

## Minutes of the meeting of Holbeach Parish Council Events & PR Committee on Tuesday 8th April 2025 at 09:30 at Coubro Chambers, 11 West End

Those present :

Chair : Cllr T Wiltshire

Councillors : Cllr S Ball, Cllr J Sharman

Officers : Mrs B Brothwell - Deputy Clerk, Mrs J Hearsey - Clerk/RFO

\* Attended remotely

### Meeting opened at:

Chair T wiltshire opened the meeting at 12:34

### EC24/5-105 Apologies

1. To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting. None

### EC24/5-106 Declarations of Interest

1. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items. Cllr S Ball declared a non-pecuniary interest in agenda item EC24/5-113

### EC24/5-107 Minutes

1. It was **resolved** to approve as a correct record the notes of the meeting of the Committee held on 10th March 2025 and to authorise the Chair to sign the official minutes.

<https://holbeach.parish.lincolnshire.gov.uk/downloads/file/1464/2024-5-11-ec-draft-notes-10th-march-2025>

### EC24/5-108 VE Day 80th

1. To receive an update and it was resolved to agree the way forward with the VE Day event as:

Flags, round signs, lest we forget flag all purchased and received  
TEN's applied for - Event Notification, Fire Risk assessment & Event Management plan completed

Tigers booked

ATC - For Cod's sake - WI bar - desserts - cakes (gazebo ) paper plates & napkins - blue plastic gloves large

Banner for tennis courts - BB to design 8ft x 4ft  
HPC banner 3m x .60m  
Toilet Hire - 4 x single toilets £280 + vat - OK look at other company  
1 x marshal on each gate to hand out flags SS/JS/BB/JH/TW  
JH chase St Johns  
Print off plans  
Order A3 printer

**EC24/5-109 Picnic in the Park**

1. To receive an update and it was **resolved** to agree the way forward as:  
Toilet Hire - 4 x singles 1 x disabled £370 + vat - OK  
BB waiting for Tigers to come back  
Close park 10:30 to 11:30 to get stall holders in and cordon off to get them out ask what time they would want to leave  
Look into 4 more walkie talkies

**EC24/5-110 Netherfields & boot sale**

1. To receive an update and it was **resolved** to agree the way forward as:  
Street Trading licence not required  
Toilets 2 x singles £140 +vat ok  
BB assault course design  
Ask ATC  
Design poster for boot sale  
£5 cars & £10 vans - no traders - pay on day  
Tape & stakes

**EC24/5-111 Drive in Movie**

1. To receive an update and resolve to agree the way forward  
Deferred to next meeting

**EC24/5-112 Halloween**

1. To receive an update and it was **resolved** to agree the way forward as:  
Lanterns, bubble machines and projector purchased  
Phoenix Theatricals to help out  
Ask Rhodes bakery - do own food  
Buy second hand freezer c £100  
Banners HPC events presents...  
Have spooky gazebo for photos (photobooth)  
Have prize for best dressed

**EC24/5-113 Remembrance**

1. To receive an update and it was **resolved** to agree the way forward as:  
St Johns confirmed.

Bands not available  
Bugler JH chase  
Ask funeral directors if they know of anyone  
RAF Waddington pipe band?  
Ask Last years and Air Corps to marshal parade  
JK confirmed check for back up music

**EC24/5-114 Christmas Fayre**

1. To receive an update and it was **resolved** to agree the way forward as:  
Awaiting Council decision re venue  
Toilet hire - 8 x singles, 1 x disabled £570 + vat OK  
Ice rink - waiting for others to come back  
Rodeo reindeer - grant funding  
Waiting for Tigers  
Petting zoo - speak to garden centres  
Santas grotto in bowls club  
SB to speak to Ayscough re lighting  
Measure xmas tree and cut back tree

**EC24/5-115 PR**

1. To receive an update on the PR strategy  
Newsletters each week - try media - tik-tok

**EC24/5-116 Meetings**

1. It was **resolved** to agree the date of the next meeting as Tuesday 29th April 2025 at 11:00 for the VE Day 80 event only.

**Meeting closed at:**

11:45

**Chair signature**

**Date**