

05/08/2024

**NOTICE IS HEREBY GIVEN**, and Members are summoned to attend the meeting of Holbeach Parish Council to be held at Holbeach St Johns Village Hall, Holbeach St Johns on Monday 12<sup>th</sup> August 2024 at 19:00 at which the under mentioned business will be transacted.

Prior to the commencement of the meeting there will be a public forum for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council.

A maximum 10 minutes will be set aside for the meeting to receive tabled reports of elected Members of Lincolnshire County Council and South Holland District Council.

If you require supporting documents, please email: clerk@holbeachpc.com or call into the office or telephone.

.Yours sincerely,



Jan Hearsey – Clerk

## **AGENDA**

### **Chair's address**

### **Vice-Chair's address**

### **2024/5-059 - Apologies for absence**

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

### **2024/5-060 - Declarations of interest.**

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

### **2024/5-061 - Minutes**

To resolve to approve as a correct record the notes of the meetings of the Council held on 8<sup>th</sup> July, 23<sup>rd</sup> July, 24<sup>th</sup> July 2024 and 5<sup>th</sup> August 2024 and to authorise the Chair to sign the official minutes.

### **2024/5-062- Clerk**

- a) To receive a report from the Clerk
- b) To receive an update on vacancies
- c) To review paperwork submitted for co-option(s) and resolve to agree to co-opt

### **2024/5-063 - Finance & Admin Committee**

- a) To receive the report from the Chair of the Committee
- b) To note the Bank balances as of 31<sup>st</sup> July 2024 as follows:  
Account ending **4844** £3,692.47 Account ending **5394** £18,513.16  
Account ending **01PC** £489,683.04
- c) To resolve to agree to the payments for July 2024 and to note the income for June 2024
- d) To resolve to agree budget movements as recommended by the committee
- e) To resolve to agree the grant applications as recommended by the committee
- f) Following receipt of two requests from Councillors to suspend Standing Orders, to resolve to agree the amended IT Policy to incorporate Council mobile phones

### **2024/5-064 - Open Spaces Committee**

- a) To receive a report from the Chair of the Committee
- b) To elect members to the committee
- c) To resolve to agree the cost of the Kubota repair

### **2024/5-065 - PPES Committee**

- a) To receive the report from the Chair of the Committee
- b) To receive a report from Fleet Parish Council Chair, Cllr Paul Barnes regarding the footpath off Dam Gate
- c) To discuss and resolve to agree the way forward with the Eastern Green Link 3 and 4 infrastructure
- d) To discuss and resolve to agree the way forward with the Lincolnshire Minerals and Waste Local Plan consultation
- e) To discuss and review the Cemetery Chapel Survey report and resolve to agree the way forward
- f) To resolve to agree to go out to tender for works to the cemetery chapels
- g) To resolve to agree the Notice board quotes

### **2024/5-066 - Events & PR Committee –**

- a) To elect members to the committee

### **2024/5-067 – Meetings**

- a) The next meeting of the Council will be on Monday 9<sup>th</sup> September 2024 at Methodist Church, Albert Walk, Holbeach at 19:00

**To resolve to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted**



### **2024/5-068 - HR, Health and Safety and Data Protection Committee**

- a) To receive a report from the Chair of the Committee
- b) To resolve to agree the way forward with a Data Protection issue and the additional costs
- c) To resolve to agree to hire temporary member of staff for three days a week for three months

### **2024/5-069 – Open spaces**

- a) To receive an update on a property purchase.
- b) To discuss and agree the way forward with a letter received

### **2024/5-070 – Councillors**

- a) To resolve to agree the way forward with Councillor resignations (deferred from the last meeting)