



Minutes of the meeting of Holbeach Parish Council HR, H & S and Data Protection Committee on Monday 28th October 2024 at 12:00 at Coubro Chambers, 11 West End, Holbeach

	In attendance	Apologies given	Non Attendance
<b>Holbeach Parish Council,</b>	Cllrs: R Flood T Wiltshire & P Howden  Clerk: Jan Hearsey		
<b>Public including Councillors</b>			

Chair Cllr R Flood opened the meeting at 12:11

#### HR- 2024/5-032 Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

None

#### HR- 2024/5-033 Declarations of interest.

- a) To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items. - **None**

#### HR-2024/5-034 Minutes

- a) It was **resolved** to approve as a correct record the notes of the meetings of the Committee held on 4<sup>th</sup> October 2024 and to authorise the Chair to sign the official minutes.

**It was resolved to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted**

Open meeting closed at 12:12

Closed meeting opened at 12:12

#### HR-2024/5-035 Staffing matters

- a) It was **resolved** to agree new contracts for the Clerk & Deputy Clerk
- b) It was **resolved** to agree the way forward with a staffing matter as to follow the advice of the HR advisor and to check the email with Cllr P Howden



**HR-2024/5-036 Budgets**

- a) It was **resolved** to agree the draft budgets for 2025/26

**HR-2024/5-037 Policies**

- a) To receive an update on the Prevent Sexual Harassment Policy – no update

*Meeting closed at 13:15*

Signed Chair.....Date.....

Draft until agreed