

Minutes of the meeting of Holbeach Parish Council Open Spaces Committee on Tuesday 25th March 2025 at 12:00 at Coubro Chambers, 11 West End

Those present :

Chair : Cllr J Sharman

Councillors : Cllr S Ball, Cllr I Hutchinson

Officers : Mrs J Hearsey - Clerk/RFO, Mr D Taylor - Grounds keeper

* Attended remotely

Meeting opened at:

Chair, Cllr J Sharman opened the meeting at 12:00

OS24/5-095 Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

Apologies have been received from Cllr P Howden and accepted under the delegated powers of the Clerk

OS24/5-096 Declarations of Interest

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or nonpecuniary interests in Agenda items. Cllr J Sharman declared a pecuniary interest in agenda item 24/5-099

OS24/5-097 Minutes

1. It was **resolved** to approve as a correct record the notes of the meeting of the Committee held on 18th February 2025 and to authorise the Chair to sign the official minutes.

OS24/5-098 Clerk's report

1. To receive a report from the Clerk to include update on all areas. See appendices

OS24/5-099 Allotments

1. To receive an update on the waiting list and vacant allotments.
2. Following receipt from two Councillors to suspend Standing Orders, It was **resolved** to agree not to have the compost bin at Battlefield allotments

3. It was **resolved** to agree the date and who will accompany the Clerk on the allotment inspections as Cllrs S Ball & J Sharman (Cllr J Sharman not Battlefields) on 23rd & 24th April
4. It was **agreed** to order a shed as look at second hand

OS24/5-100 Cemeteries

1. It was **resolved** to agree the Cemeteries Policy
2. It was discussed and **resolved** to agree to recommend to Full Council the cemetery fees- see appendices Care home residents outside the parish will qualify for fees as residents if their last known address was Holbeach.
3. It was **resolved** to agree the way forward with the opening times of Hall Gate cemetery as to look at the same time as Park Road cemetery. Give a weeks notice and to put in the Newsletter, additional £8 per week, recommend to Full Council
4. It was **resolved** to agree to make a plan of the trees on the general plan and to meet at the cemetery to discuss the older trees and then to purchase trees and pots for memorials at Hall Gate
5. It was **resolved** to agree the holly cutting tender process as for the tender to include a breakdown of maintenance including waste removal and that the tenderer must have a spraying licence.

OS24/5-101 Carters Park

1. It was discussed and **resolved** to agree the edging and bark for the Jubilee garden as to get more smallplants. Get a list to the Deputy Clerk this week. Members to meet at the garden on Thursday 27th at 11:30
2. It was discussed and **resolved** to agree the way forward with the rabbits as to organise a pest control course for the Open Spaces team
3. An update was received and it was **resolved** to agree the way forward re the tractor shed to put the new shed at the back once the old one has been removed. Clerk to check with planning and put on next Full Council agenda to give authority to pay a deposit upto £5,000
4. It was **resolved** to agree the way forward with the bulbs as to plant along the dyke in Hall Gate and in the churchyard in the autumn
5. It was discussed and **resolved** to agree the way forward with recycling as for the Clerk to look into companies that will sort the waste
6. It was **resolved** to agree to purchase an anti-vandal bench

OS24/5-102 Work Scheduling

1. It was **resolved** to agree the work schedule as to add to open the dog run and to add to trim Battlefields

OS24/5-103 Machinery

1. It was discussed, reviewed and **resolved** to agree the way forward with having a vehicle as to go to full council to set a budget

OS24/5-
104

Next meeting

1. The next meeting of the Committee will be on Tuesday 22nd April 2025 at 10:00

Closed session

It was resolved to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted.

Open session closed at:

14:28

Closed session opened at:

14:29

OS24/5-
105

Cemeteries

1. It was **resolved** to agree the way forward with plots at Park Road Cemetery as to no longer have new plots available
2. It was **resolved** to agree to mark plots at Park Road Cemetery with a small slab and disc
3. To resolve to agree the price of the pest control at Hall Gate cemetery - agenda item not required

Meeting closed at:

14:39

Signed Chair

Date

Appendices

Report

To: *Members of Holbeach Parish Council – Open Spaces Committee*

From: *Jan Hearsey: Parish Clerk*

Date: *25th March 2025*

Subject: *Clerk's report Open Spaces*

Park Road Cemetery

Topple testing in progress

Carters Park

Waiting for correct chains for basket swing

All Saints Churchyard

War memorial cleaned - broken tubs removed

Netherfield

Nothing to report

Hall Gate

Topple testing in progress - Issues with late night anti-social behavior

Battlefields

Clerk gave permission for shed on BFG33 as long as they comply with our policy

Carters Park

Toilets - suggestion <https://www.angloscottish.info/products/all/product/861-timber-clad-disabled-toilet>

Pump track - approached three companies, one has come back to me but would charge around £300 for a site visit and the other two haven't responded, I will need to chase.

Nature Reserve

We have received £136.00 from the duck feeder machine - sign been placed on nature reserve.

Cemetery Fees proposed**Holbeach Parish Council****HPC -**

Exclusive Right Of Burial (99 years)	£	250.00
Interment of person over 16 years of age	£	200.00
Interment of person under 16 years and over 5 years	£	50.00
Interment of still born or child below 5 years-		
Interment of ashes	£	120.00
Search Fee	£	20.00
Copy of entry		

Headstone and Inscription	£	125.00
A vase on a plinth	£	45.00
A Tablet	£	100.00
Each additional inscription	£	65.00
Transfer of grants- £20	£	25.00
Plaque memorial wall	£	80.00
Double fees for anyone outside of parish	Yes	
EROB traditional grave	£	250.00
Tree sponsorship with plaque 15 years	£	300.00

Council 25/03/25 Chair's initials.....