



**Minutes of the meeting of Holbeach Parish Council Events & PR Committee,
Wednesday 4th September 2024 at 10:00**

	In attendance	Apologies given
Holbeach Parish Council, Events Committee	Cllrs: T Wiltshire, S Ball & J Sharman Clerk: Jan Hearsey Deputy Clerk- Becky Brothwell	Cllr P Howden
Public including Councillors		

Chair Cllr T Wiltshire opened the meeting at 10:30

EC-2024/5-036 Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

Apologies were received and accepted by the Clerk from Cllr P Howden

EC-2024/5-037 - Declarations of interest.

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

Cllr S Ball declared a non-pecuniary interest in agenda item 2024/5-042 (a)

EC-2024/5-038 Minutes

- a) It was **resolved** to approve as a correct record the notes of the meetings of the Committee held on 3rd July 2024 and to authorise the Chair to sign the official minutes.

EC-2024/5-039 Clerk

- a) To receive a report from the Clerk – none was submitted

EC-2024/5-040 Car boot sale

- a) It was **resolved** to agree to defer the decision until next month to hold a car boot sale in Netherfield and the date.

EC-2024/5-041 Halloween

- a) To receive an update on the event – Deputy Clerk to order stock and do BBQ, Clerk paperwork and event affecting the highway & licence. Cllrs S Ball & J Sharman put together a children's competition. Cllr T Wiltshire to provide spooky sounds

EC-2024/5-042 - Remembrance

- a) To receive an update on Remembrance – road closure in place – St Johns booked – piper and bugler booked – Vicar informed – need meeting with RBL. Write to schools to make waterproof properties – email co-op re their car park



EC-2024/5-043 Christmas Fayre

- a) To receive an update on stalls and catering – haven't started advertising yet but have quite a few registered, nearly enough catering vans
- b) To receive an update – Cllr S Ball to design posters – purchase banners 2.5m x 1.5m – do the Christmas card competition again – road closure done – St Johns booked – Cllr S ball to visit local business re Santa
- c) It was **resolved** to agree the entertainment – Clerk to speak to local electrician regarding music throughout the High St & apply for TEN's. Book entertainment at a cost of £680 – look at bubble machines – Christmas tree lights switch on. Look at more entertainment

EC-2024/5-044 PR

- a) It was **resolved** to agree press releases as Village voice - halloween, remembrance & xmas fayre + calendar, send also to Spalding Voice & free press, look at the Spalding magazine
- b)

EC-2024/5-045 Budgets 2025/26

- a) The budgets for 2025/26 were discussed

EC-2024/5-046 Meeting

- a) It was **resolved** to agree the next meeting of the Committee as Wednesday 2nd October 2024 @ 10:30

Meeting closed at 12:35

Signed Chair.....Date.....