetings times, dates and venues for the PPES Committee meetings for the current Council year.

It was proposed, seconded and

Resolved: Upcoming Meeting Dates – PPES Committee

- Wednesday, 23rd July 2025 at 14:00

Venue: Coubro Chambers, 11 West End, Holbeach, PE12 7LW

- Wednesday, 20th August 2025 at 14:00

Venue: Coubro Chambers, 11 West End, Holbeach, PE12 7LW

- Wednesday, 24th September at 14:00

Venue: Coubro Chambers, 11 West End, Holbeach, PE12 7LW
 • Wednesday, 22nd October at 14:00

Venue: Coubro Chambers, 11 West End, Holbeach, PE12 7LW
 • Wednesday, 26th November at 14:00

Venue: Coubro Chambers, 11 West End, Holbeach, PE12 7LW
 • Wednesday, 17th December 2025 at 14:00

Venue: Coubro Chambers, 11 West End, Holbeach, PE12 7LW
 • Wednesday, 21st January 2026 at 14:00

Venue: Coubro Chambers, 11 West End, Holbeach, PE12 7LW
 • Wednesday, 25th February 2026 at 14:00

Venue: Coubro Chambers, 11 West End, Holbeach, PE12 7LW
 • Wednesday, 25th March 2026 at 14:00

Venue: Coubro Chambers, 11 West End, Holbeach, PE12 7LW
 • Wednesday, 22nd April 2026 at 14:00

Venue: Coubro Chambers, 11 West End, Holbeach, PE12 7LW

Open Meeting closed at:

14:46

Closed meeting opened at:

14:48

Closed Session

To resolve to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted.

PP25/6-022

Council Properties

2. To resolve to agree a rent increase for a tenant.

It was proposed, seconded and

Resolved: It was agreed not to increase the rent for the tenant at this time. The rent will remain at the current rate.

3. To resolve to agree a request for a lease extension for Holbeach Parish Council and a Council Property.

It was proposed, seconded and

Resolved: A request was received to extend the lease for a Council property held by Holbeach Parish Council. After consideration, it was agreed that the Council does not wish to extend the lease at this time.

1. To resolve to agree and review communications and invoice received for roof repair at council property.

The Council reviewed the communications and invoice received regarding the roof repair at a council-owned property. Members agreed that the item should be moved to the end of the agenda for further discussion.

It was proposed, seconded and

Resolved: It was resolved to:

- Request proof of payment from Council tenant in relation to the roof repair works.
- Proceed with payment upon receipt and verification of the required documentation

Closed Meeting closed at:

15:07

Chair signature

Date