

Minutes of the meeting of Holbeach Parish Council on Monday 13th January 2025 at 19:00 at Methodist Church, Albert Walk, Holbeach.

Those present :

Chair : Cllr P Savory

Vice-Chair : Cllr T Wiltshire

Councillors : Cllr S Ball, Cllr P Howden, Cllr S Hutchinson, Cllr I Hutchinson, Cllr J Sharman

Officers : Mrs J Hearsey - Clerk/RFO

* Attended remotely

24/5-129 Apologies

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

24/5-130 Declarations of Interest

To receive any declarations of interest in accordance with the requirements of the Localism

Act 2011 and to consider any requests for dispensations in respects of pecuniary or nonpecuniary interests in Agenda items. Cllr J Shaman declared a pecuniary interest in agenda item 2024/5-139 (a). Cllrs: S & I Hutchinson declared a non pecuniary interest in agenda item 2024/5 139 (a)

24/5-131 Minutes

It was **resolved** to approve as a correct record, as ammended (motor insurance; 2024/5-120 (e) £2,481.18 admin +- asset manager - Playgrounds - aservice manage and inspectedge), 2024/5-133 (e) £12833.41) the notes of the meetings of the Council held on 9th December 2024 and to authorise the Chair to sign the official minutes.

24/5-132 Clerk

1. To receive a report from the Clerk - see appendices
2. To receive an update on vacancies - see appendices

24/5-133 Finance & Admin Committee

1. To receive the report from the Chair of the Committee see appendices
2. To note the bank balances as at 31st December 2024 - see appendice
3. It was **resolved** to agree the payments for December 2024 for £31,261.72 and to note the income for December 2024 of £4,928.06
4. It was **resolved** to agree budget movements as recommended by the Committee - 4801/510 car show £1,000 to 4801/501 Events equipment & 4801/525 Christmas Fayre £1,494.43 to 4801/501 Events equipment

5. To discuss and resolve to agree the insurance renewal - it was proposed, seconded and **agreed** to move the item into closed session

24/5-134 Open Spaces Committee

1. To receive a report from the Chair of the Committee. - none provided
2. It was **resolved** to agree the use of Carters Park on 7th September 2025 for the food festival
subject to receiving documentation

24/5-135 PPES Committee

1. To receive the report from the Chair of the Committee.- none received

24/5-136 Events & PR Committee

1. To receive the report from the Chair of the Committee. - None received

24/5-137 Meeting

1. The next meeting of the Council will be on Monday 10th February 2025 at Methodist Church, Albert Walk, Holbeach at 19:00.

Closed Session

It was resolved to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted.

Open meeting closed at 19:21

Closed meeting opened at 19:24 with an address from the Chair

24/5-133 e Finance & Admin Committee

5. To discuss and resolve to agree the insurance renewal - it was proposed, seconded and **agreed** to move the item into closed session - It was **resolved** to agree the insurance renewal of £12,833.41- Clerk to check re Chapels and retail shops and electrical certificates. Deputy Clerk to check all electrical test certificates on rented properties..

24/5-138 HR, H & S and Data Protection Committee

1. To receive a report from the Chair of the Committee - None received
2. It was **resolved** to agree the way forward with a bin replacement at Hall Gate as to purchase a new one with a plaque in memory of an employee

24/5-139 Open Spaces Committee

1. An update on a property purchase was received and it was **resolved** to agree the way forward as for the Clerk to contact the Council's solicitor on the basis that the Council is happy to proceed as long as the land is all included as previously stated.

Meeting closed at 20:00

Signed Chair.....Date.....

Appendices

To: *Members of Holbeach Parish Council –*

From: Jan Hearsey: Parish Clerk
Date: 13th January 2025
Subject: Clerk's report

We have had some training on the new Admin + system, please bear with us whilst we get used to the new system. If Councillors agree to do something at a meeting, this will become an action which will be emailed to them. The same goes for members of staff. This action list will replace the Open Spaces work schedule.

We have had several FOI's which have all been replied to. Signs have been ordered ready for Topple testing.

The new Kubota should be with us by the end of the month. They were waiting for the deck to arrive.

Vacancies

*Town Ward = 6
Hurn Ward = 2
Drove Ward = 1*

Vacancies

Chair Report - Finance

I took over as Finance Chair and we went through various payments on the schedule for payment.

I would like to see all paperwork for the meeting sent through and legible for us to read as I do like to go through it in detail and query anything I am not sure of.

We are still awaiting the Insurance renewal to go through.

The Clerk is looking at her mouse to make it easier to sign off documentation.

Bank balances

A/c ending 4844 £3,823.40

A/c ending 5394 £3190.67

A/c ending 0001PC £409,806.56

Payments

<https://holbeach.parish.lincolnshire.gov.uk/downloads/file/1376/2024-december-payments-for-authorisation>

Council 13/01/25 Chair's initials.....