

Minutes of the meeting of Holbeach Parish Council HR, H & S and Data Protection Committee on Wednesday 19<sup>th</sup> June 2024 at 11:30 at Coubro Chambers, 11 West End, Holbeach

	In attendance	Apologies given	Non Attendance
<b>Holbeach Parish Council,</b>	Cllrs: R Flood T Wiltshire & P Howden  Clerk: Jan Hearsey		
<b>Public including Councillors</b>			

Chair Cllr R Flood opened the meeting at 11:33

**HR- 2024/5-006 Apologies for absence**

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

None

**HR- 2024/5-007 Declarations of interest.**

- a) To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

None

**HR-2024/5-008 Minutes**

- a) It was **resolved** to approve as a correct record the notes of the meetings of the Committee held on 5<sup>th</sup> June 2024 and to authorise the Chair to sign the official minutes.

**It was resolved to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted**

Open meeting closed at 11:35

Closed meeting opened at 11:35

**HR-2024/5-009 Staffing matters**

- a) It was discussed and **resolved** to agree the way forward following the Internal Review as to write to the complainant with the findings of the review.



- b) It was discussed and **resolved** to agree the way forward with contracts as for any new employees to follow the example given by Personnel Advice Solutions Ltd

*Meeting closed at 11:43*

Signed Chair.....Date.....

Draft until agreed