

**Minutes of the meeting of Holbeach Parish Council HR, H & S and Data Protection Committee on Wednesday 9th April 2025 at 13:00 at Coubro Chambers, 11 West End**

Those present :

Chair : Cllr P Howden  
Councillors : Cllr S Ball, Cllr T Wiltshire  
Officers : Mrs J Hearsey - Clerk/RFO

\* Attended remotely

**Meeting opened at**

Chair Cllr P Howden opened the meeting at 13:01

**HR24/5-63 Apologies for Absence**

1. To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting. None

**HR24/5-64 Declarations of Interest**

1. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items. None

**Closed Session**

**It was resolved to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted**

**Open Meeting Closed at**

13:02

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13:02

**HR24/5-65 Staffing Matters**

1. To discuss feedback from an ex staff member and to agree a way forward for the future - re-order agenda to put this item at the end of the meeting - It was discussed and reached a satisfactory conclusion moving forward
2. It was **resolved** to agree the extended holiday of an employee to allow more than 10 working days
3. It was discussed and **resolved** to agree staff holiday allowances as to increase to 23 Days per annum

**Meeting closed at**

14:48

**Signed Chair**

**Date**

Council 09/04/25 Chair's initials.....