

03/12/2024

NOTICE IS HEREBY GIVEN, and Members are summoned to attend the meeting of Holbeach Parish Council to be held at Methodist Church, Albert Walk, Holbeach on Monday 9th December 2024 at 19:00 at which the under mentioned business will be transacted.

Prior to the commencement of the meeting there will be a public forum for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council.

A maximum 10 minutes will be set aside for the meeting to receive tabled reports of elected Members of Lincolnshire County Council and South Holland District Council.

If you require supporting documents, please email: clerk@holbeachpc.com or call into the office or telephone.

.Yours sincerely,



Jan Hearsey – Clerk

AGENDA

2024/5-116 - Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

2024/5-117 - Declarations of interest

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

2024/5-118 - Minutes

To resolve to approve as a correct record the notes of the meetings of the Council held on 11th November 2024 and to authorise the Chair to sign the official minutes.

2024/5-119 - Clerk

- a) To receive a report from the Clerk.
- b) To receive an update on vacancies.

2024/5-120 - Finance & Admin Committee

- a) To receive the report from the Chair of the Committee
- b) To elect members to the Committee
- c) To note the Bank balances as of 30th November 2024



- d) To resolve to agree the payments for November 2024 and to note the income for November 2024
- e) To resolve to agree budget movements as recommended by the Committee
- f) To discuss and resolve to agree the insurance renewal as recommended by the Committee
- g) To discuss and resolve to agree the way forward with Edge Admin & Service manager and other software as recommended by the Committee.

2024/5-121 - Open Spaces Committee

- a) To receive a report from the Chair of the Committee.
- b) To elect members to the Committee.

2024/5-122 - PPES Committee

- a) To receive the report from the Chair of the Committee.

2024/5-123 - Events & PR Committee

- a) To receive the report from the Chair of the Committee.
- b) To discuss and resolve to agree quarterly surgeries.

2024/5-124 - Budgets 2025/26

- a) To discuss and resolve to agree the budgets for 2025/26

2024/5-125 - Meetings

- a) The next meeting of the Council will be on Monday 13th January 2025 at Methodist Church, Albert Walk, Holbeach at 19:00.

To resolve to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted.

2024/5-126 - HR, Health and Safety and Data Protection Committee

- a) To receive a report from the Chair of the Committee
- b) To resolve to agree the recommendation of the Committee regarding staff time off
- c) To resolve to agree the way forward with staff employment

2024/5-127 – Open Spaces Committee

- a) To resolve to agree the purchase of a replacement machine.
- b) To resolve to agree the Locking up contract.
- c) To discuss and resolve to agree the way forward with Council land.
- d) To receive an update on a property purchase and to resolve to agree the way forward.

2024/5-128 – PPES Committee

- a) To resolve to agree the way forward with Council properties as recommended by the Committee.