

**Minutes of the meeting of Holbeach Parish Council, Open Spaces Committee,
Wednesday 19th June 2024 at 09:30 at Coubro Chambers, Holbeach**

	In attendance	Apologies given	Non Attendance
Holbeach Parish Council, Open Spaces Committee	Cllrs: R Flood, L Jordan, S Bailey & R Stevens Clerk Jan Hearsey		
Public including Councillors	1 Cllr P Ward		

Chair Cllr R Flood opened the meeting at 09:30

OS-2024/5-013 Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

None

OS-2024/5-014 Declarations of interest. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

Cllr R Flood declared a non-pecuniary interest in agenda items; 2024/5-019(b) & 2024/5-018(a)

OS-2024/5-015 Minutes

- a) It was **resolved** to approve as a correct record the notes of the meetings of the Council held on 22nd May 2024 and to authorise the Chair to sign the official minutes.

OS-2024/5-016 Clerks report

- a) To receive a report from the Clerk to include update on all areas. See appendix a

OS-2024/5-017 Allotments

- a) To receive an update on the waiting list – see appendix b

OS-2024/5-018 Carters Park

- a) To receive an update regarding the rabbits on the bowling green – it was proposed, seconded and **agreed** to move the item to closed session
- b) The paperwork received for Events in the park was reviewed and deemed in order
- c) It was **resolved** to agree the lock for the tennis courts as to have a chain and code padlock, the code to be changed weekly. To purchase a low cost mobile phone and sim card and to have a rota as to who has this evenings and weekends. Members of

the public will text the number and the code will be text back. The code will not be given to anonymous or withheld numbers.

- d) It was discussed and **resolved** to agree the way forward with outdoor equipment/games as to approach local organisations to ask if they can make the equipment (table tennis table/chess table)
- e) It was **resolved** to agree the repeat play inspections
- f) It was **resolved** to agree the use of the park on Thursday 1st August for a Race for Life – it was proposed, seconded and **agreed** to change the date to the 8th August at the request of the event organiser.

OS-2024/5-019 Cemeteries

- a) It was discussed and **resolved** to agree the way forward with the layout at Hall Gate as, finish row A now. “Burn” the line for rows B & C and create a cremated remains area as per the plan on appendix c
- b) It was **resolved** to agree for knitted poppies at Holbeach St Johns War memorial fence
- c) It was **resolved** to agree tablet sizes for the Memorial policy as a separate “books” policy.
- d) To receive a presentation from the Apprentice Clerk

OS-2024/5-020 Equipment

- a) It was **resolved** to agree to sell the chipper
- b) To resolve to agree the price for servicing the Kubota’s – it was proposed, seconded and **agreed** to move this item into closed session

OS-2024/5-021 Work scheduling.

- a) It was **resolved** to agree who will represent the committee at the work scheduling meeting and the date. Cllrs: R Flood & R Stevens on Thursday 20th June at 14:30
- b) It was **resolved** to agree the work schedule – see appendix d

OS-2024/5-022 Grass cutting.

- a) An update on grass cutting was received – chase up meeting with contractor

OS-2024/5-023 Meetings

- a) The next meeting of the Committee will be on Wednesday 23rd July 2024 at 09:30

It was resolved to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted

Open meeting closed at 10:37
Closed meeting opened at 10:38

OS-2024/5-018 Carters Park



- a) To receive an update regarding the rabbits on the bowling green – to take to full Council

OS-2024/5-020 Equipment

- b) It was **resolved** to agree the price for servicing the newer Kubota from Ireland’s Farm Machinery at a cost of £680.86 inc vat.

OS-2024/5-024 Cemeteries

- a) It was **resolved** to agree the way forward with unauthorised items on graves as to draft a standard letter and to give 30 days for the removal of items.

Meeting closed at 10:48

Signed Chair.....Date.....

**Appendix a
Park Road Cemetery**

Still have issues with fences and memorials on grass

Carters Park

Dog Park – people not clearing up after dogs. Dogs digging holes, as soon as they are filled in, they are back again
Tree being felled today.

All Saints Churchyard

Nothing to report

Netherfield

Nothing to report

Hall Gate

Rose garden has been trimmed back
Contractor cut area very short

**Appendix b
Battlefields**

7 vacant allotments

Northons Lane

1 vacant allotment

Waiting list

2 want additional plots at Battlefields

Appendix c

Hall Gate cemetery



Appendix d

OPEN SPACES COMMITTEE - 19-06-24

Site	Works	Time-scale
Carters Park	Grass cutting	As required
Carters Park	Spraying	As required
Carters Park	Concrete circle Jubilee Garden	
Carters Park	Concrete bases for benches	
Carters Park	Jubilee garden	
Closed Churchyard	Grass cutting	As required
Hall Gate cemetery	Monthly check of pot holes	
Hall Gate cemetery	Spraying and marking line	On going
Hall Gate cemetery	Digging out around trees	
Park Road cemetery	Grass cutting	As required
Park Road cemetery	Spraying	As required
Play equipment	Painting	
Small machinery	Servicing	Wet days
Nature Reserve	Install concrete base for duck feeder	Before
Jo	Remove Covid signs	
War memorial	Weed and tidy first week in the month	