

30/09/24

NOTICE IS HEREBY GIVEN, and Members are summoned to attend a meeting of the HR, H&S and Data Protection Committee to be held at Coubro Chambers on Friday 4th October 2024 at 10:30 at which the under mentioned business will be transacted.

Yours sincerely,



Jan Hearsey – Clerk

Agenda

HR- 2024/5-027 Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

HR- 2024/5-028 Declarations of interest.

- a) To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

HR-2024/5-029 Minutes

- a) To resolve to approve as a correct record the notes of the meetings of the Committee held on 17th September 2024 and to authorise the Chair to sign the official minutes.

To resolve to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted

HR-2024/5-030 Staffing matters

- a) To resolve to agree the break times for a member of staff
- b) To resolve to agree the way forward with a complaint received

HR-2024/5-031 Policies

- a) To resolve to agree the Prevent Sexual Harassment Policy and to discuss and resolve to agree the Council's duty.