

**Minutes of the meeting of Holbeach Parish Council, Open Spaces Committee,
Wednesday 24th April 2024 at 18:00 at Coubro Chambers, Holbeach**

	In attendance	Apologies given	Non Attendance
Holbeach Parish Council, Open Spaces Committee	Cllrs: R Flood, L Jordan, S Bailey Clerk Jan Hearsey Deputy Clerk: Becky Brothwell		Cllrs: S Hutchinson
Public including Councillors	None		

Chair Cllr R Flood opened the meeting at 18:01

OS-2023/4-128 Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

Cllr S Hutchinson was absent without apologies

OS-2023/4-129 Declarations of interest. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.
None

OS-2023/4-130 Minutes

- a) It was **resolved** to approve as a correct record the notes of the meetings of the Council held on 19th March 2024 and to authorise the Chair to sign the official minutes.

OS-2023/4-131 Clerks report

- a) To receive a report from the Clerk to include update on all areas. – see appendix a

OS-2023/4-132 Allotments

- a) To receive an update on the waiting list – had several become vacant. Should let them all now

OS-2023/4- 133 Work scheduling.

- a) It was **resolved** to agree that Cllr R Flood will represent the committee at the work scheduling meeting on Tuesday 30th April 2024.
- b) It was **resolved** to agree the work schedule – see appendix b

OS-2023/4- 134 Grass cutting.

- a) The grass cutting was discussed and it was **resolved** to agree the way forward as to monitor the situation

OS-2023/4-135 TOR

- a) To review and it was **resolved** to agree the Terms of Reference for the committee and to recommend to Full Council

OS-2023/4- 136 Meetings

- a) The next meeting of the Committee will be on Wednesday 22nd May 2024 at 18:00

Meeting closed at 18:58

Signed Chair.....Date.....

**Appendix a
Park Road Cemetery**

Family plots being sprayed. Ongoing grass cutting and strimming
Issue with fences and memorials on grass

Carters Park

Free bulbs have been acquired.

All Saints Churchyard

Tree work to start 29th April

Netherfield

Nothing to report

Hall Gate

Complaint about condition of grass and not strimming around trees

Appendix b

OPEN SPACES COMMITTEE - 24-04-24

Site	Works	Time-scale
Carters Park	Grass cutting	As required
Carters Park	Spraying	March
Carters Park	Works to centre circle Jubilee Garden	By 31-05-24
Carters Park	Clear leaves from trolley at side of Pavilion	W/C 11th April
Closed Churchyard	Grass cutting	As required
Hall Gate cemetery	Monthly check of pot holes	
Hall Gate cemetery	Spraying	March
Memorial Wall Area	Clean away moss and clean bricks - Coating of PVA to prevent re-growth	W/C 18th April
Park Road cemetery	Grass cutting	As required
Park Road cemetery	Spraying	March
Play equipment	Painting	
Small machinery	Servicing	Wet days
Spalding Road Bus Shelter	Clear away plants and ivy	W/C 11th April