

Minutes of the meeting of Holbeach Parish Council Open Spaces Committee on Tuesday 18th February 2025 at 10:00 at Coubro Chambers, 11 West End

Those present :

Chair : Cllr J Sharman

Councillors : Cllr S Ball, Cllr S Hutchinson, Cllr I Hutchinson

Officers : Mrs J Hearsey - Clerk/RFO, Mr P Joinson - Grounds keeper, Mr D Taylor - Grounds keeper

* Attended remotely

Meeting opened at:

10:00

OS24/5-087 To elect a Chair of the Committee

It was proposed, seconded and **agreed** that Cllr Jenny Sharman be Chair of the Committee

OS24/5-088 Apologies for absence

Apologies have been received from Cllr P Howden and were received and accepted under the delegated powers of the Clerk

OS24/5-089 Declarations of Interest

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or nonpecuniary interests in Agenda items. - Cllr J Sharman declared a pecuniary interest in agenda item 2024/5-092

OS24/5-090 Minutes

1. It was **resolved** to approve as a correct record the notes of the meeting of the Committee held on 21st January 2025 and to authorise the Chair to sign the official minutes.

OS24/5-091 Clerk's report

1. To receive a report from the Clerk to include update on all areas. - see appendices

OS24/5-092 Allotments

1. To receive an update on the waiting list and vacant allotments. - 8 vacant at Battlefields, 1 at Northons Lane. 2 enquiries for allotments, awaiting return of application forms.
2. It was discussed & **resolved** to agree the review of allotment fees to recommend to Full Council as: Battlefields/ Bass/Callows/Plank Hook/Northons Lane £169 per acre. Dog Drove £155 per acre & Battlefields garden allotments £30
3. It was **resolved** to agree the allotment sheds at a cost of no more than £150

OS24/5-093 Cemeteries

1. It was **resolved** to agree to defer the Cemeteries Policy -
2. It was discussed and **resolved** to agree to defer the cemetery fees
3. It was **resolved** to agree the way forward with the bench in Park Road cemetery as to request its removal within 14 days or the Council will remove it and store it in a safe place.

OS24/5-094 Carters Park

1. It was discussed the way forward with the toilets in Carters Park as to have them by the bungalow, look at costings, check funding, have them fenced in. Baby changing facilities
2. To discuss the pump track options - Cllr S Hutchinson was invited to speak and reported that she had been contacted by a local developer who may be able to contribute to the pump track, she was requested to ask the developer to make contact directly with the Clerk. Clerk to contact suppliers and organise site visits and to carry out a viability study.
3. It was **resolved** to agree the way forward with the tractor shed as start with a compound, Clerk to get prices for fencing, concrete base and electrics
4. It was **resolved** to agree the way forward with a Christmas tree in Carters Park as move one from another site, have site visit before next meeting.
5. It was discussed and **resolved** to agree to recommend to Full Council the use of Carters Park on the 29th November for the Christmas Fayre
6. To resolve to agree the way forward with the bowls club lease - it was proposed, seconded and **agreed** to move this item into closed session
7. It was **resolved** to agree the new shed and flower beds in the bowls club area subject to agenda item 2024/5-094 (6)
8. It was **resolved** to agree the way forward with the dog run as to leave it shut, fill the potholes and re seed. Once it reopens, it will be open between 1st April to 30th September between 07:30 and an hour after sunset and from 1st October to 31st March from 08:00 to an hour after sunset. It will be closed annually in December & January to allow the grass to recover.
9. It was **resolved** to agree the way forward with backfill for the play equipment as to start with the zip wire, Clerk to get prices for wet pour
10. To resolve to agree the way forward with the witches hat - agenda item not required as equipment has been removed.

OS24/5-095 Tree work

1. It was **resolved** to agree the tree work at Carters Park as Clerk to get prices for

urgent work

2. It was **resolved** to agree the tree work at Park Road Cemetery as Clerk to get prices for urgent work

3. It was **resolved** to agree the tree work at All Saints Churchyard as Clerk to get prices for urgent work

4. It was **resolved** to agree the tree work at the Nature Reserve as Clerk to get prices for urgent work

OS24/5-096 Grass Cutting

1. It was **resolved** to agree when to start the grass cutting contract as one cut mid March then weekly from April.

OS24/5-097 Work Scheduling

1. It was **resolved** to agree the work schedule see appendices

OS24/5-098 Next meeting

1. The next meeting of the Committee will be on Tuesday 25th March 2025 at 10:00

Open session closed at:

12:23

Closed session

It was resolved to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted

Closed session opened at:

12:25

OS24/5-094 Carters Park

6. It was **resolved** to agree the way forward with the bowls club lease as to recommend to Full Council to offer a twelve month lease and amend to say they look after the green.

Meeting closed at:

12:30

Signed Chair

Date

Appendices

Report

To: Members of Holbeach Parish Council – Open Spaces Committee

From: Jan Hearsey: Parish Clerk

Date: 18th February 2025

Subject: Clerk's report Open Spaces

Park Road Cemetery

Topple testing has begun

Carters Park

LTA informed of Council's decision re tennis courts

Witches hat removed

Waiting for correct chains for basket swing

All Saints Churchyard

Nothing to report - Cleaning of War Memorial to commence March

Netherfield

Nothing to report

Hall Gate

Nothing to report - Topple testing in progress

Equipment

Kubota - being delivered today

Battlefields

Clerk gave permission for two fruit trees on BFG35 as long as they comply with our policy

Open jobs

Date to Date/Time complete logged No. Notes allocated to : OS Team
Status

Council

10/02/25

Mon

Priority 29/01/25

15:08 11 Clerk & OS team to obtain prices; go out to the public. Look at sponsor trees as memorials

10/02/25

Mon

Priority 29/01/25

14:10 6

In-progress

It was resolved to agree the site of a compost heap at Battlefields allotments as on old shed plot; Clerk to obtain prices for etc OS team to measure

17/02/25

Mon

Priority 29/01/25

15:20 29 War memorial monthly

17/02/25

Mon

Priority 29/01/25

15:18 26 Small machinery servicing

17/02/25
Mon
Priority 29/01/25
15:18 25 Battlefields strim

17/02/25
Mon
Priority 29/01/25
15:11 22 Play equipment back filling

17/02/25
Mon
Priority 29/01/25
15:10 21 Spraying

31/03/25
Mon
Priority 29/01/25
15:28 41
In-progress
Concrete bases for benches - new bench - replace one near tennis courts Spring

31/03/25
Mon
Priority 29/01/25
15:27 38
Closed churchyard flowerbeds & planters Planters removed
In-progress

31/03/25
Mon
Priority 29/01/25
15:27 37 Hall Gate check potholes

31/03/25
Mon
Priority 29/01/25
15:27 35 Netherfield hedges

30/04/25
Wed
Priority 29/01/25
15:26 33 Hall Gate mark line spring

31/05/25
Sat
Priority 29/01/25
15:26 32 Jubilee garden - spring -

19-Feb-25 12:48 PM Holbeach Parish Council Page 1 of 2
31/12/25 07/01/25 1 Scheduled
Wed 10:37 Grass cutting
Priority Medium

Hall Gate Cemetery
29/01/25 29/01/25 3 In-progress
Wed 13:55 Inspect memorials
Priority To be Assessed Inspect memorials

Open jobs

allocated to : OS Team

Date to Date/Time complete logged No. Notes

Status

CR area

Council 18/02/25 Chair's initials.....