



**Coubro Chambers**  
**11 West End**  
**HOLBEACH**  
**Spalding**  
**Lincs.**  
**PE12 7LW**  
**Tel: 01406 426739**  
**e-mail: holbeachpc@btconnect.com**  
**Clerk/RFO: Jan Hearsey, Deputy Clerk: Brandi Rogan**

Dear Councillor,

I summon you to a Meeting of the above Council to be held via Teams on Monday 8<sup>th</sup> March 2021 preceded by the Annual Parish Meeting at 19:00.  
There will be no open forum.

Link to teams: This link will be published on our website and Facebook page:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MTNmYjFhNDAtODZkNy00MTk2LThkMzUtOTA0OGJmNTI5ODYx%40thread.v2/0?context=%7b%22Tid%22%3a%22d8087bdc-5479-4e46-8bcc-8557f8237464%22%2c%22Oid%22%3a%2280e234cb-f150-47f6-9732-406687118eb1%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MTNmYjFhNDAtODZkNy00MTk2LThkMzUtOTA0OGJmNTI5ODYx%40thread.v2/0?context=%7b%22Tid%22%3a%22d8087bdc-5479-4e46-8bcc-8557f8237464%22%2c%22Oid%22%3a%2280e234cb-f150-47f6-9732-406687118eb1%22%7d)

Yours sincerely,

Jan Hearsey, Clerk

## **A G E N D A**

### **1. Apologies (Clerk)**

### **2. Declarations of Interest (Clerk)**

To receive declarations of interest in accordance with the Council's Code of Conduct (and section 106 of the Local Government Finance Act 1992).

### **3. Minutes of previous meeting – 8<sup>th</sup> February 2021**

To resolve that the minutes of the meeting of the Council held on 8<sup>th</sup> February

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MTNmYjFhNDAtODZkNy00MTk2LThkMzUtOTA0OGJmNTI5ODYx%40thead.v2/0?context=%7b%22Tid%22%3a%22d8087bdc-5479-4e46-8bcc-8557f8237464%22%2c%22Oid%22%3a%2280e234cb-f150-47f6-9732-406687118eb1%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MTNmYjFhNDAtODZkNy00MTk2LThkMzUtOTA0OGJmNTI5ODYx%40thead.v2/0?context=%7b%22Tid%22%3a%22d8087bdc-5479-4e46-8bcc-8557f8237464%22%2c%22Oid%22%3a%2280e234cb-f150-47f6-9732-406687118eb1%22%7d) 2021 (circulated to Members'), be signed as a correct record.

### **4. Clerks report**

- (a) report on vacancies
- (b) Councillor training

**5. Police and County Matters**

- (a) Police matters
- (b) District matters
- (c) County matters

**6. Highways Matters (Clerk)**

- (a) Road closures

**7. To agree to adopt grass cutting of verges on behalf of LCC - Clerk**

**8. To discuss and agree the way forward and possible improvement to council structure.  
(Cllr S Hutchinson)**

**9. To discuss introducing the Christmas Fayre – Cllr S Richardson**

**10. Allotments (Cllr Graham Rudkin)**

- (a) Chairman of Allotments Report

**11. Carters Park, Stukeley Grounds and Parish Playing Field (Cllr Kelly Wilson)**

- (a) Chairman of Parks and Playing Fields Report
- (b) To agree to give permission for Carters Park to be used on the weekend of the 4<sup>th</sup> & 5<sup>th</sup> of September 2021 for the Holbeach Food Festival.
- (c) To agree to allow the use of Carters Park for activities by the Early Years Alliance

**12. Cemeteries – All Saints, Park Road and Hallgate (Cllr Paul Gunn)**

- (a) Chairman of Cemeteries and Closed Churchyard's Report
- (b) Grass cutting
- (c) Keys
- (c) Memorial inscriptions and burial reserved plots – for approval

**13. Fishpond Lane Nature Reserve (Cllr Laurence Marchant)**

- (a) Chairman of the Nature Reserve report
- (b) To agree to purchase of duck food machine

**14. Holbeach Bank Playing Field (Cllr Eddie McNally)**

- (a) Chairman of Holbeach Bank Playing Fields Report

**15. Planning Applications (Cllr Eddie McNally)**

- (a) Chairman of Planning's Report

**16. Property (Cllr Isobel Hutchinson)**

- (a) Chairman of Properties Report

**17. Speeding (Cllr Peter Sparkes)**

- (a) To receive the Speeding & traffic report
- (b) To agree to support local speed watch groups as necessary to respond to local concerns.

**18. Financial statement and presentation of payments for approval (Cllr Rachel Flood)**

- (a) Chairman of Finance Report including recommendations of Finance Working Party of 1<sup>st</sup> March 2021.
- (b) Financial Statement.
- © To agree to transfer funds to CCLA account.
- (d) To agree to add the Deputy Clerk to the Barclays Banking mandate
- (e) To agree to use Moneysoft payroll in place of Sage

**19. PR/IT working party – Cllr S Johnson**

- (a) Chairman of PR/IT report
- (b) To remind Members' to remove documents from Google Drive

**20. To discuss Operation London Bridge Covid adaption**

**21. HR Committee report – Cllr. Sophie Hutchinson** resolve to take "In Closed Session"

**22. Any other business by leave of Chairman**

**23. Agenda items for next Meeting**

**24. Confirm date and venue of next Parish Council Meeting**

April 12<sup>th</sup> 2021 via Teams.