

23 Supporting documents 01-05-25

29 April 2025 14:15

24/5-170 Apologies

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting

24/5-171 Declarations of Interest

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or nonpecuniary interests in Agenda items.

24/5-172 Finance & Admin Committee

1. To resolve to agree to go ahead with the immediate purchase of a vehicle for a cost of £5,000 plus VAT

Summary

Safety of staff - using Kubota to travel distances is dangerous

Enable staff to go from site to site to carry out job functions

Office staff to go to remote locations - i.e. allotments and cemeteries

Will enhance the productivity of staff - less travel time

Available for all Councillors to use

Grass cutting contractor no longer providing the service

Business description

Currently the team do not have insurance to use their personal vehicle to go between sites this applies to all staff even those with business insurance.

No team member has a vehicle with the capability to tow.

Having a vehicle will enhance the service delivery of the Council moving forward

Save “man” hours

Financial Plan

A budget of £5,000 will be set

A budget of £1,500 will be set aside for insurance, road tax and maintenance

The project will be funded from the Plant & Machinery fund of £10,000

24/5-173 Open Spaces Committee

1. To resolve to agree to take the Grass Cutting of all sites "in house".

The grass cutting contractor has ceased the contract. The Open Spaces team are confident that with help they can service the areas that the contractor did previously. Having staff carrying out these functions gives greater authority over the maintenance of the areas and will greatly reduce admin time spent chasing. The arrangement with the contractor whereby a photo was sent after every cut will continue to be used going forward thus the admin team will be able to know what has been cut and when. Financially this will be no more costly but will save admin time.

Closed Session

To resolve to agree to exclude the press and public under the Public Bodies

(Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted