



**Minutes of the meeting of Holbeach Parish Council, Open Spaces Committee,
Monday 28th October 2024 at 10:00 at Coubro Chambers, Holbeach**

	In attendance	Apologies given	Non Attendance
Holbeach Parish Council, Open Spaces Committee	Cllrs: R Flood, P Howden & J Sharman Clerk Jan Hearsey	Cllr P ward	
Public including Councillors			

Chair Cllr R Flood opened the meeting at 10:00

OS-2024/5-047 Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

Apologies were received and accepted under the delegated powers of the Clerk from: Cllr Patrick Ward

OS-2024/5-048 Declarations of interest

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

Cllr: J Sharman declared a non-pecuniary interest in agenda item 2024/5-051 (a & b)

OS-2024/5-049 Minutes

- a) It was **resolved** to approve as a correct record the notes of the meeting of the Committee held on 20th August 2024 and to authorise the Chair to sign the official minutes.

OS-2024/5-050 Clerk's report

- a) To receive a report from the Clerk to include update on all areas. – see appendix a

OS-2024/5-051 Allotments

- a) An update on the waiting list and vacant allotments was received, Clerk to write to recently vacated plot holders and give 30 days to remove rubbish or they will be charged.
- b) It was discussed and **resolved** to agree the request of Battlefields allotment holders as to get the notice board up in the first instance.

OS-2024/5-052 Carter's Park

- a) It was **resolved** to agree the way forward with trees at the Football Club as to arrange a meeting.

- b) It was discussed and **resolved** to agree the way forward with the witches hat and see-saw as to remove both pieces of equipment and to obtain prices for replacement
- c) It was **resolved** to agree the way forward with the “path” through the Jubilee Garden as to close it off until Spring
- d) It was **resolved** to **not** to agree the use of Carters Park on 30th Oct, 1st Nov & 2nd Nov between the times of 8.30pm & 9.30pm for the Phoenix Theatrix ghost walk to walk through.
- e) It was **resolved** to agree to re-instate the baseball hoop
- f) To receive an update on the tractor shed – fuel cabinets need moving.

OS-2024/5-053 Holbeach Bank

- a) It was discussed and **resolved** to agree the way forward following a request for more play equipment at Holbeach Bank as to explain that we are aware that the equipment is older but there are few children in the area. St Marks have play equipment, we currently do not have a budget but can look into grants.

OS-2024/5-054 Budgets 2025/26

- a) It was **resolved** to agree the draft budgets for 2025/26.
- b) To discuss a pump track in Carter’s Park, look into grants and costings.

OS-2024/5-055 Work scheduling

- a) It was **resolved** to agree that Cllrs: R Flood & J Sharman will represent the Committee at the work scheduling meeting on Tuesday 29th October.
- b) It was **resolved** to agree the work schedule and maintenance of Hall Gate, Netherfield hedge, to contact All Saints to help maintain the closed Churchyard, Cllr R Flood to talk to the Church re the planters – see appendix b
- c) To discuss the new recycling laws from March 2025 – defer to next meeting

OS-2024/5-056 Grass cutting

- a) An update on grass cutting was received and it was **resolved** to agree an end date as the end of this week.
- b) To resolve to agree the way forward with winter grass cutting at Holbeach Hurn. Defer to next meeting

OS-2024/5-057 Netherfield

- a) It was **resolved** to agree the use of Netherfield for a Fun Day in August 2025

OS-2024/5-058 Machinery

- a) It was **resolved** to agree the way forward with machinery as to purchase a multi-purpose vehicle and sell surplus equipment

OS-2024/5-059 Meetings

- a) The next meeting of the Committee will be on Wednesday 20th November 2024 @ 09:30



It was resolved to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted.

*Open meeting closed at 11:56
Closed meeting opened at 11:56*

OS-2024/5-060 Locking up contract

- a) It was **resolved** to agree to go out to tender for the locking up contract as the current contract expires in February 2025.

OS-2024/5-061 Allotments

- a) It was **resolved** to agree the way forward with allotment access as to write and ask to remove the obstruction.

Meeting closed at 12:01

Signed Chair..... Date.....

**Appendix a
Park Road Cemetery**

Holly tree cut down, reported to Police as criminal damage – nothing further heard. Reported to SHDC tree officer.

All Saints Churchyard

Letter received re war memorial, Clerk to reply that all is in hand

Trees

The application to work on trees was made on the 10-09-24

Appendix b

OPEN SPACES COMMITTEE - 28-10-24

Site	Works	Time-scale
Carters Park	Grass cutting	As required
Carters Park	Spraying	As required
Carters Park	Grass seed Jubilee circle	
Carters Park	Concrete bases for benches	
Carters Park	Jubilee garden	
Closed Churchyard	Grass cutting	As required
Closed Churchyard	Flower beds	
Hall Gate cemetery	Monthly check of pot holes	
Hall Gate cemetery	Spraying and marking line	On going
Hall Gate cemetery	Remove blue bin bases	
Hall Gate cemetery	Digging out around trees	Hold
Park Road cemetery	Grass cutting	As required
Park Road cemetery	Clear leaves base of holly & spray	
Park Road cemetery	Spraying	As required
Play equipment	Painting	Autumn
Small machinery	Servicing	Wet days
Jo	Remove Covid signs	
War memorial	Weed and tidy first week in the month	
Battlefields	Strim walkways & vacant allotments	
Netherfields	Hedges	
Notice boards		