

02/07/2024

**NOTICE IS HEREBY GIVEN**, and Members are summoned to attend the meeting of Holbeach Parish Council to be held at Methodist Hall, Albert Walk, Holbeach on Monday 8<sup>th</sup> July 2024 at 19:00 at which the under mentioned business will be transacted.

Prior to the commencement of the meeting there will be a public forum for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council.

A maximum 10 minutes will be set aside for the meeting to receive tabled reports of elected Members of Lincolnshire County Council and South Holland District Council.

If you require supporting documents, please email: clerk@holbeachpc.com or call into the office or telephone.

.Yours sincerely,



Jan Hearsey – Clerk

## **AGENDA**

### **2024/5-036 - Apologies for absence**

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

### **2024/5-037 - Declarations of interest.**

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

### **2024/5-038 - Minutes**

To resolve to approve as a correct record the notes of the meetings of the Council held on 10<sup>th</sup> June 2024 and 19<sup>th</sup> June 2024 and to authorise the Chair to sign the official minutes.

### **2024/5-039 - Clerk**

- a) To receive a report from the Clerk
- b) To receive an update on vacancies
- c) To review paperwork submitted for co-option(s) and resolve to agree to co-opt

### **2024/5-040 - Finance & Admin Committee**

- a) To receive the report from the Chair of the Committee



- b) To note the Bank balances as of 30<sup>th</sup> June 2024 as follows:  
Account ending **4844** £2,886.34 Account ending **5394** £5,122.05  
Account ending **01PC** £515,065.38
- c) To resolve to agree to the payments for June 2024 and to note the income for June 2024
- d) To resolve to agree budget movements as recommended by the committee
- e) To resolve to agree the direct debit to PWLB
- f) To resolve to agree to appoint LALC as the internal auditor.

#### **2024/5-041 - Open Spaces Committee**

- a) To receive a report from the Chair of the Committee
- b) To elect members to the committee

#### **2024/5-042 - PPES Committee**

- a) To receive the report from the Chair of the Committee
- b) To resolve to agree the feedback form to Meridian Solar

#### **2024/5-043 - Events & PR Committee –**

- a) To receive the report from the Chair of the committee
- b) To elect members to the committee

#### **2024/5-044 – Meetings**

- a) The next meeting of the Council will be on Monday 12<sup>th</sup> August 2024 at Holbeach St Johns Village Hall at 19:00

**To resolve to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted**

#### **2024/5-045 - HR, Health and Safety and Data Protection Committee**

- a) To receive a report from the Chair of the Committee
- b) To resolve to agree the way forward with a Data Protection issue and the additional costs

#### **2024/5-046 – Properties**

- a) Following receipt of two requests to suspend Standing Orders, to resolve to agree the way forward with Council properties

#### **2024/5-047 – Open spaces**

- a) To resolve to agree the cost of pest control
- b) To resolve to agree the way forward with a property purchase.

**2024/5-048 – Equalities’ Act 2010 s.149**

- a) To discuss and resolve to agree the way forward with the Council’s Public Sector Duty
- b) To resolve to agree the way forward with Councillor resignations