

27/08/2024

NOTICE IS HEREBY GIVEN, and Members are summoned to attend a meeting of Holbeach Parish Council, Finance & Admin Committee to be held at Coubro Chambers, 11 West End, Holbeach on Tuesday 3rd September 2024 at 13:30 at which the under mentioned business will be transacted.

If you require supporting documents, please email: clerk@holbeachpc.com or call into the office or telephone.

Yours sincerely,



Jan Hearsey – Clerk

AGENDA

FC-2024/5-035 - Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

FC-2024/5-036 - Declarations of interest.

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

FC-2024/5-037 - Minutes

To resolve to approve as a correct record the notes of the meetings of the Committee held on 5th August 2024 and to authorise the Chair to sign the official minutes.

FC-2024/5-038- Clerks report

- a) To receive a report from the Clerk

FC-2024/5-039 - Transactions for Payment

- a) To resolve to agree to recommend to Full Council payment of the list of payments due for August invoices and to review 10 invoices at random to insure transparency.

FC-2024/5-040 - Financial Statement

- a) To resolve to recommend to Full Council to approve the financial statement as of 31st August 2024

FC-2024/5-041 - Review of outstanding receipts

- a) To review the outstanding receipts as of 31st August 2024



FC-2024/5-042 – Budgets

- a) To discuss and resolve to agree the budgets and to recommend any changes to Full Council

FC-2024/5-043 Budgets 2025/26

- a) To review the Committee budgets for the next financial year
- b) To review the IT projects budget for the next financial year

FC-2024/5-044 – Date of next meeting

- a) To confirm the next meeting date of Monday 7th October 2024 at 19:00

To resolve to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted

FC-2024/5-045 Payment plan

- a) To resolve to agree the way forward with a payment plan