

06/06/2024

Minutes of the meeting of Holbeach Parish Council Planning, Properties, Emergency Planning & Speeding Committee meeting Monday 3rd June 2024 at 16:30 at Coubro Chambers

	In attendance	Apologies given	Non-Attendance
Holbeach Parish Council, Planning, Properties, Emergency Planning & Speeding Committee	Cllrs: P Howden, Pat Ward, S Ball Deputy Clerk: Becky Brothwell	Cllrs: T Wiltshire	
Public including Councillors	None		

Chair Cllr P Howden opened the meeting at:16:30

PPES - 2024/5-001 - Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting. Apologies were received and accepted under the delegated powers of the Clerk from: Cllr T Wiltshire.

PPES - 2024/5-002 - Declarations of interest

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items. None.

PPES - 2024/5-003 - Minutes

It was **resolved** to approve as a correct record the notes of the meetings of the Committee held on 23rd April 2024 and to authorise the Chair to sign the official minutes.

PPES - 2024/5-004 - Clerks report

- a) To receive a report from the Clerk – see appendix a



PPES - 2024/5-005 - Planning Applications

a) It was **resolved** to agree the planning responses:

Application No:	Proposal:	Deadline	Location	Comment
H09-0130-24	Conversion of ancillary outbuilding into annex for family use	01.06.2024 – Extension requested	The Old Ranch, Low Road	No Objection
H09-0395-24	Proposed conversion of barn into residential dwelling - approved under H09-0701-23. Modification of Condition 2 to allow amendments to previously approved plans.	01.06.2024 – Extension requested	Rear of 58 Spalding Road, Holbeach	No Objection
H09-0407-24	Proposed barn conversion to create two dwellings	04.06.2024	Building Adjacent Pentland House, Chapel Drove	No Objection
H09-1044-23	Erection of 285 dwellings including parking, public open space, drainage, infrastructure, landscaping, access, appearance, layout and scale (Phase 3) - outline approval H09-0521-14 and re-submission of H09-0845-22 and H09-1118-22	29.05.2024 – Extension requested	Land off Hallgate & Fen Road, Holbeach	No Objection
H09-0450-24	Proposed Signage on Building	11 th June 2024	Novo Cosmetics, Church Street, Holbeach	Costa Coffee sign to large – reduction for less impact on surrounding area
H09-0423-24	Change of Use from Beauty Salon (Sui Generis) to Retail (E(a)) including alterations to front elevation of building	11 th June 2024	Novo Cosmetics, Church Street, Holbeach	No Objection
H09-0425-24	18 solar PV panel array for domestic property	12 th June 2024	2 Leadenhall Road, Holbeach St Marks	No Objection
H09-0433-24	Proposed new garage block & altered vehicular access	19 th June 2024	Farm House, Low Road	No Objection
H09-0478-24	Proposed single storey rear extension	20 th June 2024	Derwent House, 122 Boston Road North	No Objection

PPES - 2024/5-006 - Speeding

- a) It was **resolved** to agree the SID locations for July to be Holbeach Drove & Fen Road.
- b) It was discussed and **resolved** the way forward with the results of Archer Survey Jekil's Bank, Holbeach St Johns to move SID plate onto main road and use SID.
- c) It was **resolved** to agree new SID locations as approved by Lincolnshire Road Safety Partnership – see appendix b
- d) It was **resolved** to agree the way forward with battery replacement for the SID that there is currently no budget and to be placed on next Finance agenda.
- e) It was discussed and **resolved** to agree the email received regarding speeding issues at Boston Road North and to request Archers Survey from LCC and road to be added to the SID rotation.
- f) It was **resolved** to agree a way forward with the new speeding signage on Joys Bank, Holbeach St Johns and to contact LCC to request a new position for the 30mph sign so it can be clearly seen.
- g) It was **resolved** to agree monies for 3rd SID and to contact relevant parties for assistance in the purchase.



PPES – 2024/5-007 – Properties

- a) An update was received on Secondary Glazing for 4a now going to tender.
- b) An update was received on Chapels survey being done on the 19th June 2024.
- c) An update was received on Asbestos Surveys and Management Plans tender done and submissions going to next Full Council meeting.
- d) An updated was received on Carter’s Park toilet quotes to continue to obtain quotes for different options.
- e) An update was received on quotes for work required at Coubro and Park Road Bungalow tender done and submissions to next Full Council meeting.
- f) An update was received on Bowls Club roof and for the repairs to be done by the Park Team.

