

**Minutes of the meeting of Holbeach Parish Council, Open Spaces Committee,
Thursday 19th December 2024 at 09:30 at Coubro Chambers, Holbeach**

	In attendance	Apologies given	Non Attendance
Holbeach Parish Council, Open Spaces Committee	Cllrs: R Flood, S Ball; I Hutchinson & J Sharman Clerk Jan Hearsey Deputy Clerk: Becky Brothwell Grounds keeper Dan Taylor		
Public including Councillors			

Chair Cllr R Flood opened the meeting at 09:32

OS-2024/5-062 Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting. None

OS-2024/5-063 Declarations of interest

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items. Cllr J Sharman declared a pecuniary interest in agenda item 2024/5-066 (a) & (b)

OS-2024/5-064 Minutes

- a) It was **resolved** to approve as a correct record the notes of the meeting of the Committee held on 28th October 2024 and to authorise the Chair to sign the official minutes.

OS-2024/5-065 Clerk’s report

- a) To receive a report from the Clerk to include update on all areas. – see appendix a

OS-2024/5-066 Allotments

- a) To receive an update on the waiting list and vacant allotments. – Battlefields = 12 & Northons Lane = 1
- b) It was discussed and **resolved** to agree the request of Battlefields allotment holders as to wait until the notice board is up, then have a skip, take the clean metal to the scrap yard. Look at cultivation letter.

OS-2024/5-067 Cemeteries

- a) A presentation was given by D Taylor following recent training which was discussed and it was **resolved** for members to read the example policy and the Council’s current one and look at, at the next meeting
- b) A presentation was given by D Taylor following recent training which was discussed and it was **resolved** for members to have a site meeting at Hall Gate before the next meeting
- c) To discuss and resolve to agree grant funding – agenda item not required
- d) It was discussed and **resolved** to agree the way forward with dogs off lead at Hall Gate as to place a sign (A3) – if this did not deter people then to approach the dog warden and the enforcement officer

OS-2024/5-069 Work scheduling

- a) It was **resolved** to agree who will represent the Committee at the work scheduling meeting and the date as Cllrs: R Flood & S Ball on Tuesday 7th January 2025 at 09:30
- b) To resolve to agree the work schedule and maintenance of Hall Gate, Netherfield hedge, to contact All Saints to help maintain the closed Churchyard – see appendix b
- c) It was discussed the new recycling laws from March 2025. The Clerk to contact our waste carrier for further advice.

OS-2024/5-070 Grass cutting

- a) It was **resolved** to agree the way forward with winter grass cutting at Holbeach Hurn as to explain are staff are not able to cut for legal reasons. We will look into for future years.

OS-2024/5-071 Meetings

- a) The next meeting of the Committee will be on Tuesday 21st January 2025 @ 10:00

Meeting closed at 11:02

Signed Chair.....Date.....

Appendix a

Park Road Cemetery
PPES dealing the railings

Carters Park
Parts on order for play equipment
Advertising banner outside HUFC

All Saints Churchyard
Nothing to report



Netherfield
Nothing to report

Hall Gate
Nothing to report

Equipment
Kubota has been ordered

Appendix b

OPEN SPACES COMMITTEE - 19-12-24

Site	Works	Time-scale
Carters Park	Grass cutting	As required
Carters Park	Spraying	As required
Carters Park	Play equipment	When parts arrive
Carters Park	Grass seed Jubilee circle	Spring
Carters Park	Concrete bases for benches	Spring
Carters Park	Jubilee garden	Spring
Closed Churchyard	Grass cutting	As required
Closed Churchyard	Flower beds	As required
Hall Gate cemetery	Monthly check of pot holes	On going
Hall Gate cemetery	Spraying and marking line	Look at when site visit
Hall Gate cemetery	Remove blue bin bases	19/12/2024
Hall Gate cemetery	Digging out around trees	Hold
Park Road cemetery	Grass cutting	As required
Park Road cemetery	Clear leaves base of holly & spray	
Park Road cemetery	Spraying	As required
Play equipment	Painting	Autumn
Small machinery	Servicing	Wet days
Day for weekly maintenance		Weekly
War memorial	Weed and tidy first week in the month	
Battlefields	Strim walkways & vacant allotments	January
Netherfields	Hedges	
Notice boards		