

## Minutes of the meeting of Holbeach Parish Council Planning, Properties, Emergency Planning & Speeding Committee on Monday 3rd March 2025 at 14:00 at Coubro Chambers, 11 West End

Those present :

Chair : Cllr P Howden  
Councillors : Cllr S Ball, Cllr T Wiltshire  
Officers : Mrs B Brothwell - Deputy Clerk

\* Attended remotely

**Open Meeting opened at:**  
14:01

### **PP24/5-096 Apologies for absence**

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting - None

### **PP24/5-097 Declarations of Interest**

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items - None

### **PP24/5-098 Minutes**

It was **resolved** to approve as a correct record the notes of the meeting of the Committee held on 28th January 2025 and to authorise the Chair to sign the official minutes.

<https://holbeach.parish.lincolnshire.gov.uk/downloads/file/1408/2024-5-09-ppes-draft-notes-28th-january-2025>

### **PP24/5-099 Clerk's report**

1. To receive a report from the Clerk - see appendice

## Planning applications

1. It was **resolved** to agree the planning responses:

Bakkavor, Building H, Sluice Road - **OWPC47993**

<https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0103-25&from=planningSearch>

Pentland House, Chapel Drove - **OWPC47994**

<https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0105-25&from=planningSearch>

Rear Of Landmere Cottage, Main Road, Holbeach Drove - As per previous comment submitted

<https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0580-24&from=planningSearch>

Land To The East Of Boston Road, Holbeach - **OWPC47995**

<https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0110-25&from=planningSearch>

Chestnut House, North Pennyhill - **OWPC47996**

<https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0108-25&from=planningSearch>

Chestnut House, North Pennyhill - **OWPC47997**

<https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0122-25&from=planningSearch>

Land West of Fensever, Further Old Gate - **OWPC47998**

<https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0150-25&from=planningSearch>

Land off Damgate, Holbeach - **OWPC47999**

<https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0125-25&from=planningSearch>

2. It was **resolved** to agree a response for the Ossian Transmission Infrastructure Project - to oppose the project and Deputy Clerk to write a response on behalf of the Committee.

## Speeding

1. It was **resolved** to agree the SID locations for March - defer this agenda item to next meeting as behind on current SID locations.

2. An update was received and it was **resolved** to agree a response on the new speed limit signs on Fen Road - new speed limit not being adhered to and for Deputy Clerk to request an Archers Survey from Lincolnshire County Council.

3. It was **resolved** to agree a response to an email received in regard to speeding on Barrington Gate - Deputy Clerk to chase up Archers Survey that is due to be done as stated in previous email from Lincolnshire County Council.

4. It was **resolved** to agree to request an Archers Survey on A1168 at Holbeach St Johns - Deputy Clerk to request Archers Survey results from Lincolnshire County Council.

5. It was **resolved** to agree to place a SID plate at Edinburgh Walk - Speed Indicator Device plate to be installed by Cllr P Howden & Cllr T Wiltshire on the post at Edinburgh Walk where dog bin is located.

6. It was **resolved** to agree to purchase two SID plates - subject to looking at budgets and allocating any spare budget to purchase 2 SID plates.

7. It was **resolved** to agree a response to emails received regarding speed limit through Holbeach Drove & Holbeach Drove Gate - Send copy of Archers Survey to Parishioners emails received in response and Cllr P Howden to write letter and send to Deputy Clerk to correspond with Lincolnshire County Council.
8. It was **resolved** to agree a response to an email received in regard to speeding on Star Lane, Holbeach Bank - Cllr P Howden to write letter and send to Deputy Clerk to correspond with Lincolnshire County Council.

