



**Minutes of the meeting of Holbeach Parish Council Events & PR Committee,  
Wednesday 3<sup>rd</sup> July 2024 at 10:00**

	<b>In attendance</b>	<b>Apologies given</b>
<b>Holbeach Parish Council, Events Committee</b>	Cllrs: T Wiltshire, L Jordan & P Howden Clerk: Jan Hearsey Deputy Clerk- Becky Brothwell	
<b>Public including Councillors</b>		

*Chair Cllr T Wiltshire opened the meeting at 10:00*

**EC-2024/5-024 Apologies for absence**

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

None

**EC-2024/5-025 - Declarations of interest.**

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

None

**EC-2024/5-026 Minutes**

- a) It was **resolved** to approve as a correct record the notes of the meetings of the Committee held on 6<sup>th</sup> June 2024 and to authorise the Chair to sign the official minutes.

**EC-2024/5-027 Clerk**

- a) To receive a report from the Clerk - none

**EC-2024/5-028 Carters Park Centenary & D- Day**

- a) It was proposed, seconded and **agreed** to amend the agenda item to Carters Park Centenary. It was **resolved** to agree the new date for the event as 28<sup>th</sup> July 2024
- b) It was **resolved** to agree the music and entertainment as Cllr Wiltshire has organised the music at no cost to the Council and to use the entertainment budget for entertainers.

**EC-2024/5-029 Fun Day**

- a) To receive an update on the Fun Day – Clerk to contact St John Ambulance, Deputy Clerk to look into medallions and rosettes. Contact Air Cadets re food. Send promo to schools

**EC-2024/5-030 Halloween**

- a) To receive an update on the event – Deputy Clerk to order more equipment

**EC-2024/5-031 - Remembrance**

- a) To receive an update on Remembrance – ask schools to make poppies for High Street. Speak to Town Band re playing on pavement outside War Memorial. Speak to member of staff re parade marshal. Clerk to speak to JWK re PA system

**EC-2024/5-032 Christmas Fayre**

- a) To receive an update on stalls and catering – emails going out to all
- b) To receive an update – Clerk to contact St John Ambulance, JWK and licencing.
- c) It was **resolved** to agree to apply to close the footpath in Church Street

**EC-2024/5-033 PR**

- a) It was **resolved** to agree to purchase new notice boards for Bank & Drove up to a value of £350.
- b) It was **resolved** to agree press releases as “what have we done” each month and then each week
- c) It was discussed and **resolved** to agree to look at the way forward with a defibrillator at Holbeach Hurn as to approach the Rose & Crown for the location and to approach District Councillors for funding

**EC-2024/5-034 Calendar**

- a) It was **resolved** to agree the Calendar print

**EC-2024/5-035 Meeting**

- a) It was **resolved** to agree the next meeting of the Committee as Tuesday 30<sup>th</sup> July 2024 at 10:00

*Meeting closed at 11:12*

Signed Chair.....Date.....