

## **Minutes of the meeting of Holbeach Parish Council HR, H & S and Data Protection Committee on Friday 25th April 2025 at 12:00 at Coubro Chambers, 11 West End**

Those present :

Chair : Cllr P Howden  
Councillors : Cllr S Ball, Cllr T Wiltshire  
Officers : Mrs J Hearsey - Clerk/RFO

\* Attended remotely

**Meeting opened at**  
12:07

### **HR24/5-66 Apologies for Absence**

1. To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting. None

### **HR24/5-67 Declarations of Interest**

1. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items. None

### **HR24/5-68 Minutes**

1. It was **resolved** to approve as a correct record the notes of the meetings of the Committee held on 28th February 2025 x 2 and 9th April 2025 and to authorise the Chair to sign the official minutes.

#### **Closed Session**

**It was resolved to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted**

**Open Meeting Closed at**  
12:14

**Closed meeting opened at**  
12:14

### **HR24/5-69 Staffing Matters**

1. It was discussed and **resolved** to agree the way forward with an employees contract as to recommend to Full Council to offer a permanent contract.
2. It was discussed and **resolved** to agree the way forward with staff employment as to advertise for a temporary member of grounds staff as provision had been made in the budget.

**Meeting closed at**

13:21

**Signed Chair**

**Date**

Council 25/04/25 Chair's initials.....