

Supporting documents 24-11-04

01 November 2024 14:43

EC-2024/5-058 Minutes

Minutes of the meeting of Holbeach Parish Council Events & PR Committee, Wednesday 2nd October 2024 at 10:30

	In attendance	Apologies given
Holbeach Parish Council, Events Committee	Cllrs: T Wiltshire, S Ball & J Sharman Clerk: Jan Hearsey	
Public including Councillors		

Chair Cllr T Wiltshire opened the meeting at 10:30

EC-2024/5-047 Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

None

EC-2024/5-048 Declarations of interest

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

Cllr S Ball declared a non-pecuniary interest in agenda item 2024/5-052 (a)

EC-2024/5-049 Minutes

- a) It was **resolved** to approve as a correct record the notes of the meeting of the Committee held on 4th September 2024 and to authorise the Chair to sign the official minutes.

EC-2024/5-050 Clerk

- a) To receive a report from the Clerk. An email has been received regarding lighting the Beacon for the 80th anniversary of VE Day

EC-2024/5-051 Halloween

- a) To receive an update on the event. – All/spooky trail organised documentation submitted, meet at 1:00 on 07-10-24 to place order for props as agreed

EC-2024/5-052 Remembrance

- a) To receive an update on Remembrance. - all in hand - ask JWK to provide military music if the parade arrives early. TW speak to parade marshal / Clerk to speak to co-op

EC-2024/5-053 Christmas Fayre

- a) To receive an update on stalls and catering. – notices been put out on Facebook
b) It was **resolved** to agree further entertainment at a cost of £665 – accept offer of free entertainment – Clerk to speak to Christmas Lights re power supply

EC-2024/5-054 Events 2025

- a) To discuss events ideas for 2025. – May VE Day Beacon Lighting & 10k run – July, cinema afternoon in the Park followed by band concert – August fun day in Netherfields & boot sale – September drive in movie - Halloween - Remembrance - Christmas Fayre
- b) It was **resolved** to agree to run the Family Fun Day at Netherfields in 2025.

EC-2024/5-055 Meeting

- a) It was **resolved** to agree the next meeting of the Committee as Monday 4th November 2024 at 10:30.

Meeting closed at 12:34

EC-2024/5-059 Clerk

Not required

EC-2024/5-060 Halloween

EC-2024/5-061 Remembrance

- We have a parade marshal - Clerk to meet with them before Remembrance weekend
- Town band playing outside church before Remembrance
- Parishioner has offered to ride their horse either at the front or back of the parade
- We urgently require 4 marshals

EC-2024/5-062 Christmas Fayre

- a. Many stalls booked, catering facilities all booked
- b. Price received:
For regular speaker system hire we usually charge £50 per hour, per system. But we'd be happy to only charge £500 total which is inclusive of:
2 speaker (and subwoofer) hire
Main sound system and PA
Auntie and Uncle Grinch DJ set (1hr)
5 hour hire (plus set up and down time)
Our requirements:
-We need separate power for all 3 speaker systems, we have one 10 metre extension and 3 shorter 3m ones.
-Shelter for each speaker, in case of rain
-Security. We do need the speakers to either be away from the general public i.e. inside a shop or someone in charge of standing with them all day.
If it's possible, if you have any volunteers it may work to have one of their phones/devices connected to each speaker (x2). They can also be stood with the speaker for security.
-Safety tape. We do have some, but would be great if you could bring some too, to ensure no wire trip hazards.

We can provide an iPad for music if needed too.

- c. We have 64 marshal spaces to fill

EC-2024/5-063 Budgets 2025/26

EC-2024/5-064 Meeting

Suggest the next meeting Monday 25th November

