

15. Supporting documents 13-01-25

08 January 2025 11:36

2024/5-131 - Minutes

To resolve to approve as a correct record the notes of the meetings of the Council held on 9th December 2024 and to authorise the Chair to sign the official minutes.

<https://holbeach.pariah.lincolnshire.gov.uk/downloads/file/1357/2024-5-14-draft-notes-9th-december-2024>

2024/5-132 - Clerk

- a) To receive a report from the Clerk.

Report

To: Members of Holbeach Parish Council –

From: Jan Hearsey: Parish Clerk

Date: 13th January 2025

Subject: Clerk's report

We have had some training on the new Admin + system, please bear with us whilst we get used to the new system. If Councillors agree to do something at a meeting, this will become an action which will be emailed to them. The same goes for members of staff. This action list will replace the Open Spaces work schedule.

We have had several FOI's which have all been replied to. Signs have been ordered ready for Topple testing.

The new Kubota should be with us by the end of the month. They were waiting for the deck to arrive.

- b) To receive an update on vacancies.

Vacancies

Town Ward =6

Hurn Ward = 2

Drove Ward = 1

2024/5-133 - Finance & Admin Committee

- c) To receive the report from the Chair of the Committee *None provided*
d) To note the Bank balances as of 31st December 2024

Bank Accounts - Details and Current Balances Start of year 01/04/24

Account Type : Ordinary

Account Name	Account Type	Account Number	Sort Code	Last Reconciled Date	Last Reconciled Balance £	Current Balance £
1 Barclays Current Account	Ordinary	****4844	20-80-78	31/12/24	3,885.77	3,823.40
2 Barclaycard	Ordinary	*****2372		30/09/24	0.00	0.00
3 Barcays Saver account	Ordinary	****5394	20-80-78	31/12/24	3,190.67	3,190.67
4 CCLA	Ordinary	*****0001PC		31/12/24	409,806.56	409,806.56
TOTAL						£416,820.63

- e) To resolve to agree the payments for December 2024 and to note the income for December 2024 **£4,928.06**
<https://holbeach.pariah.lincolnshire.gov.uk/downloads/file/1376/2024-december-payments-for-authorisation>
f) To resolve to agree budget movements as recommended by the Committee

4801/510 Car Show £1,000 to 4801/501 Events equipment
4801/525 Christmas Fayre £1,494.43 to 4801/501 Events Equipment

- g) To discuss and resolve to agree the insurance renewal

Holbeach Parish Council Renewal Terms under Long Term Agreement until 24th January 2026

Your renewal premium(s) for the forthcoming year are detailed as follows:-

Policy	Insurer	Premium	Insurance Premium Tax	Administration Fee(s)	Total Due
AJG Community Schemes	Hiscox Insurance Company Limited	£11,391.44	£1,366.97	£75.00	£12,833.41
Total		£11,391.44	£1,366.97	£75.00	£12,833.41

AJG Community Schemes

Your Requirements and Our Recommendations

We have assessed the information about the circumstances that you have provided to us when Holbeach Parish Council entered into their long term agreement, to help us to identify your requirements and make recommendation(s). We have based our understanding of your requirements on this information and any additional information provided by Holbeach Parish Council in response to our Pre Renewal email.

2024/5-134 - Open Spaces Committee

- a) To receive a report from the Chair of the Committee. *None provided*
b) To resolve to agree the use of Carters Park on 7th September 2025 for the food festival subject to receiving documentation

2024/5-135 - PPES Committee

- c) To receive the report from the Chair of the Committee. *None provided*

2024/5-136 - Events & PR Committee

- d) To receive the report from the Chair of the Committee. *None provided*

2024/5-137 - Meetings

- a) The next meeting of the Council will be on Monday 10th February 2025 at Methodist Church, Albert Walk, Holbeach at 19:00.

To resolve to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted.