

NOTICE IS HEREBY GIVEN, and Members are summoned to attend a meeting of Holbeach Parish Council HR, H&S and Data Protection Committee to be held at Coubro Chambers, 11 West End, Holbeach, PE12 7LW on Friday 24th January 2025 at 12:00 at which the under mentioned business will be transacted.

Yours sincerely



Jan Hearsey – Clerk

HR24/5- 048 To Elect a Chair of the Committee

1. To elect a Chair of the Committee

HR24/5- 049 Apologies for Absence

1. To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

HR24/5- 050 Declarations of Interest

1. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

HR24/5- 051 Minutes

1. To resolve to approve as a correct record the notes of the meetings of the Committee held on 4th December 2024 and to authorise the Chair to sign the official minutes.

5 Closed Session

To resolve to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted

HR24/5- 052 Staffing Matters

1. To resolve to agree the way forward with an ongoing staff issue
2. To discuss and resolve to agree the way forward with a staffing issue
3. To agree the way forward with a staff member