PPES - 2024/5-008 – Emergency Planning

- a) An update was received on the training – see appendix c
- b) It was **resolved** to agree to hold 15 minute meetings at Holbeach Hurn, Holbeach St Marks and Holbeach St John’s prior to the commencement of the relevant Council meetings.

PPES - 2024/5-009 - Policies

- a) It was **resolved** to agree the Keyholding and Security policy as recommended by the Council’s insurers delegated decision given to PPES committee.

PPES – 2024/5-010 – Meetings

- a) Following receipt of two requests from members to the Clerk to suspend standing orders – it was **resolved** to agree meeting dates for the council year – see appendix d

Open Meeting closed at 17:55
Closed Meeting opened at 17:56

It was resolved to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted.

PPES – 2024/5-011 – Council Properties

- a) It was **resolved** to agree to obtain valuations for council owned properties from three different sources.

Closed Meeting closed at 18:03

Signed Chair.....Date.....



Appendix a

- Management fee for 4a High Street is increasing by £10.00 from May 2024
- Previous tenant using Room 4 will now be booking Coubro Meeting Room every Friday all day so unable to use for any meetings.
- Budgets for members to please note for the coming financial year
- Changing places toilet – sign was found removed from outside, Park Team have now refixed signage back using better fixings.
- Letter from Holbeach Football Club.
- Update regarding Holbeach St Johns Village Hall Lease.

Appendix b

HOLBEACH ST MARKS
Leadenhall Road - Outside Kinsell House. 140Yds Fosdyke side of Lapwater Lane
St Marks Road - School side of Strawberry Fields. Outside church
HOLBEACH HURN
Marsh Road - 40yds Long Sutton side of Oakley Place. Facing Holbeach St Marks
Marsh Road - Opposite Hurn Hall 30mph repeater sign
HOLBEACH ST JOHNS
B1168 - facing North on bend sign 100yds from Joys & Jekils Bank junction
B1168 - facing Southbound 40mph repeater, post extension, 100yds from Rivergate Corner
B1168 - facing Southbound on 40mph sign at Rivergate Corner
B1168 - facing Northbound on bend sign 100yds after The Plough
HOLBEACH DROVE
B1168 - on direction sign to Crowland & Wisbech facing Holbeach Drove
B1168 - on repeater 40mph sign at junction with St Polycarps Drive
HOLBEACH BANK
Roman Bank - (Holbeach Clough) Opposite playing field facing Holbeach Bank
Roman Bank - Outside house named Newhaven. Facing Holbeach Bank
Roman Bank - Holbeach Bank School with the school sign
Roman Bank - Holbeach Bank School with the school sign
HOLBEACH TOWN
Spalding Road - Outside No 66 west of Fairfields
Opposite Northans Lane opposite William Stukeley School
Boston Rd South outside school
Foxes Low Road - 50yds north of junction with The Brambles
Barrington Gate - outside No 22
Park Road - Outside cemetery gates
High Street



Church Street - Outside Old Exchange
Station Street - Outside Fire Station on slippery road sign
Fen Road - facing northbound outside Mitsubishi Garage
Hallgate - Near roundabout with Daisy Rd
Wignals Gate - adjacent to house No 84/86
Wignals Gate - near property 108
Boston Road North (northbound) - near junction with Wellbourne Lane
Boston Road North
Battlefields Lane South
Fishpond Lane
Penny Hill Road

Appendix c

The Clerk and Chair of the Council attend the Emergency Planning training in Lincoln on the 16th April.

The format of the plan has changed since the last training, however myself and Rick will transfer the data across.

We need to recruit “Ready for anything” volunteers, they will be trained by LCC. As per the today’s agenda item, we will be holding short 15 minute meetings at Holbeach Hurn, Holbeach St Marks and Holbeach St Johns before our Council meetings so that we can liaise with locals re volunteering and using the halls.

Once the plan has been activated, the Parish Council, would be required to knock on doors, open up facilities, generally looking after people. We need to be contacting, schools, local plant companies, 4 x 4 groups, Churches etc. Involve other Nationalities.



Appendix d

Dates and times of PPES Committee meetings for 2024/25

Date	Venue
25 th June 2024 @ 14:00	Coubro
24 th July 2024 @ 14:00	Coubro
28 th August 2024 @ 14:00	Coubro
24 th September 2024 @ 14:00	Coubro
29 th October 2024 @ 14:00	Coubro
26 th November 2024 @ 14:00	Coubro
19 th December 2024 @ 14:00	Coubro
21 st January 2025 @ 14:00	Coubro
25 th February 2025 @ 14:00	Coubro
25 th March 2025 @ 14:00	Coubro
29 th April 2025 @ 14:00	Coubro