

**NOTICE IS HEREBY GIVEN, and Members are summoned to attend a meeting of Holbeach Parish Council HR, H&S and Data Protection Committee to be held at Coubro Chambers, 11 West End, Holbeach, PE12 7LW on Wednesday 5th February 2025 at 14:00 at which the under mentioned business will be transacted.**

Yours sincerely



**Jan Hearsey – Clerk**

#### **HR24/5-52 Apologies for Absence**

1. To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

#### **HR24/5-53 Declarations of Interest**

1. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

#### **HR24/5-54 Minutes**

1. To resolve to approve as a correct record the notes of the meetings of the Committee held on 28th January 2025 and to authorise the Chair to sign the official minutes.

#### **5 Closed Session**

**To resolve to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted**

#### **HR24/5-55 Staffing Matters**

1. To receive an update and resolve to agree the way forward with an ongoing staff issue
2. To discuss and resolve to agree the way forward with a staffing issue as deferred from the last meeting