**PP24/5-102 Properties**

1. An update was received on Noticeboard at Cemetery Chapels - to put on next Full Council agenda 10th March 2025 to agree purchase of noticeboard from the PR budget.
2. An update was received on Asbestos Survey at Park Bungalow - JG Asbestos Services attended Park Bungalow on Monday 17th February and took samples, awaiting results.
3. It was **resolved** to agree the way forward with photo's received for Holbeach Bank Football Club ground damage - Deputy Clerk to contact Holbeach Bank Football Club and send the photos and ask for cars not to use the grass area and cause damage.
4. It was **resolved** to agree using National Utility Hub for future quotes for Council Property Utilities - Committee agreed to use for future quotes and to use others in comparison.
5. It was **resolved** to agree to allow a local volunteer group "Littlebury Patient Participation Group" to use the meeting room every 2 months for 2 hours. First meeting due on Thursday 10th April from 1pm to 3pm - Committee agreed for the voluntary group to use the meeting room every 2 months free of charge, to bring their own refreshments and if the room is required by Holbeach Parish Council then our meeting will take precedence.
6. It was **resolved** to agree the way forward with boundary fence at Park Road Cemetery - Deputy Clerk to gain quotes, ask Planning Officer if metal fencing can be installed as a conservation area.

**PP24/5-103 Planning for Emergency**

1. An update was received on Planning for Emergency - no current update.

**PP24/5-104 Meetings**

1. The next meeting of the Committee will be on Tuesday 25th March 2025 at 14:00.

**PP24/5-105 Budgets**

1. An update was received on remaining budget for 2024/2025

## Financial Budget Comparison for PPES

Comparison between 01/04/24 and 28/02/25 inclusive. Includes due and unpaid transactions. Excludes transactions with an invoice date prior to 01/04/24

## INCOME

PPES	2024/25	Reserve	Actual Net	Balance
1500 Property Rents				
1500/405 Property rent 4 High Street	£3,240.00	£0.00	£2,970.00	-£270.00
1500/410 Property rents 4a High Street	£5,700.00	£0.00	£5,500.00	-£200.00
1500/415 Property rents 2 High Street	£4,020.00	£0.00	£3,685.00	-£335.00
1500/420 Property rent Coubro	£3,620.00	£0.00	£10,415.00	£6,795.00
1500/425 Property rents -Band Hall	£250.00	£0.00	£250.00	£0.00
1500/430 Property rents - cemetery chapels	£0.00	£0.00	£0.00	£0.00
1500/435 Property rents - Park Bungalow	£0.00	£0.00	£0.00	£0.00
1500/450 Property rents - Holbeach Bank	£20.00	£0.00	£0.00	-£20.00
1500	<b>Total £16,850.00</b>	<b>£0.00</b>	<b>£22,820.00</b>	<b>£5,970.00</b>
1501 Speeding device donations	£0.00	£750.00	£1,150.00	£1650.00
1502 Property rents CP Charity				
1502/278 Rent Bowls Club & HUFC	£250.00	£0.00	£1,820.87	£1,570.87
1502	<b>Total £500.00</b>	<b>£0.00</b>	<b>£1,820.87</b>	<b>£1,320.87</b>
1505 Contribution to utilities	£405.00	£0.00	£110.00	-£295.00
<b>Total PPES</b>	<b>£17,755.00</b>	<b>£750.00</b>	<b>£25,900.87</b>	<b>£7,395.87</b>

## EXPENDITURE

PPES	2024/25	Reserve	Actual Net	Balance
4057 Business rates				
4057/278 Business rates bowls club	£0.00	£0.00	£0.00	£0.00
4057/420 Business rates - Coubro	£1,500.00	£0.00	£695.83	£804.17
4057/460 Business rates - Digital notice board	£950.00	£0.00	£241.59	£708.41
4057	<b>Total £2,450.00</b>	<b>£0.00</b>	<b>£937.42</b>	<b>£1,512.58</b>
4058 Business rates Bowls Club	£0.00	£0.00	£0.00	£0.00
4440 Crown Estate rent - Holbeach Bank	£733.00	£0.00	£732.51	£0.49
4452 Property project	£19,500.00	£0.00	£730.50	£18,769.50
4456 Defibrillator costs	£0.00	£0.00	£0.00	£0.00
4605 Council Tax - Park Bungalow	£1,700.00	£0.00	£1,464.41	£235.59
4606 Council tax 4a High St	£0.00	£0.00	£0.00	£0.00
4610 Speeding costs	£500.00	£0.00	£416.04	£83.96
4675 Gas - Coubro	£4,000.00	£0.00	£5,352.36	-£1,352.36
4685 Cleaning - Coubro	£2,800.00	£0.00	£2,248.67	£551.33
44351 Professional fees				
44351/278 Professional fees- CP Charity	£0.00	£0.00	£506.00	-£506.00
44351/400 PPES professional fees	£1,000.00	£0.00	£1,042.50	-£42.50
44351	<b>Total £1,000.00</b>	<b>£0.00</b>	<b>£1,548.50</b>	<b>-£548.50</b>
44352 Management Fees	£700.00	£0.00	£290.00	£410.00
44551 Repairs & Maintenance				
44551/400 Rep & maint - toilets	£0.00	£0.00	£513.60	-£513.60
44551/405 Re & maint - 4 High St	£500.00	£0.00	£0.00	£500.00
44551/410 Rep & maint 4a High St	£2,000.00	£0.00	£0.00	£2,000.00
44551/415 Rep & prop - 2 High St	£500.00	£0.00	£90.00	£410.00
44551/420 Rep & maint - Coubro	£0.00	£0.00	£779.89	-£779.89
44551/430 Rep & maint - Chapels	£10,000.00	£0.00	£10.95	£34,957.05
44551	<b>Total £13,000.00</b>	<b>£0.00</b>	<b>£1,394.44</b>	<b>£11,605.56</b>
44561 Changing places toilet	£1,000.00	£0.00	£0.00	£1,000.00
46701 Electricity				
46701/420 Electricity - Coubro	£3,200.00	£0.00	£1,681.80	£1,518.20
46701/430 Electricity - Cemetery Chapels	£350.00	£0.00	£198.00	£152.00
46701/435 Electricity - Park Bungalow	£600.00	£0.00	£295.38	£304.62
46701	<b>Total £4,150.00</b>	<b>£0.00</b>	<b>£2,175.18</b>	<b>£1,974.82</b>
46801 Water				
46801/420 Water Coubro	£850.00	£0.00	£802.48	£47.52
46801/425 Water Park Bungalow	£800.00	£0.00	£10.72	£789.28
46801	<b>Total £1,650.00</b>	<b>£0.00</b>	<b>£813.20</b>	<b>£836.80</b>
<b>Total PPES</b>	<b>£53,183.00</b>	<b>£0.00</b>	<b>£18,103.23</b>	<b>£35,079.77</b>

Open Meeting closed at:

14:58

**Closed meeting opened at:**

14:59

**Closed session**

**It was resolved to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted.**

**PP24/5-  
106**

**Council Properties**

1. It was **resolved** to agree a Council lease termination - to continue with lease until final date is given by tenant when moving date is confirmed.
2. It was **resolved** to agree the way forward with an available office to rent - offer room 5 to tenant in room 4 and place on next Full Council agenda.
3. It was **resolved** to agree to go out to tender for Park Road Cemetery Railings on Edinburgh Walk - agreed to go out to tender and place on next Full Council agenda.
4. It was **resolved** to agree the EICR quote for Council Properties - only one quote received from several companies contacted, and agreed to go with Steve Lewis Electrical quoted at £460.00, this will cover EICR reports on 2 High Street, 4 High Street, Band Hall, Bowls Club, Football Club & Cemetery Chapels.
5. It was **resolved** to agree the lease for Holbeach Bank Football Club - to defer agenda item until Deputy Clerk can get further information from The Crown regarding Holbeach Parish Council lease.

**Closed Meeting closed at:**

15:12

**Appendice**

**Clerk's Report**

I attended Park Bungalow on Monday 17th February to allow samples to be taken for the Asbestos Survey. The company was scheduled for the 25th February but contacted me to come earlier.

Monkey Survey only allowed for 25 free survey responses so have used Survey Planet which has unlimited responses for free now been circulated on Website and Social Media - apologies for the delay in this being actioned.

On the early hours of Saturday 1st March a vehicle left the road and hit the front of Coubro Chambers, we were notified via an email. After inspection the damage seems to be cosmetic of nature.

**Chair signature**

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