



Minutes of the meeting of Holbeach Parish Council HR, H & S and Data Protection Committee on Tuesday 27th August 2024 at 10:30 at Coubro Chambers, 11 West End, Holbeach

	In attendance	Apologies given	Non Attendance
Holbeach Parish Council,	Cllrs: R Flood T Wiltshire & P Howden Clerk: Jan Hearsey		
Public including Councillors	Cllr R Stevens		

Chair Cllr R Flood opened the meeting at 10:30

HR- 2024/5-018 Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

None

HR- 2024/5-019 Declarations of interest.

- a) To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

None

HR-2024/5-020 Minutes

- a) It was **resolved** to approve as a correct record the notes of the meetings of the Committee held on 1st August 2024 and to authorise the Chair to sign the official minutes.

It was resolved to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted

Open meeting closed at 10:33

Closed meeting opened at 10:33

HR-2024/5-021 Staffing matters



- a) It was **resolved** to agree the candidates for interview and interview dates as Monday 2nd & Tuesday 3rd September
- b) It was **resolved** to agree the way forward with a staffing matter as, go back to the HR advisor
- c) It was **resolved** to agree the way forward with an ongoing staffing matter as for the Clerk & Cllr R Flood to meet with the member of staff
- d) It was **resolved** to agree the way forward with holiday cover as to have TOIL for the extra hours worked.
- e) It was **resolved** to agree the way forward with staff resources as to offer extra responsibilities.

HR-2024/5-022 Budgets 2025/26

- f) It was discussed the draft budgets for 2025/26

Meeting closed at 11:56

Signed Chair.....Date.....