

01/10/2024

NOTICE IS HEREBY GIVEN, and Members are summoned to attend a meeting of Holbeach Parish Council, Finance & Admin Committee to be held at Coubro Chambers, 11 West End, Holbeach on Wednesday 9th October 2024 at 12:30 at which the under mentioned business will be transacted.

If you require supporting documents, please email: clerk@holbeachpc.com or call into the office or telephone.

Yours sincerely,



Jan Hearsey – Clerk

AGENDA

FC-2024/5-046 Chair

- a) To elect a Chair of the Committee

FC-2024/5-047 - Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

FC-2024/5-048 - Declarations of interest.

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

FC-2024/5-049 - Minutes

To resolve to approve as a correct record the notes of the meetings of the Committee held on 3rd September 2024 and to authorise the Chair to sign the official minutes.

FC-2024/5-050- Clerks report

- a) To receive a report from the Clerk

FC-2024/5-051 - Transactions for Payment

- a) To resolve to agree to recommend to Full Council payment of the list of payments due for September invoices and review 10 invoices at random to insure transparency.

FC-2024/5-052 - Financial Statement

- a) To resolve to recommend to Full Council to approve the financial statement as of 30th September 2024



FC-2024/5-053 - Review of outstanding receipts

- a) To review the outstanding receipts as of 30th September 2024

FC-2024/5-054 Grants

- a) To discuss and resolve to agree to recommend to Full Council the grant applications

FC-2024/5-055 Phone contracts

- a) To resolve to agree to change the grounds staff to phone contracts

FC-2024/5-056 – Budgets

- a) To discuss and resolve to agree the budgets and to recommend any changes to Full Council

FC-2024/5-057 Budgets 2025/26

- a) To review the Committee budgets for the next financial year

FC-2024/5-058 – Meeting dates

- a) To resolve to agree the meeting dates for the current Council year